

DYDD MERCHER, 27 IONAWR 2021

AT: HOLL AELODAU'R PWYLLGOR CRAFFU CYMUNEDAU AC ADFYWIO

YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD RHITHWIR O'R **PWYLLGOR CRAFFU CYMUNEDAU AC ADFYWIO** SYDD I'W GYNNAL AM **10.00 YB AR DYDD MAWRTH, 2AIL CHWEFROR, 2021** ER MWYN CYFLAWNI'R MATERION A AMLINELLIR AR YR AGENDA ATODEDIG.

Wendy Walters

PRIF WEITHREDWR

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Wendy Walters Prif Weithredwr, *Chief Executive*,
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PWYLLGOR CRAFFU CYMUNEDAU AC ADFYWIO 13 AELOD

GRŴP PLAID CYMRU – 7 AELOD

- | | | |
|----|------------|------------------------------|
| 1. | Cynghorydd | Ann Davies |
| 2. | Cynghorydd | Handel Davies |
| 3. | Cynghorydd | Colin Evans |
| 4. | Cynghorydd | Jeanette Gilasbey |
| 5. | Cynghorydd | Betsan Jones |
| 6. | Cynghorydd | Dai Thomas |
| 7. | Cynghorydd | Gareth Thomas (Is-Gadeirydd) |

GRŴP LLAFUR – 3 AELOD

- | | | |
|----|------------|------------------|
| 1. | Cynghorydd | Fozia Akhtar |
| 2. | Cynghorydd | Rob Evans |
| 3. | Cynghorydd | Shirley Matthews |

GRŴP ANNIBYNNOL – 3 AELOD

- | | | |
|----|------------|-----------------|
| 1. | Cynghorydd | Anthony Davies |
| 2. | Cynghorydd | Irfon Jones |
| 3. | Cynghorydd | Hugh Shepardson |

AGENDA

1. YMDDIHEURIADAU AM ABSENOLDEB
2. DATGANIADAU O FUDDIANNAU PERSONOL GAN GYNNWYS UNRHYW CHWIPIAU PLEIDIAU A RODDIR MEWN YMATEB I UNRHYW EITEM AR YR AGENDA
3. CWESTIYNAU GAN Y CYHOEDD (NID OEDD DIM WEDI DOD I LAW)
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Mae'r dudalen hon yn wag yn fwriadol

Eitem Rhif 4

**PWYLLGOR CRAFFU
CYMUNEDAU AC ADFYWIO
2^{il} CHWEFROR 2021**

**YMGYNGHORI YNGHYLCH STRATEGAETH Y GYLLIDEB REFENIW
2021/22 TAN 2023/24**

Atodiad A - Strategaeth ar gyfer y Gyllideb Gorfforaethol o 2021/22 tan 2023/24

Atodiad A (i) - Crynodeb effeithlonrwydd sy'n ymwneud â'r gwasanaethau Adfywio, Hamdden, Cynllunio a Thai (sector preifat)

Atodiad A (ii) - Twf Gwasgedd ar gyfer y gwasanaethau Adfywio a Chynllunio – dim ar gyfer y gwasanaethau Hamdden a Thai (sector preifat)

Atodiad B - Adroddiad Monitro Cyllideb sy'n ymwneud â'r gwasanaethau Adfywio, Hamdden, Cynllunio a Thai (sector preifat)

Atodiad C - Crynhoad o'r Taliadau sy'n ymwneud â'r gwasanaethau Adfywio, Hamdden, Cynllunio a Thai (sector preifat)

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Bod yr aelodau yn ystyried ac yn gwneud sylwadau ar gynlluniau strategaeth y gyllideb
- Bod yr aelodau yn ystyried ac yn gwneud sylwadau ar gynlluniau ar gyfer arbedion effeithlonrwydd yn eu meysydd gwasanaeth hwy, a glustnodir yn Atodiad A(i)
- Hefyd, bod yr aelodau'n cael gwahoddiad i gyflwyno unrhyw gynlluniau eraill ar gyfer arbedion effeithlonrwydd.
- Bod yr aelodau'n edrych yn fanwl ar y Gyllidebau Adrannol
- Bod yr aelodau'n cymeradwyo'r Crynhodau o'r Taliadau

Rhesymau:

- Yn ei gyfarfod ar 18^{fed} Ionawr 2021, bydd y Bwrdd Gweithredol yn ystyried Strategaeth y Gyllideb Refeniw o 2021/22 tan 2023/24 (Atodiad A) ac yn cymeradwyo'r adroddiad at ddibenion ymgynghori. Yn y cyfarfod caiff y wybodaeth ddiweddaraf ei rhoi ar lafar ynghylch unrhyw newidiadau neu gynlluniau penodol gan y Bwrdd Gweithredol, os bydd hynny'n briodol.

**Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad:
NAC OES**

Aelodau'r Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

- Cyng. Linda Evans (Tai)
- Cyng. Emlyn Dole (Datblygu Economaidd)
- Cyng. Peter Hughes-Griffiths (Diwylliant, Chwaraeon a Thwristiaeth)
- Cyng. David Jenkins (Adnoddau)

Y Gyfarwyddiaeth: Gwasanaethau Corfforaethol		Rhif Ffôn / Cyfeiriad E-bost:
Enw'r Cyfarwyddwr: Chris Moore		
Awdur yr adroddiad: Randal Hemingway	Swydd: Pennaeth y Gwasanaethau Corfforaethol	01267 224886 RHemingway@sirgar.gov.uk

EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY
COMMITTEE
2nd FEBRUARY 2021

REVENUE BUDGET STRATEGY CONSULTATION 2021/22 to 2023/24
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The objective of the report is to allow members to consider the corporate budget strategy for the financial years 2021/22 to 2023/24 to consider the service delivery impact and options for the forthcoming years.

The report is set out as follows:-

Appendix A

- The attached report is a copy of the Revenue Budget Strategy 2021/22 to 2023/24 that has been presented to the Executive Board. As part of the budget consultation process the report is presented to this Scrutiny Committee for your consideration.
- The report provides members with an initial view of the revenue budget issues for the forthcoming year and also reflects departmental submissions.

Appendix B

Current budget extracts for the Regeneration, Leisure and Planning Services and non HRA Housing service.

Appendix C

Charging Digest for the Regeneration, Leisure and Planning Services and non HRA Housing service. The charges for 2021/22 have yet to be adopted and any change to the proposed charges will impact on the budget/efficiency proposals.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	NONE	NONE

1. Policy and Crime & Disorder

The budget is being prepared having regard to the Improvement Plan.

3. Finance

The report provides an initial view of the Budget Strategy for 2021/22, together with indicative figures for the 2022/23 and 2023/24 financial years. The impact on departmental spending will be dependent upon the final settlement from Welsh Government and the resultant final Budget adopted by County Council.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – Consultation with relevant partners will be undertaken and results will be reported during the budget process.

4. Staff Side Representatives and other Organisations – Consultation with other organisations will be undertaken and results will be reported during the budget process.

EXECUTIVE BOARD PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2021/22 3 year Revenue Budget	Corporate Services Department, County Hall, Carmarthen

Mae'r dudalen hon yn wag yn fwriadol

REPORT OF DIRECTOR OF CORPORATE SERVICES

Community & Regeneration Scrutiny Committee

2nd February 2021

REVENUE BUDGET STRATEGY 2021/22 to 2023/24

(Copy of Executive Board report 18/01/2021)

HEAD OF SERVICE & DESIGNATION.	DIRECTORATE	TELEPHONE NO.
C Moore, Director of Corporate Services	Corporate Services	01267 224121
AUTHOR & DESIGNATION	DIRECTORATE	TELEPHONE NO
R Hemingway, Head of Financial Services	Corporate Services	01267 224886

1. INTRODUCTION

- 1.1. Executive Board in November 2020 received a report on the Revenue Budget Outlook for 2021/22 to 2023/24 which appraised Members of the financial outlook and the proposals for taking forward the budget preparation for the three year period.
- 1.2. This report provides Members with the current view of the Revenue Budget for 2021/22 together with indicative figures for the 2022/23 and 2023/24 financial years. The report is based on officers' projections of spending requirements and takes account of the provisional settlement issued by Welsh Government on 22nd December 2020. It also reflects the current departmental submissions for savings proposals after taking account of the impact of pandemic on the delivery of these savings.
- 1.3. Whilst significant work has already been undertaken in preparing the budget, this represents an initial position statement which will be updated over the coming month as the budget is further developed, council members are engaged and public consultation takes place. The final settlement is due to be received from Welsh Government on 2nd March.
- 1.4. The report is broken down into 5 parts:
 - Funding Projections
 - Budget Requirement
 - Impact on the Authority's budget requirement
 - Consultation
 - Conclusion

- Recommendations

2. PROVISIONAL SETTLEMENT

- 2.1. The provisional settlement was announced on Tuesday 22nd December 2020. Indicative figures for individual Local Authorities were provided for one financial year only, 2021/22, with no further information about future years' settlements.
- 2.2. The Westminster Comprehensive Spending Review announced on 25 November 2020 included a significant Barnett consequential, reported at £1.3 billion, though it is understood this includes Covid-19 expenditure. There were also the following announcements which have a material impact on our budget considerations:
 - 2.2.1. An announcement of a “pay freeze” for public sector workers excluding the NHS, but with “at least £250” for anyone earning below £24,000. Whilst unquestionably below the 2.75% allowed for previously, members should note that not only has no further information been published on this, but it is also stressed that this should be considered as an opening negotiating position in what is ordinarily subject to national pay bargaining. Unions have reacted negatively calling it a “kick in the teeth for the key workers”.
 - 2.2.2. A national living wage of £8.91, an increase of 2.2% on the current £8.72, much less than anticipated.
- 2.3. The main points of the Provisional Settlement 2021/22 on an all Wales basis are as follows:
 - 2.3.1. Local government revenue funding for 2021/22 set at £4.651 billion, an increase of 4.0% (£177 million) compared to 2020/21, but this is after transfers into the settlement of £5 million.
 - 2.3.2. Our analysis suggests there are however inconsistencies in this:

The settlement allows for £4 million of transfers in respect of the September 2020 Teachers pay award, which represented only partial funding of the part year (7 months) financial effect of the pay award. We estimate the full year effect of the award is approximately £40 million across

Wales, which will need to be met from the improved settlement.

WG also provided £1.6 million funding in 2020/21 to support the sixth form element of the September 2020 Teachers pay award. By contrast, WG have neither added this to the settlement nor increased sixth form grant funding, which remains at a cash flat position.

2.3.3. Unlike previous years, there is no funding floor. Individual settlements range from +2.0% (Ceredigion) to +5.6% (Newport), although there is some disquiet about this across Wales.

2.4. The Settlement figures for Carmarthenshire are:

2.4.1. After adjustments for WG identified transfers, the increase in the provisional settlement is 3.8% (£10.466 million). The Aggregate External Finance (AEF) therefore increases to £284.820 million in 2021/22. This includes £244k in respect of Teachers pay.

This settlement is significantly above our previous assumption of +2.0%, however there remains significant risk to our funding position as it provides no additional funding either in respect of any future pay award or Covid-19 related costs and/or continuing income reduction (discussed in paragraph 3.4.3 below)

On the basis of this experience, and in the absence of any forward guidance for future years, the MTFP assumptions for 2022 and beyond maintain our current assumptions of annual settlement increases of +2.0%, but increases to the assumed level of pay, price and other inescapable pressures, leading to a savings target of £17 million over the three year MTFP period.

2.5. Details of the Welsh Government Service Specific Grants were provided alongside the provisional settlement on 22 December 2020 at an all Wales level. Many remain at broadly at similar level (cash value level), however there are however some important updates :

- The social care workforce grant has been increased from £40m to £50 million across Wales. As was the case last year, we assume that the increase, estimated at £600k for Carmarthenshire, can be used in full towards the obvious and unavoidable service pressures.
- The Additional Learning Needs grant of £7.2 million across Wales which was introduced last year has been continued. This

continuation is welcome as it can be applied to the department's recurrent need of £400k

- A reduction of £1.0 million to the Sustainable Waste Management Grant, which will reduce the support from Carmarthenshire's core waste budgets by around £55k.

There are a number of grant changes referred to in narrative to the main WG budget narrative which are not reflected in the local government provisional grant tables, which we understand are due to be updated for the final settlement.

3. BUDGET REQUIREMENT 2021/22

3.1. Current Years performance (2020/21)

3.1.1. As the Authority's core spending requirements remains constant year on year, a review of current year's performance is important in identifying whether there are any underlying problems within the base budget

3.1.2. The current projection for the Revenue Outturn for 2020/21 (based on the October 2020 monitoring) is as follows

Service	Approved Budget £'000	Total Expenditure Forecast £'000	Variance Forecast For Year £'000
Chief Executive	12,994	12,436	-558
Communities	102,882	103,794	912
Corporate Services	27,637	27,186	-452
Education and Children's Services	178,291	179,798	1,506
Environment	59,190	60,207	1,017
Departmental Expenditure	380,995	383,420	2,426
Cont from Dept/Earmarked Reserves			0
Capital Charges	-19,940	-21,140	-1,200
Levies and Contributions	10,538	10,538	0
Transfer to/ from Reserves	0	0	0
Net Expenditure	371,593	372,818	1,226

The main reasons for the departmental overspends are as follows:

- o Communities Department: overspends against budget in the areas of Physical Disabilities, Learning Disabilities and Mental Health.

- Education and Children’s Services: overspend is due mainly to the forecast increase in school deficit balances.
- Environment Department: overspends are due to a shortfall in income across parking and property maintenance, together with additional costs within Waste Services.

The Authority is currently forecasting a variance of £1.2 million at the year-end that will have to be met from Reserves

3.2. Validation

3.2.1. Validation reflects the changes in expenditure requirements to deliver the **current level** of services in future years. Primarily this is inflation, but also includes some service specific changes. The key validation factors are as follows:

	<u>2021/22</u> <u>Original</u>	2021/22 Proposed	<u>2022/23</u>	<u>2023/24</u>
General inflation	2.0%	2.0%	2.0%	2.0%
Electricity	5.0%	5.0%	5.0%	5.0%
Gas	5.0%	5.0%	5.0%	5.0%
Fuel	5.0%	5.0%	5.0%	5.0%
Pay Inflation - non teaching	2.75%	2.75%	2.75%	2.75%
Pay Inflation - Teaching	2.75%	2.75%	2.75%	2.75%
Levies	2.9%	2.4%	2.5%	2.5%
Pension Contributions	nil	nil	nil	nil
Capital Charges	£500k	£500k	£500k	£500k

3.2.2. Our previous planning assumptions include future annual pay awards of 2.75% for all staff. Since then, the Chancellor’s Autumn Budget statement included a pay freeze for public sector workers, with the exception of NHS staff and other public sector workers earning below £24,000 who would receive “at least £250”. Without any detail beyond this, it is impossible to accurately estimate the cost of this. Teachers pay is similarly uncertain - the additional part year effect of the September 2020 pay award adds around £1 million to schools expenditure above 2020/21 levels.

The Chancellor’s proposal is in effect an opening employer’s position – our staff remuneration levels are subject to national pay bargaining, further complicated by WG assuming responsibility for Welsh Teachers pay decisions in 2019. The minister’s letter which accompanied the provisional settlement stated that WG itself had received no Barnett consequential in respect of pay and therefore authorities should provide for this in their budgets.

Given the current scale of uncertainty and that pay represents the single largest expenditure item in our budgets, it is deemed prudent to retain the pay award assumption in our draft budget at this time. This will also enable Carmarthenshire to uphold its commitment to being a living wage employer.

3.2.3. We have received confirmation from the fire authority that their indicative budget assumes a levy increase of 2.43%. This is based on the explicit understanding that firefighters pension cost increases continue to be met through direct grant award.

3.2.4. As a result of these factors, validation is at a similar level to last year and adds £11.1 million to the current year’s budget.

3.3. Cost Reduction Programme

3.3.1. In anticipation of the settlement challenges, significant work to review service efficiencies/rationalisation proposals has been undertaken.

In ordinary times, delivery of current savings proposals and development/preparation for future years forms a significant proportion of services activity and in particular, senior management capacity. The impact of the pandemic, and our response to it, has severely curtailed our ability to make normal levels of progress in this area.

Officers have reviewed savings and deferred delivery of a total of £3.043m from 2020/21 and 2021/22 to the outer two years of the plan.

3.3.2. The savings targets set for each financial year are as follows:

	2021/22 £m	2022/23 £m	2023/24 £m
Original targets (November Budget Outlook report)	5.930	5.209	5.208
Updated targets (following Provisional Settlement)	2.511	5.209	5.208

3.3.3. Accordingly, departments have developed a range of proposals, and these efficiencies are included in **Appendix A** of this report.

- The efficiency proposals are categorised as follows:
 Managerial – Efficiencies that result in no perceivable change to the overall level of service delivery.
 Policy – Efficiency or service rationalisation proposals that will directly affect service delivery.

	2021/22 £m	2022/23 £m	2023/24 £m
Managerial	2.438	4.346	2.429
Existing Policy	0.073	0.565	1.115
New Policy	Nil	Nil	Nil
Total	2.511	4.911	3.544
Shortfall	Nil	0.298	1.664

(Detail at **Appendix A**)

3.3.4. The summary sheet at Appendix A sets out the savings targets set for individual departments and the value of savings currently identified.

3.4. New Expenditure Pressures

3.4.1. New expenditure pressures are the combination of additional cost to meet existing service needs e.g. increased client base/greater service take up and the costs of meeting change in service provision e.g. policy changes.

3.4.2. The original budget outlook report included £6 million in 2021/22 per annum to meet growth pressures.

Initial growth bids in excess of £11 million have been submitted by departments for 2021/22. This figure does NOT include any continuing Covid-19 response and/or income loss. Based on an evaluation of the value and unavoidable nature of pressures submitted as well as additional funding identified through grants as explained in paragraph 2.5 above, core funding for specific pressures totalling £4.689 million have been funded.

For this budget round, social care pressures are particularly difficult to quantify, for the following reasons:

- Funding required for the National Living Wage increase is less than expected, as the Chancellor's announcement of £8.91/hour was much less than the figure forecast by the Office of Budget Responsibility. However, the sector has been through unprecedented turmoil over the last year, and

cost pressures may persist even as Covid-19 hopefully recedes.

- The social care workforce impact of the new trading arrangements with Europe post Brexit could be significant
- There is a clear and unprecedented increase in need for Mental Health services. Whilst £500k has been provided for in the budget, it is hard to predict how demand will evolve.

Based on this assessment, a contingency sum of £500k has been set aside specifically against Social care. Members should further note that the budget figures contained within this report do not allow for any future funding pressures in respect of waste. To achieve increasingly challenging statutory Welsh Government recycling targets, it is likely that changes will need to be made to the waste collection methodology in the coming years which will require significant one off capital funding as well as increases to recurrent revenue budgets.

Information will continue to be reviewed and updated between draft and final budgets, and where grant funding can be identified to meet any of these pressures in part or full, this will be adjusted.

- 3.4.3 Covid-19 has led not just to unprecedented additional costs, but also a collapse of important income, particularly during periods of lockdown. Taken together, it is anticipated that the combination of additional expenditure and income loss will have a £30 million impact on Carmarthenshire's current year budgets. Authorities have submitted monthly claims, which have been assessed, and to a very significant extent, fully refunded by WG. Looking ahead to next year, continued WG funding in this way has not been committed at this stage, not least because WG itself does not yet have funding confirmed as a consequence of Westminster Covid-19 related expenditure.

At the time of writing, the national picture appears bleak with the highest ever reported daily cases and daily deaths at the same peak as the first wave. Whilst the rollout of both approved vaccines is clearly the "way out", the speed of vaccination is highly ambitious, and it has already been suggested that restrictions may continue to be needed next Winter. In this context, an additional £1 million corporate contingency is set aside in our budget.

In total, pressures funding adds £6.189 million to the budget. The detail is provided at **Appendix B**.

- 3.4.4 In addition to the authority's own expenditure pressures, there is an urgent need to expand support to local businesses to support

economic recovery. This is primarily capital grant expenditure and is discussed in the separate capital programme report to be considered on the agenda today. However, as there is insufficient additional capital funding available, the draft revenue budget includes a £1 million one-off allocation to support this expenditure.

3.5. Schools Delegated Budgets

3.5.1 The last two budgets have provided in full for known pressures to school budgets including inflationary costs and pay awards. Over that time, school balances have continued to worsen. Prior to the pandemic, there was a significant focus on addressing the root causes of this, and to support individual schools to return to financial sustainability. It was recognised this would inevitably take some time to see the full effect of the changes being made. The unrelenting pressure on schools which the pandemic has caused has delayed this significantly. During the spring and summer, there was a moratorium on school redundancies, and the Autumn term has seen TTP activity for school staff grow to an unimagined scale. In recognition of this, next year's budget provides funding for known pressures in full. This includes the full year effect of the September 2020 pay award, and funding will be retained centrally against the any unfunded award in September 2021.

Members should however note that schools funding in 2020/21 received additional one-off support from the "Accelerated Learning Programme" in response to Covid-19 of £16.6m across Wales. WG have been able to continue this grant, though the value drops by around 30%. No information is yet available for the equivalent sixth form funding.

3.6. Internal Funding

3.6.1. Generally speaking whilst the use of reserves to support annual budgets should not be summarily discounted, it must be treated with caution. Funding on-going expenditure from such funds merely defers and compounds difficult financial problems to the following year. One-off items of expenditure within any budget proposal lend themselves better for such funding support.

3.6.2. In deliberating this point however, members must bear in mind any **inherent risks** that may be built into the budget strategy. These include:

- Uncertainty around the true economic impact of the new trading arrangements with Europe
- The pace of deployment and efficacy of Covid-19 vaccine upon the need for continuing public health restrictions
- Future inflation/interest rates
- The timing and severity of fiscal or expenditure measures brought in by Westminster Government to balance public sector finances.
- Additional pressure on demand lead Services

In addition as mentioned previously Welsh Government have only been able to provide a one year settlement and we have no knowledge of future settlement, which therefore means it is difficult to construct multi-year budgets in the absence of any clear forecasts.

3.6.3. The following table summarises the main categories of reserves held by the Authority.

	1 st Apr 2020 £'000	31 st Mch 2021 £'000	31 st Mch 2022 £'000	31 st Mch 2023 £'000
Schools Reserves	-2,001	-3,496	-2,496	-1,496
General Reserves	11,221	11,490	11,490	11,490
Earmarked Reserves	91,617	75,887	37,028	29,369

3.6.4. School Reserves

- Schools have delegated responsibility for the management of their own finances. The level of reserves held by an individual school at any point in time will depend on a number of factors including the level of contingency fund that the school governing body considers appropriate, and the particular plans each school has for expenditure. Officers have yet to be informed of any transfers to/from these reserves by individual schools for future years.
- Legislation allows schools to carry forward reserves from one financial period to another. The School Funding (Wales) Regulations 2010 requires schools to limit their accumulated reserves at year end to £50,000 for Primary Schools and £100,000 for Secondary and Special Schools or 5% of their budget dependant

on what is greater. School Improvement officers are currently working with schools to ensure they comply with the guidance. As at 31st March 2020, 45 primary, 6 secondary and 1 special schools were in deficit.

3.6.5. General Reserves

- In the changeable and challenging environment currently facing Local Government the Authority is committed to maintaining a reasonable level of General reserves or Balances. Whilst there is no prescribed minimum level for Balances, Council has previously deemed 3% of net expenditure as being a prudent level, which has been accepted by our Auditors as being reasonable
- The overall level of balances is taken into consideration each year when the annual budget is set and has on occasions been utilised to augment expenditure/reduce council tax. The 2020/21 budget was set on the basis of no transfers from the General Reserves. Based upon the October Budget monitoring (outlined in paragraph 3.1.2 above) there could be a small increase of £269k to General Reserves and a worsening of £1.5m on school deficit balances at the end of the current financial year.
- Given ongoing impact of the pandemic response on our budgets and the uncertainty of continued WG support into next year, therefore it is deemed imprudent at this stage to assume any further support for future years budgets from the current General Reserves.
- Taking account of reduction in overall reserves forecasted, consideration needs to be given to how these balances are built back up over future years.

3.6.6. Earmarked Reserves

- The Authority holds earmarked reserves which have been set up to finance the delivery of specific projects, or in protecting the authority

against future liabilities or issues. The reserves can be summarised as follows:

Reserve	31 March 2020 £'000	31 March 2021 £'000	31 March 2022 £'000	31 March 2023 £'000
Insurance	12,194	12,944	13,694	14,944
Capital Funds	47,234	41,285	8,449	2,241
Development Fund (inc. Schools Dev Fund)	1,637	440	815	2,090
Corporate Retirement Fund	4,299	4,299	3,299	2,299
Joint Ventures	1,306	418	350	316
Other	24,947	16,501	10,421	7,479
TOTAL	91,617	75,887	37,028	29,369

- As can be seen from the table above the level of earmarked reserves fluctuates greatly year on year, and whilst the level in each fund is not an exact science it is based on an informed estimate and past experience of the likely call on the authority in future years in line with the intended purpose of each reserve. Great care must therefore be taken when considering utilising such funds for purposes other than those which they were created as this could lead to the authority being faced with substantial unfunded liabilities in the future
- The budget proposals therefore assume nil contribution from reserves in support of the revenue budget in 2021/22 and a further analysis of the reserves held will be undertaken over the coming months with any further proposed utilisation being considered at the budget finalisation stage.
- Taking account of the proposals within this report, the Director of Corporate Services confirms that overall the estimated level of financial reserves (as indicated above) is adequate for the financial year 2021/22, with the General Reserves being at the minimum that could be supported. However the Director is very conscious of the ongoing commitment to capital projects and of the demand on future services

and therefore feels the reserves will need to be monitored closely going forward.

4. IMPACT ON THE AUTHORITY'S BUDGET STRATEGY

The table below provides an updated position on the current financial outlook taking account of the provisional settlement and also other recent validation changes.

4.1. The Current Financial Outlook (updated for the Provisional Settlement) is set out in the table below:

	Current MTFP		Proposed Financial Model		
	2021/22 £'000	2022/23 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000
Previous Year's Budget	371,593	382,147	371,593	387,328	398,356
General Inflation	2,462	2,462	2,451	2,534	2,728
Pay Inflation	6,688	6,849	6,512	6,848	7,035
Transfers in & other*	1,334	1,326	3,094	1,355	1,367
Growth	6,000	5,500	6,189	5,500	5,500
Savings proposals	-5,297	-4,694	-2,511	-4,911	-3,544
Further savings to be identified	-633	-515	0	-298	-1,664
Net Expenditure	382,147	393,075	387,328	398,356	409,778
Funded by:					
Revenue Settlement	279,643	285,235	284,820	290,517	296,327
Council Tax Receipts	102,505	107,840	102,507	107,839	113,451
Council Tax Increase:	4.89%	4.89%	4.89%	4.89%	4.89%

*includes funding allocation to Economy Recovery capital (paragraph 3.4.4)

4.2. The total of cost reductions now required for 2021/22 is £2.5m and for the 3 year period are estimated at £13m.

4.3. The 2021/22 draft budget currently includes a contingency sum of £1.5m in respect of risks around Brexit, Covid-19 and further pressures. Should the level of risk or uncertainty reduce before the final budget setting, it may allow members scope to consider additional information forthcoming in respect of:

4.3.1. Responses to the consultation process

4.3.2. Clarification of specific grants

4.3.3. Further growth pressures not currently addressed

5. CONSULTATION

Budget consultation has been planned for the coming month and a summary of the individual approaches are as follows:

5.1. Members seminars. (18-22 January 2021)

5.2. The consultation process will commence online from 18 January 2021.

5.3. Town & Community Councils and commercial ratepayers consultation in January 2021.

5.4. Consultation with Scrutiny Committees during January 2020.

5.5. Consultation with the Schools Budget Forum on 11 February 2021.

5.6. Trade Union Consultation meeting on 22 January 2021

6. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

6.1. In considering the budget proposals, members need to take into consideration the requirements of the Wellbeing of Future Generations (Wales) Act 2015. The Act requires that we must carry out sustainable development, improving the economic, social environmental and cultural well-being of Wales.

‘... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs’

6.2. In doing so, we must demonstrate the following 5 ways of working:

- Looking at the long-term so that we do not compromise the ability of future generations to meet their own needs

- Understanding the root causes of the issues to prevent them recurring
- Taking an integrated approach so that we look at all well-being goals and objectives of other services and partners
- Collaboration – Working with others in a collaborative way to find shared sustainable solutions
- Involving a diversity of population in decisions that affect them

6.3. Carmarthenshire's Well Being objectives:

Start Well

1. Help to give every child the best start in life and improve their early life experiences
2. Help children live healthy lifestyles
3. Continue to improve learner attainment for all
4. Reduce the number of young adults that are Not in Education, Employment or Training

Live Well

5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of those living in poverty
6. Create more jobs and growth throughout the county
7. Increase the availability of rented and affordable homes
8. Help people live healthy lives (tackling risky behaviour and obesity)
9. Support good connections with friends, family and safer communities

Age Well

10. Support the growing numbers of older people to maintain dignity and independence in their later years
11. A Council wide approach to support Ageing Well in Carmarthenshire

In a Healthy and Safe Environment

12. Look after the environment now and for the future
13. Improve the highway and transport infrastructure and connectivity
14. Promote Welsh Language and Culture

Governance

15. Building a Better Council and Making Better Use of Resources

7. CONCLUSION

- 7.1.** Currently the budget proposals assume the full delivery of all of the savings proposals submitted, together with the identification and delivery of the shortfall in savings proposals 2022/23 and 2023/24.
- 7.2.** Further cost reductions need to be identified for years 2022/23 and 2023/24 to be able to maintain the current Budget Strategy and level of council tax. The savings to be identified in years 2 and 3 of this Strategy amounts to £1.96 million and departments will be working over the forthcoming year to identify these savings.
- 7.3.** It is recognised the critical importance of minimising the Council Tax increase for our residents whilst maintaining a balanced budget in these unprecedented and challenging times.
- 7.4.** Given the scale of the current budget gap forecast, Council Tax increases have been maintained at the previous MTFP levels of 4.89% in each of the three financial years. This provides at least some mitigation to the savings proposals which the council needs to consider deferring to future years of the Medium Term Financial Plan.
- 7.5.** Over the coming weeks and part of the refining of the Medium Term Financial where the Authority gets further clarification on costs and grant funding and feedback on the consultation, the Authority will aim to limit the Council Tax increase as far as possible.

8. RECOMMENDATION

- 8.1.** That Executive Board:
- 8.2.** Note the contents of the report and approve the three year Budget Strategy as a basis for consultation. Specifically seek comments from consultees on the efficiency proposals in Appendix A.
- 8.3.** Give consideration as to what additional savings proposals can be identified to deliver a balanced budget over the full 3 year financial planning period.

COMMUNITY & REGENERATION SCRUTINY COMMITTEE

2nd February 2021

Efficiency Summary

	PREVIOUS TARGETS			
	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000
Chief Executive	492	432	432	1,356
Education & Children	1,029	904	904	2,837
Schools Delegated	-	-	-	0
Corporate Services	205	180	180	565
Communities	2,813	2,471	2,470	7,754
Environment	1,391	1,222	1,222	3,835
	5,930	5,209	5,208	16,347

	REVISED TARGETS			
	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000
Chief Executive	451	432	432	1,315
Education & Children	50	904	904	1,858
Schools Delegated	-	-	-	0
Corporate Services	-	180	180	360
Communities	1,318	2,471	2,470	6,259
Environment	692	1,222	1,222	3,136
	2,511	5,209	5,208	12,928

Proposals

	MANAGERIAL				EXISTING POLICY PROPOSALS				NEW POLICY PROPOSALS				TOTAL PROPOSALS			
	2021/22	2022/23	2023/24	Total	2021/22	2022/23	2023/24	Total	2021/22	2022/23	2023/24	Total	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	451	434	0	885	0	0	0	0	0	0	0	0	451	434	0	885
Education	50	350	140	540	0	520	960	1,480	0	0	0	0	50	870	1,100	2,020
Schools Delegated	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Services	0	210	212	422	0	0	0	0	0	0	0	0	0	210	212	422
Communities	1,268	2,304	1,497	5,069	50	45	95	190	0	0	0	0	1,318	2,349	1,592	5,259
Environment	669	1,049	580	2,298	23	0	60	83	0	0	0	0	692	1,049	640	2,381
	2,438	4,346	2,429	9,214	73	565	1,115	1,753	0	0	0	0	2,511	4,911	3,544	10,967

	SHORTFALL - to be identified			
	2021/22	2022/23	2023/24	Total
	£'000	£'000	£'000	£'000
Chief Executive	0	-2	432	430
Education & Children	0	34	-196	-162
Schools Delegated	0	0	0	0
Corporate Services	0	-30	-32	-62
Communities	0	122	878	1,000
Environment	0	173	582	755
	0	298	1,664	1,961

DEPARTMENT	2020/21 Budget	FACT FILE	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	

Chief Executive

Regeneration division	3,475	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	118	113	0	231	<p><u>2021/22</u> - Service review.</p> <p><u>2022/23</u> - Continuous review of service / income generation / regional working</p>
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Chief Executive Total

118 113 0 231

Communities**Leisure**

Pembrey Country Park	-42	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	15	38	0	53	Increased Income (parking / campsite / café /ski)
Pendine Outdoor Education Centre	174	Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis.	0	17	17	34	Increased income from Pendine Outdoor Education Centre (summer lettings)
Sports - all	530	There are 6 Leisure Centres in Carmarthenshire: Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emllyn. A variety of activities take place at these centres such as: Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months. Typically our Leisure facilities attract over a million per annum, collecting £4m in income. 2020/21 has seen usage numbers and income crippled to around 25% of normal levels as the coronavirus lockdown and restrictions affect trading. A new Actif Anywhere online service has been launched to compliment the physical offer at sites during this unprecedented period.	0	64	44	108	Increased income (more activity)
Llanelli Leisure Centre	195	Llanelli Leisure Centre is one of our largest sites, offering a range of activities including: Swimming, Diving, Canoeing, Water Polo, Fitness, Spin Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. The current site has an ageing building infrastructure and a new, replacement leisure centre is proposed as part of the Pentre Awel Development at Delta Lakes. It is anticipated that the new centre can operate on an improved commercial basis, with a more efficient building and increased income generating capacity.	0	50	0	50	New Llanelli Leisure Centre improved trading position
St Clears Leisure Centre	110	Salix funding has been secured to invest in more energy efficient lighting at our leisure centres	4	0	0	4	St Clears Energy Efficiency saving from previously implemented project
Llandovery Swimming Pool	104	Salix funding has been secured to invest in more energy efficient lighting and the installation of swimming pool covers to reduce overnight heat loss at our leisure centres	2	0	0	2	Llandovery Pool Energy Efficiency saving from previously implemented project

DEPARTMENT	2020/21 Budget	FACT FILE	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	
Theatres	511	Y Ffwrnes, The Miners Welfare Theatre and The Lyric form part of the Theatres portfolio. We are planning to undertake carbon trust energy assessments of all Cultural buildings, with a view to reducing costs through more efficient use and management of energy.	0	5	0	5	Building Energy savings
Theatres	511	Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities, however, during 2020/21 Theatres have been hit harder than most services, not being allowed to open at all due to Covid restrictions. Prior to this financial year, Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures pre 2020/21 would have been as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants. Whilst costs and lost income are reclaimed through hardship funding grants for this financial year, the service has also innovated to develop new online products and shows, which will hopefully grow our audience base and income in future years.	7	10	6	23	Increased income - Theatres
Libraries	2,544	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	5	0	0	5	Procurement and cost efficiencies relating to stock and general operational costs
Arts	118	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne	10	10	0	20	Arts Development general savings around operational costs
Dylan Thomas Boat House	35	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne	0	2	2	4	Increasing income with additional marketing
Total Leisure			43	196	69	308	
Communities Total			43	196	69	308	

Environment

Planning

Development Management	606	<ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre-application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. 	0	10	0	10	Additional predicted income from new statutory pre-application service.
Divisional review	net divisional budget of £2.3M	Planning division	0	35	35	70	Review of divisional management arrangements
Total Planning division			0	45	35	80	

Environment Total **0** **45** **35** **80**

DEPARTMENT	2020/21 Budget	FACT FILE	2021/22 Proposed	2022/23 Proposed	2023/24 Proposed	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000		
Communities							
Y Gât (St Clears)	57	Arts venues include Oriel Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	0	45	0	45	The Council will consult on a new purpose for the site, and explore the possibility of partnership working and alternative delivery models with St Clears Town Council and other interested parties. A review undertaken has found that the facility is unlikely to be viable in its current operational format.
Communities Total			0	45	0	45	

Demographic, Legislative or continuing pressures

APPENDIX A(ii)

	Description	2021/22 £'000
Ash die back	To enable continued work in response to Ash Dieback	169
Planning service	Additional funding for planning officers following service realignment - including increased resource for landscape, built heritage and training	166
Total for Environment - Planning		335
TOTAL COMMUNITY & REGENERATION		335

Mae'r dudalen hon yn wag yn fwiadol

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Summary

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Regeneration & Property	12,340	-8,967	3,209	6,581	12,254	-8,699	3,209	6,764	182
Planning	4,454	-2,069	330	2,715	4,160	-1,646	330	2,844	129
Leisure & Recreation	15,627	-8,894	5,465	12,198	13,604	-6,871	5,465	12,198	-0
Council Fund Housing	9,140	-7,972	521	1,689	10,538	-9,388	521	1,671	-18
GRAND TOTAL	41,561	-27,902	9,524	23,184	40,556	-26,604	9,525	23,477	293

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Variance for Year Forecasted for £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration										
Regeneration - Core Budgets										
Regeneration Management	330	0	38	368	322	0	38	360	-9	
Parry Thomas Centre	32	-31	11	11	33	-32	11	12	0	
Betws wind farm community fund	87	-87	1	1	86	-86	1	1	-0	
Welfare Rights & Citizen's Advice	163	0	2	165	163	0	2	165	0	
Llanelli Coast Joint Venture	145	-143	5	7	145	-143	5	7	-0	
The Beacon	150	-138	52	64	162	-150	52	64	-0	
Business Grants	0	0	0	0	0	0	0	0	0	£27 business grants provided from CCC funding to date
BREXIT	0	0	0	0	59	-59	0	0	0	
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	380	0	4,908	5,288	388	-9	4,908	5,288	-0	
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	442	0	89	530	470	-28	89	530	0	
Community Development and External Funding	469	0	42	511	469	0	42	511	-0	
Coronavirus	0	0	0	0	24	-24	0	-0	-0	
COVID-19 - Small Business Rent Relief	0	0	0	0	3	0	0	3	3	
Food Hubs & Banks - Covid 19	0	0	0	0	247	-247	0	0	0	£99k reimbursement received from WG.£148k draw down from reserves.
Shielding Parcels	0	0	0	0	333	-333	0	-0	-0	
Wellness	25	0	19	44	25	0	19	44	0	
City Deal	1,069	-1,123	78	23	1,084	-1,138	78	23	-0	
Property	1,241	-67	-1,251	-77	1,169	-67	-1,251	-149	-72	Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings.
Commercial Properties	32	-582	537	-14	54	-516	537	74	88	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.
Provision Markets	581	-651	379	310	560	-580	379	358	49	Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring.
Renewable Energy Fund	0	-51	0	-51	0	-51	0	-51	-0	
Net Zero Carbon	75	0	0	75	75	0	0	75	0	
Operational Depots	326	0	-336	-9	326	0	-336	-10	-0	
Administrative Buildings	2,859	-771	-3,084	-995	2,739	-653	-3,084	-998	-2	
Industrial Premises	539	-1,520	924	-58	486	-1,495	924	-85	-28	£24k anticipated shortfall in income offset by reduction in premises related costs.
County Farms	74	-335	420	159	75	-327	420	168	9	
Livestock Markets	59	-209	3	-146	48	-54	3	-3	143	Anticipated shortfall in income collected at Nant Y Ci Mart
Externally Funded Schemes	3,263	-3,259	370	373	2,711	-2,708	370	374	0	
Regeneration Total	12,340	-8,967	3,209	6,581	12,254	-8,699	3,209	6,764	182	

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Variance for Year Forecasted for £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Planning										
Planning Admin Account	342	-14	-115	213	423	-84	-115	224	11	Additional Arcus software costs
Building Regulations Trading - Chargeable	454	-507	76	22	401	-333	76	144	121	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.
Building Regulations Trading - Non-chargeable	31	0	13	44	27	0	13	41	-3	
Building Control - Other	186	-5	23	204	174	-4	23	193	-11	Less staff travel & spend on supplies due to Covid-19
Minerals	359	-236	57	181	333	-163	57	227	46	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.
Policy-Development Planning	680	-0	62	741	528	0	62	590	-152	Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies
Development Management	1,575	-968	159	765	1,483	-730	159	912	147	Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.
Ash Dieback	103	0	1	104	103	0	1	104	-0	
Tywi Centre	47	-47	13	13	63	-119	13	-43	-56	Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2.
Conservation	442	-54	35	422	461	-48	35	448	26	One-off consultancy cost
Caeau Mynydd Mawr - Marsh Fritillary Project	134	-134	4	4	99	-99	4	4	-0	
Morfa Berwick S.106 fund	11	-11	0	0	0	0	0	0	0	
WPD Grid Connection S.106 Project	40	-40	1	1	8	-8	1	1	0	
Water Vole S.106 Project	2	-2	0	0	0	0	0	0	0	
Local Nature Partnership	0	0	0	0	7	-7	0	0	0	
GT South Wales Regional Aggregates Working Party	50	-50	0	0	50	-50	0	0	0	
Planning Total	4,454	-2,069	330	2,715	4,160	-1,646	330	2,844	129	
Leisure & Recreation										
Millenium Coastal Park	252	-110	969	1,110	257	-120	969	1,106	-4	
Burnt Port Harbour	22	-142	28	-93	25	-142	28	-89	4	
Discovery Centre	6	-79	61	-13	4	-79	61	-14	-2	
Peddie Outdoor Education Centre	522	-348	72	245	340	-224	72	188	-58	Vacant posts in structure
Pembrey Beach Kiosk	0	-41	0	-40	0	-41	0	-41	-0	
Pembrey Ski Slope	393	-411	195	178	336	-357	195	175	-3	
Newcastle Emlyn Sports Centre	287	-155	19	151	254	-122	19	151	0	
Caerthven Leisure Centre	1,640	-1,751	882	771	1,234	-1,301	882	815	43	Unable to claim current year efficiencies from Hardship Fund
St Gwynars Leisure Centre	148	-38	76	185	152	-37	76	191	6	
Bro Myrddin Indoor Bowling Club	0	0	55	55	0	0	55	55	-0	

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Variance for Year Forecasted for £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Amman Valley Leisure Centre	910	-833	91	168	777	-669	91	198	30	Unable to claim current year efficiencies from Hardship Fund
Brynamman Swimming Pool	0	0	7	7	0	0	7	7	-0	
Llandovery Swimming Pool	208	-104	14	119	204	-100	14	119	0	
Garnant Golf Course	0	0	1	1	0	0	1	1	0	
Gwendraeth Sports Centre	0	0	0	0	0	0	0	0	0	
Dinefwr Bowling Centre	0	0	49	49	0	0	49	49	0	
Actif Communities	292	-45	54	302	314	-67	54	302	0	
Actif Facilities	287	-34	33	286	282	-34	33	281	-4	
Actif health, fitness and dryside	87	-15	11	83	87	-8	11	91	7	
Specialist populations	53	-54	2	2	53	-54	2	2	-0	
Active Young People	359	-334	20	45	399	-374	20	45	-0	
LAPA Additional Funding (E)	12	-12	1	1	12	-12	1	1	0	
Sport & Leisure General	744	-46	71	769	744	-51	71	763	-6	
National Exercise Referral Scheme (E)	188	-188	13	13	180	-180	13	13	-0	
PEN RHOS 3G PITCH	22	-35	1	-12	20	-30	1	-9	3	
Llanelli Leisure Centre	1,340	-1,145	574	769	1,110	-871	574	813	43	Unable to claim current year efficiencies from Hardship Fund
Coedcae Sports Hall	35	-13	5	26	30	-9	5	26	-0	
ESD Rev Grant - Ynys Dawela	43	-43	3	3	21	0	3	24	21	Grant for project not yet confirmed by funding body
Outdoor Recreation - Staffing costs	152	0	65	218	119	25	65	209	-8	
Pembrey Country Park	800	-842	134	92	810	-858	134	86	-6	
Llyn Lech Owain Country Park	101	-33	24	93	106	-35	24	95	3	
Pembrey Country Park Restaurant	416	-335	8	89	317	-243	8	83	-6	
Carmarthen Library	485	-30	151	606	458	-3	151	606	-1	
Ammanford Library	286	-13	53	326	274	-4	53	322	-3	
Llanelli Library	474	-28	111	557	450	-5	111	556	-1	
Community Libraries	227	-7	209	428	225	-3	209	430	2	
Libraries General	1,027	-1	57	1,084	1,107	-76	57	1,088	5	
Mobile Library	124	0	12	136	122	0	12	134	-2	
Carmarthen Museum, Abergwili.	170	-19	76	227	160	-8	76	228	1	
Kidwelly Tinplate Museum	19	0	1	20	13	0	1	14	-6	
Parc Howard Museum	117	-59	41	100	118	-66	41	94	-6	
Museum of speed, Pendine	73	-25	11	59	52	0	11	64	5	
Museums General	151	0	24	175	159	0	24	183	8	
Great Places- Llanelli	116	-116	12	12	83	-83	12	12	0	
Archives General	137	-2	80	215	174	-3	80	251	36	Estimated cost of returning Archive collection from storage
Arts General	25	0	19	44	0	0	19	19	-25	Vacant post being held pending restructure
St Clears Craft Centre	156	-99	50	107	92	-40	50	102	-5	
Cultural Services Management	97	0	14	111	94	0	14	108	-3	
Llanthorne Boathouse	147	-112	27	62	120	-49	27	97	35	Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful.
Lyric Theatre	412	-286	106	232	161	-30	106	237	5	

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Y Ffwrnes	832	-502	385	714	474	-138	385	721	7	
Ammanford Miners Theatre	74	-19	1	57	52	-0	1	53	-4	
Entertainment Centres General	444	-62	85	468	349	-59	85	375	-93	Vacant posts in structure
Oriel Myrddin Trustee	201	-201	0	0	191	-191	0	0	0	
Oriel Myrddin CCC	113	0	408	520	125	0	408	533	12	Backdated NNDR bills re: 26/27 King Street
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0	
Pendine Beach	6	-31	0	-24	1	-26	0	-24	-0	
Beach safety	2	0	0	2	1	0	0	1	-1	
Leisure Management	389	0	-7	382	361	0	-7	354	-28	Vacant post in structure
Leisure & Recreation Total	15,627	-8,894	5,465	12,198	13,604	-6,871	5,465	12,198	-0	
Council Fund Housing										
Independent Living and Affordable Homes	108	-45	64	127	108	-45	64	127	-0	
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0	
Rent Smart Wales Project (E)	18	-18	3	3	16	-16	3	3	0	
Syrian Resettlement Scheme (E)	0	0	7	7	0	0	7	7	0	
Home Improvement (Non HRA)	709	-300	338	747	701	-318	338	721	-26	Vacant Posts.
Penybryn Traveller Site	175	-128	16	63	146	-92	16	70	7	
Landlord Incentive	13	-10	0	3	57	-10	0	47	44	Overspend on Premises maintenance.
Homelessness	160	-67	7	99	167	-75	7	99	0	
Non Hra Re-Housing (Inc Chr)	164	0	53	218	158	0	53	212	-6	
Temporary Accommodation	502	-108	19	413	1,751	-1,467	19	303	-110	Overachievement of rental and Housing benefit income target.
Social Lettings Agency	797	-802	9	5	789	-721	9	78	73	Overspend on Premises maintenance.
Houses Into Homes WG Loan Scheme	0	0	1	1	0	-0	1	1	-0	
Community Cohesion Fund Grant (H)	0	0	3	3	150	-150	3	3	0	
Council Fund Housing Total	9,140	-7,972	521	1,689	10,538	-9,388	521	1,671	-18	
TOTAL FOR COMMUNITY & REGENERATION	41,561	-27,902	9,524	23,184	40,556	-26,604	9,525	23,477	293	

Mae'r dudalen hon yn wag yn fwiadol

APPENDIX C

CHARGING DIGEST - Housing Services

2019/20 Actual	2020/21 Budget	2021/22 Budget	Business Unit	Service Provided	2020/21 Charge Levied			2021/22 Proposed Charge			Comments
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	
520	50,903	51,921	Housing Multiple Occupation	Type of Property							
				Single Let	245.00		20.00	245.00		20.00	Affiliation fee not applicable. Phased out from June 2019.
				2 Flats	367.00		20.00	367.00		20.00	
				3 Flats	490.00		40.00	490.00		40.00	
				4 Flats	612.00		60.00	612.00		60.00	
				5 Flats	734.00		80.00	734.00		80.00	
				6+ Flats	857.00		100.00	857.00		100.00	
				3 Sharing	388.00		20.00	388.00		20.00	
				4-6 Sharing	530.00		40.00	530.00		40.00	
				7-10 Sharing	673.00		60.00	673.00		60.00	
				11+ Sharing	816.00		80.00	816.00		80.00	
			Housing Act 2004 Notice Fees	Enforcement fee	75.00			75.00			
			Empty Properties/Houses into Homes	Land Registry Charge:							
				Loan Value £1-£149,999	50.00			50.00			
				Loan Value £150,000	70.00			70.00			
				Administration Fee:							
				Loan Amount							
				£0 - £50,000	295.00			295.00			
				£50,001 - £100,000	395.00			395.00			
				£100,001 - £150,000	495.00			495.00			
Tudalen 37			Mobile Home Site Licensing	Set up Cost:							
				Initial Licence (Year 1)	306.30			306.30			
				Re-licence (Year 5)	0.00			0.00			
				Administration Cost of Licence:							
				Initial Licence (Year 1)	81.69			81.69			
				Re-licence (Year 5)	81.69			81.69			
			Cost per Pitch:								
			Initial Licence (Year 1)	9.92			9.92				
			Re-licence (Year 5)	9.92			9.92				

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
18,318	13,770	14,045	Planning				
			Administration	<u>Street Naming & Numbering:</u>			
				House name change	35.00	35.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Add a name to an existing numbered Property	35.00	35.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				House Naming or Numbering for one dwelling	35.00	35.00	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
			Development with NO street name [Residential & Commercial]	35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+]	35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [75+]	Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.	
			Development with a NEW street name [Residential & Commercial]	150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+]	150.00 per street + 35.00 per plot [1-5] 30.00 per plot [6-25] 25.00 per plot [26-75] 20.00 per plot [76+]	Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.	

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
Tudalen 39				Property Conversion into Flats or Units [Residential & Commercial]	35.00 + 15.00 per Flat/Unit	35.00 + 15.00 per Flat/Unit	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Amending schedule of development already issued following plot changes by developer	35.00 per plot	35.00 per plot	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
				Renaming a street at residents request or Naming a road where no name exists	150.00 + 35.00 per property legal costs & replacement street nameplate costs	150.00 + 35.00 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
				Provision of official address confirmation for customer, solicitors and conveyancers	30.00	30.00	Covers the cost of (historic) investigations, officer time and resources.
				To add or change a commercial trading name to a business premises	No Fee	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information.
				Request to investigate any address anomaly	No Fee	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected.
				Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF	No Fee	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions.

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
180,597	245,674	250,587	Minerals	Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites	The Planning Application Fee (up to a maximum of £28,500 where SLA in place)	90% of the Planning Application Fee (up to a maximum of £34,500 where SLA in place)	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation). Reduced to reflect administrative costs which remain the responsibility of the client LPA.
				Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	
					34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	
					31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
Tudalen 41				Pre application discussions with prospective applicants/agents	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	Fee to be refunded if it results in a planning application.
					34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	
					31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation of Prohibition Orders	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	
	34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)					
			Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006	The established monitoring fee (currently £330 for active sites and £110 for dormant sites)	The established monitoring fee (currently £400 for active sites and £135 for dormant sites)	Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control. Set at a national level by Welsh Government.	
			Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement)	31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)		

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
Tudalen 42				Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	
					34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	
					31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	
					34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	
					31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	
				Any minerals/waste work not covered by any of the above categories	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	44.50 per hour (with SLA) 48.95 (without SLA) inclusive of expenses (Manager)	
					34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	35.32 per hour (with SLA) 38.85 (without SLA) inclusive of expenses (Planning Officer)	
					31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	32.34 per hour (with SLA) 35.57 (without SLA) inclusive of expenses (Monitoring Officer)	

APPENDIX C

CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
32,100	78,248	79,813	Development Management	Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008)	Subject to individual planning performance agreements/Service level agreements	Subject to individual planning performance agreements/Service level agreements	Process agreed at Full Council on the 25th January 2017.
679,834	891,697	909,531		Provision of a case officer service in relation to all formal planning applications	See attached breakdown of planning application fees	See attached breakdown of planning application fees	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation).
352,284	507,021	517,161	Building Control	Building Regulation Charges	Costs on a case by case basis - quotations available directly from the Building Control Section	Costs on a case by case basis - quotations available directly from the Building Control Section	We will be looking at the introduction of charges for searches initially and in the new year we will be looking at increasing our fees by 5% with an adoption time of April 2021.
355	400	408	Forward Planning	Local Development Plan - Charge for Purchase Affordable Housing Viability Model - access charge	£75 per copy	£75 per copy £50 per release of model	Fixed charge for the purchase of hard copies of the LDP. Reflects the release and administration of the regional model as part of site viability assessments.
0	0	0		Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Reflects the ongoing 'not for profit' consultancy arrangement. The delivery of the project subject to review in light of the statutory work commitments and the impact on generating income.

APPENDIX C
CHARGING DIGEST - Environment department

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments	
0	0	0	Conservation - Common Land Fees	Correction of a mistake made by registration Authority	No fee	No fee	Estimated 6 hours work.	
				Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common	169.80	169.80		Estimated 1 hours work.
				Removing duplicate entry from register	No fee	No fee		Estimated 1 hours work.
				Updating of names and addresses referred to in a register	28.30	28.30		Estimated 1 hours work.
				Updating an entry to take in to account accretion or diluvian	28.30	28.30		Estimated 40 hours work.
				Non- Registration of Common Land or Village Green	No fee	No fee		
				Waste Land of the Manor not registered as common land	No fee	No fee		
				Deregistration of certain land registered as common land or as town or village green	1,132.00	1,132.00		
82,737	47,221	48,165	Built Heritage skills training	Craft skills training	on application	on application	Broad variety of prices depending upon the length of course & the level of knowledge imparted.	

APPENDIX C

Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

All Outline Applications - site area

£460 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£460 per 0.1 hectare
£11,500 + £120 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£11,500 + £120 per 0.1 hectare

Householder Applications

Alterations/extensions to a single dwelling , including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc)	Single dwelling (excluding flats)	£230
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FULL APPLICATIONS (and First Submissions of Reserved Matters)

Alterations/extensions to two or more dwellings , including works within boundaries	Two or more dwellings (or one or more flats)	£460
New dwellings (up to and including 50)	New dwellings (not more than 50)	£460 per dwelling
New dwellings (for more than 50) £23,000 + £120 per additional dwelling in excess of 50 up to a maximum fee of £300,000	New dwellings (more than 50)	£23,000 + £120 per additional dwelling

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

Increase of floor space	No increase in gross floor space or no more than 40m ²	£230
Increase of floor space	More than 40m ² but no more than 75m ²	£460
Increase of floor space	More than 75m ²	£460 for each 75m ² or part thereof to a maximum of £300,000

The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m ²	£85
Site area	More than 465m ² but not more than 540m ²	£460
Site area	More than 540m ²	£460 for first 540m ² + £460 for each 75m ² (or part thereof) in excess of 540m ² up to a maximum of £300,000

Erection of glasshouses (on land used for the purposes of agriculture)

Gross Floor space	Not more than 465m ²	£85
Gross Floor space	More than 465m ²	£2,600

Erection/alterations/replacement of plant and machinery

Site area	Not more than 5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£23,000 + additional £120 for each 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £300,000

Applications other than Building Works

Car parks, service roads or other accesses On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land.	For existing uses	£230
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Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000

Operations connected with exploratory drilling for oil or natural gas

Site area	Not more than 7.5 hectares	£460 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

Other operations (winning and working of minerals)

Site area	Not more than 15 hectares	£230 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,500 + additional £120 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £80,000
Other operations (not coming within any of the above categories)	Any site area	£230 for each 0.1 hectare (or part thereof) up to a maximum of £300,000

Fees in respect of the monitoring of mining and landfill sites

The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:-	where the site is an active site: 8	£330 (where the whole or a part of the site is an active site)
	where the site is an inactive site: 1	£110 (where the site is an inactive site)

APPENDIX C

Lawful Development Certificate (LDC)

Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£230
Proposed use or operation		Half the normal planning fee

Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings		£100
Telecommunications Code Systems Operators		£460

Reserved Matters

Application for removal or variation of a condition following grant of planning permission		£230
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £460 due

Change of Use of a building to use as one or more separate dwelling houses, or other cases

Change of use of a single dwelling to be used for two or more dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 up to a maximum of £300,000
Change of use of a building for 1 or more separate dwellings	Not more than 50 dwellings	£460 for each
	More than 50 dwellings	£23,000 + £120 for each in excess of 50 to a maximum of £300,000
Other material change of use of building or land		£460

Fees for post submission amendments to major development applications

Post submission amendments (Major)		£230
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Application for a Non-material Amendment Following a Grant of Planning Permission

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Fees for Discharge of Conditions

Applications in respect of householder developments		£35
Applications in respect of other developments		£115

Removal or Variation of a condition

Application for removal or variation of a condition following grant of planning permission		£230
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Renewal

Renew unimplemented permission within the time period		£230
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Appropriate Alternative Development

Certificates of Appropriate Alternative Development		£230
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Advertising

Relating to the business on the premises		£120
Advance signs which are not situated on or visible from the site, directing the public to a business		£120
Other advertisements		£460

Hazardous Substance Consent

New consent without previous conditions		£200
In excess of twice the control quantity		£400
All other cases		£250
Continuation of Hazardous Substance Consent		£250

Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in the normal manner.

APPENDIX C

CONCESSIONS - EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person (Proof of disabled person's registration required)
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
Listed Building Consent
Conservation Area Consent
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. i.e. where the application is required only because of a direction or planning condition removing permitted development rights.
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant (including consent to display an advertisement only if withdrawn or refused):

CONCESSIONS - REDUCTIONS TO PAYMENTS

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £460
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £460
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable
Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together.

Enforcement Appeal

Fee based on the relevant fee category
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APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments	
66,519	57,511	60,701	COUNTRY PARKS					
			Pembrey Country Park					
			Riding Centre (Leased)	Riding Centre tacked horses				Livery tenant has 2 comps then all other staff & visitors pay
			Park hire					
			Events Field (old archery site)	Daily hire of: full field Weekly hire rate: full field	500.00 2,500.00	500.00 2,500.00	Rental charge will be applied for activities that do not come under the event bracket (below), for example: weddings; private functions; experiential marketing; caravan rallies with the appropriate insurances etc (in the hire agreement it will state the maximum number of campers for each field).	
			Monk's Head Field	Charity rates Daily hire of: full field Weekly hire rate: full field	750.00 4,500.00	750.00 4,500.00		
			Medium Area of Land	Daily Hire Size to be agreed	300.00	300.00		
			Small area of land	Daily Hire Size to be agreed	200.00	200.00		
			Major Events within the Park this classifies as event footfall of over 5,000	Rates negotiable depending on scale and location of event			Charge set by Senior Outdoor Rec Manager, Events Manager and Event Co-ordinator to maximise events income taking into account the following (examples): size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee.	
			Events within the park organised by an external organiser (less than 5,000 footfall)	Commercial Charity/Non profit etc	2.40	2.40	New charge for events - with a footfall of less than 5000 people.	
Hourly Staff rate for External Events	Member of the team to help with external events	Park entry to be charged per vehicle £27 per hour	Park entry to be charged per vehicle £27 per hour	Charge to cover staff time before, during or after an event				
Events run by the events team within the park throughout the year	Price per ticket Tradestands at events	Max price of £20 per head Max price £50 per day food stalls max £200 per day Max Price of £10 per head	Max price of £20 per head Max price £50 per day food stalls max £200 per day Max Price of £10 per head	Price will be dependant on event type and costs, which will be covered in event plan				
Guided Walks	Guided Walks for groups with Rangers			Max number of 35 per ranger				
Fencing hire		£2 per unit	£2 per unit					

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments		
427,225	445,846	454,762	Bins		General waste £20 per bin, Recycling £9 Glass £12	General waste £20 per bin, Recycling £9 Glass £12			
			Commercial (Filming)	Full Day filming	500.00	500.00	Plus any rent for field etc		
			Staff Service (Filming support)	Promoting the park in a positive manner Hourly Rate per Team member	See comments £27 per hour	See comments £27 per hour	Discretionary by Senior Manager Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above		
			Bushcraft Activities		Max £50 per day	Max £50 per day	New activity offering at all Country Parks, activity run by rangers		
			Bushcraft Activities		Max £25 per day	Max £25 per day	New activity offering at all Country Parks, activity run by rangers		
			Conference Facilities		Max price of £100 per day	Max price of £100 per day	Room Hire charge only F&B offering will be etc		
			Team Building Activities		Max £50 per day	Max £50 per day	New		
			Birthday Party Activities		Max £25 per head	Max £25 per head	New		
			MCP field hire / events	Eisteddfod Fields hire					
				Daily hire of: Full Site (3 Fields)	500.00	500.00	Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP		
				Weekly hire rate: Full Site (3 Fields)	2,500.00	2,500.00			
				Charity rates					
				Daily hire of: Full Site (3 Fields)					
				Weekly hire rate: Full Site (3 Fields)					
				Event non commercial	Car parking	Car parking			
				Events commercial	Carparking plus £2.40 per head	Carparking plus £2.40 per head			
				North Dock	North Dock events hire	£25 per hour	£25 per hour	Cannot guarantee exclusivity	
				PCP Caravan and camp site (CCC)					
				Full Season (with electric)	1,940.00	1,989.00	1st March to 31st October		
				Full Season (non electric)	1,230.00	1,255.00	1st March to 31st October		
	Full Season (with Electric) Returning Customers	15.00	15.00	1st March to 31st October					
	Glamping pods		£70 Peak £50 off peak	2 night minimum stay new offering					
	Full season serviced plot	2,350.00	2,400.00	1st March to 31st October					
	Summer Season (with electric)	790.00	805.00	six weeks school holidays					
	Summer Season (non electric)	550.00	560.00	six weeks school holidays					
	Daily rate peak periods (with electric)	25.00	25.50	April -September 5th					
	Daily rate peak periods (non electric)	21.00	21.50	April -September 5th					

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
			PCP General Camping	Daily rate off-peak (with electric)	23.00	23.50	March and September 5th -1st Nov
				Daily rate off-peak (non electric)	19.00	19.50	March and September 5th -1st Nov
				Serviced Peak	28.00	28.50	April -September 5th
				Serviced off peak	25.00	25.50	March and September 5th -1st Nov
				Cyclists/Walkers Peak	10.00	10.00	No Vehicle 1 man tent
				Cyclists/walkers off peak	7.50	7.50	No Vehicle 1 man tent
				Extra Vehicle	5.50	6.00	
				Per Extra Adult	5.00	5.00	
				Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc)	3.00	3.00	Off Peak only. Other times of year field hire will apply
				Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances	£12 per unit or £3 vacant caravans	£12 per unit or £3 vacant caravans	Marshalls/deputy marshals for rallies of 20+caravans stay free of charge.
			Pitches for Seasonal Campsite staff (Site Wardens)	Free of Charge	Free of Charge	Wardens to stay on site to provide 24 hour security/maintenance. New Warden's cabin being installed	
			Pitches for journalists and media positively promoting PCP	Senior Manager Discretion	Senior Manager Discretion	Signed by HOS	
			Beach access				
			Memorial Bench	Beach Key Fob Entry	£50 per year	£50 per year	Fisherman permit required
				Hawthorne		885.60	Available in MCP, PCP and LLO
				Hereford		604.00	
			Llyn Llech Owain	Grafton Seat	1,249.42	1,250.00	
2,600	1,400	1,428		Catering			Franchise in park
2,879	5,467	5,576	Millennium Coastal Park	Catering			Catering franchises along MCP
10,000	10,000	10,000	Burry Port Harbour				Charges now set by Burry Port Marina Ltd who have taken over the running of the Harbour since April 2018.
22,695	19,541	19,931		Catering			
22,299	16,686	17,019	Discovery Centre	Catering			Leased

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
45,198	81,753	83,388	Ski Slope	Recreational Skiing			All Charges have been reviewed by evaluation of other premises and feedback from customers. Historically annual charges have made the Ski Instruction go inline with market pricing
				Adult - Rec Ski	13.00	13.00	
			Junior - Rec Ski	9.00	9.00		
			Adult - Own Equipment	10.00	10.00		
			Junior - Own Equipment	7.50	7.50		
			Student	8.50	9.00		
			Race Club	7.50	8.00		
			OAP/UB40	8.50	9.00		
			7 day consecutive pass rec ski child	35.00	35.00		
			7 day consecutive pass rec ski adult	40.00	40.00		
			3 month pass for rec ski Jan, Feb March	150.00	150.00		
			Child				
			3 month pass for rec ski Jan, Feb March	170.00	170.00		
			Adult				
			Instruction				
			Adult Lesson	18.00	18.00		
			Junior Lesson	12.00	12.00		
			Adult Group Coaching Club	20.00	20.00		
						90 mins coaching followed by coffee and cake	
			Kids Club	8.50	8.50		
			Kids Club block booking of 6 weeks	40.00	40.00		
			Ski Party	10.00	10.00		
			Adult Party	10.50	10.50		
			Junior Party	7.50	7.50		
			Junior School Group	66.00	66.00		
			Extra person for Group	5.50	5.50		
						Group of 12 students	
			Private Lesson 1 person	35.00	35.00		
			Private Lesson 2 people	50.00	50.00		
			Private Lesson 3 people	65.00	65.00		
			Private Lesson 4 people	80.00	80.00		
			Private Lesson 5 people	95.00	95.00		
			Private Lesson 6 people	110.00	110.00		
			Adaptive Ski session	6.00	6.00		
			Adaptive ski private lesson	18.00	18.00		
			Passport to Ski Lessons				
			Under 16 P2S 6 week course	60.00	60.00		
			Over 16 P2S 6 week course	90.00	90.00		
			Private 1-2-1 P2S 6 Week course	180.00	180.00		
						New option 1 hour lesson	
						New option 1 hour lesson	
73,001	90,840	92,656					
22,406	34,722	35,416					
14,232	105,351	107,458					

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
Tudalen 52			Golf	Shop & servicing of equipment			
				Custom foot beds	60.00	60.00	
				Ski Servicing Full	35.00	35.00	
				Ski Servicing basic	25.00	25.00	
				Footbeds	45.00	45.00	
				Ski & Boot Hire	5.00	5.00	
				Slope Hire			
				All day both slopes	600.00	600.00	
				Slope hire full day	450.00	450.00	
				Slope hire half day	300.00	300.00	
				Slope hire 1 hour	100.00	100.00	
				Cycle Hire			
				2 hours - Adult	8.50	8.50	
				2 hours - Child	5.50	5.50	
				4 hours - Adult	10.50	10.50	
				4 hours - Child	7.50	7.50	
				1 day - Adult	17.00	17.00	
				1 day - Child	11.00	11.00	
				Trailer	5.50	5.50	
				Tow along - per hr (inc helmet)	5.30	5.30	
				Adaptive bikes			
				Child seats - per hr (inc helmet)	3.80	3.80	
				4 Seater bikes	£15.00 per hour	£15.00 per hour	
				Toboggan			
				1 Ride	3.00	3.00	
				10 rides	17.50	17.50	
				3 Rides	6.00	6.00	
				Pitch and Putt			
				Child, OAP & Unwaged (9 holes)	3.20	4.00	
				Child, OAP & Unwaged (additional 9 holes)	2.20	2.20	
				Adult	5.30	5.00	
				Adult (additional 9 holes)	3.20	3.20	
				Disc Golf			
		Child, OAP & Unwaged	2.70	4.00			
		Adult	3.70	5.00			
		Crazy Golf					
		Child, OAP & Unwaged	4.00	4.00			
		Adult	5.00	5.00			
		Family Ticket	17.50	17.50	2 adults and 3 children		

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	2020/21 Charge Levied									2021/22 Proposed Charge						Comments										
Season Tickets (£)			Pay & Display (£)				SEASON TICKETS (£)			Pay & Display Charges (£)						SEASON TICKETS (£)			Pay & Display Charges (£)													
Millennium Coastal Parks																																
			96,961	115,179	117,482					Short stay			Long stay						Short stay			Long stay										
			per year	Lost tickets & change of car details as per lost policy	For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs	up to 1 hr	up to 4 hrs	all day (max 8hrs)	per year	Lost tickets & change of car details as per lost policy	For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs	up to 1 hr	up to 4 hrs	all day (max 8hrs)	per year	Lost tickets & change of car details as per lost policy	For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs	up to 1 hr	up to 4 hrs	all day (max 8hrs)			
						Car Parks				1.10	1.70	2.70	1.10	2.70	3.20										1.10	1.70	2.70	1.10	2.70	3.20	No Increase due to car parking issues	
						Trailer Park				To Be discontinued																						Burry Port Harbour Motorhomes car park closed on H&S grounds, pending review
						Boat & Trailer Season Ticket (Burry Port only)	55.00	10.00	N/A							55.00	N/A	N/A													12 month ticket as per policy with trailer to park within MCP	
Tudalen 53						MCP general car parks	37.50	10.00	N/A							40.00	N/A	N/A													12 month ticket as per policy with to park within MCP car parks	
						Blue Badge Scheme Holders	Get additional 1 hr free with any ticket purchased in line with CCC parking policy									Get additional 1 hour free with any ticket purchased in line with CCC parking policy																

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	2020/21 Charge Levied										2021/22 Proposed Charge						Comments	
Season Tickets (£)			Pay & Display (£)				SEASON TICKETS (£)					Pay & Display Charges (£)					SEASON TICKETS (£)			Pay & Display Charges (£)				
Pendine Beach Car Parking																								
			36,685	30,608	31,220		per year		For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs			all day (max 8hrs)									More choice for users
						Car Park	N/A	N/A	N/A	1.10	1.70	2.70			3.20	N/A	N/A	N/A	1.10	1.70	2.70		3.20	
						Blue Badge Scheme Holders	Get additional 1 hr free with any ticket purchased in line with CCC parking policy								Get additional 1 hour free with any ticket purchased in line with CCC parking policy									

Outdoor Recreation Membership options

- Bronze Option 1 Park no discounts normal charges apply
 - Silver option £85 choose 2 parks 10% discount in F & B and Activities
 - Gold Option £100 Choose 3 parks 10% discount in F & B and Activities
- All the above are 12month passes for 2 vehicles registered at the same address

APPENDIX C

CHARGING DIGEST - Leisure
Country Parks Parking Charges

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	2020/21 Charge Levied		2021/22 Proposed Charge		Comments
<u>Pay & Display Charges</u>			<u>Vehs displaying Disabled Blue Badge</u>				<u>Pay & Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	<u>Pay & Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	
£			£				£	£	£	£	
<u>Pembrey Country Park</u>											
200,652	219,299	223,684				<i>Cars & Coaches</i>					
						April to September (9:00am-4:30pm)	5.50		6.00		All day £6.00. Up to 2 hours £3. Free access for people who book a course of lessons at Country park for the hours of instruction up to 2 hours £3
						April to September (4:30pm-9:00am)	3.00		3.00		
						October to March	3.50		3.50		
						<i>Pay & Display (outside car park)</i>					
						Up to 2 Hours	2.00		2.00		
						Up to 4 Hours	2.70		2.70		
						<i>Motorised 2 Wheeled Vehicles</i>					
						April to September (9:00am-4:30pm)	As per vehicle price		ANPR System does not read motorcycles		
						October to March	As per vehicle price		As above		
						15 minute drop off time for anybody dropping somebody off at Ski centre etc	No Charge				

APPENDIX C

CHARGING DIGEST - Leisure
Country Parks Parking Charges

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	2020/21 Charge Levied		2021/22 Proposed Charge		Comments
<u>Pay & Display Charges</u>			<u>Vehs displaying Disabled Blue Badge</u>				<u>Pay & Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	<u>Pay & Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	
£			£				£	£	£	£	
100,011	95,572	97,483				Season Tickets					2 number plates per pass must live at same address
						Annual - First Time Buyers	Price per year				
						12 month Annual Tickets	55.00		57.50		Annual Parking Permit
						7 day pass	20.00		20.00		
						Change of vehicle/Lost tickets	10.00		10.00		As per lost policy
						Annual Renewals					
						Loyalty 12 month annual ticket	50.00		52.50		Annual Parking Permit. Loyalty will be for season tickets who were previous ticket holder in the past 12 months.
						Oct - Mar	To be discontinued				
						Memberships					
						Season Tickets 12 month ticket	25.00		27.50		Annual Parking Permit
						Lost tickets change of vehicle					
						1 Hour	1.10		1.10		When the car park P&D m/c can accommodate then the charges will change to the same charges as MCP/Pendine
						Up to 3 hours	2.20		2.20		
						Over 3 hours	3.20		3.20		

Memberships options on Car parks fees and charges pages

APPENDIX C

CHARGING DIGEST - Leisure

Pendine Outdoor Education Centre

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Service Provided	Charge Levied 2020/21 £				Proposed Charge 2021/22 £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
258,924	348,056	355,017	Bed and Breakfast	20.00	20.00	>25.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.	20.00	20.00	>25.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.
			Day visit (no food) activities * 2	>20.00	>25.00	>25.00		>20.00	>25.00	>25.00	
			* Mon-Fri lunch "All in"	175.00 (125.00 FSM)	220.00	255.00		178.50 (127.50 FSM)	225.00	260.00	
			4 day 'All in'	150.00 (106 FSM)	187.00	220.00		153.00 (108.00 FSM)	190.00	225.00	
			3 day 'All in'	118.00 (85.00 FSM)	150.00	168.00		120.00 (86.50 FSM)	153.00	170.00	
			Fri tea - Sun lunch (no activity)	78.00	90.00	95.00		80.00	92.00	97.00	
			Activities - 1/2 day rate min 8 in group or £72.00	>12.50	12.50	>20.00		>12.50	>12.50	>20.00	
			Meals	3.50	3.50 child 4.50 adult	4.00 child 5.00 adult		3.50	3.50 child 4.50 adult	4.00 child 5.00 adult	
			Camping	6.00	6.00	6.00		6.00	6.00	6.00	
			Bunkhouse	10.00	10.00	12.00		10.00	10.00	12.00	
			No VAT	Plus VAT	Plus VAT(*)		No VAT	Plus VAT	Plus VAT		

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Coedcae			St Clears			Service Provided	Coedcae		St Clears		Comments
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£		£	£	£	£	
13,226	13,362	13,629	32,256	38,066	38,827	Fusion Household £365 (Gym, classes, swim all times monthly DD)		41.00		41.00	Maintain at £39 in April and £41 in Sept
						Adult Activity Session (encompassing all mainstream sessions)		6.20		6.20	
						Direct Debit Membership for Fitness Room	23.70	24.30	23.70	24.30	
						Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD)		46.00		46.00	
						Actif Towel					Resale item - stock cost held
						Actif RFID Wristband					Resale item - stock cost held
						Actif Water Bottle					Resale item - stock cost held
						Actif RFID Button					Resale item - stock cost held
						Actif Membership Card (Replacement)					Resale item - stock cost held
						Actif Locker Coin Keyring					Resale item - stock cost held
						Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)					Resale item - stock cost held
						Gym		6.20	6.00	6.20	
						Squash (per 40 mins)			7.00	7.20	
						Badminton	9.30	9.60	9.30	9.60	
						Table Tennis			7.00	7.20	
						Main Hall non block			31.30	37.50	
						Function rooms / kitchen hire			22.60	24.60	
						Outdoor area - (October - March)			21.20	18.20	
						Outdoor area - (April - September)			18.20	18.20	
						Tennis			9.00	9.60	
						Per child			10.60	10.50	
						Go Actif Card (12 months)			14.00	15.00	
						7 day leisure centre membership - Adult	15.90	18.60	15.90	18.60	based on 3 x fitness session cost
						7 day leisure centre membership - Child (<18)	10.80	9.00	10.80	9.00	based on 3 x jnr swim session cost
						7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.60	27.60	26.60	27.60	Based on adult + child (i.e. any more = value)

APPENDIX C

CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Coedcae			St Clears			Service Provided	Coedcae		St Clears		Comments
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£		£	£	£	£	
						All Jnr Activity Courses per 55 mins			4.00	4.10	
						Direct Debit 'Active Young People' sessions - linked to membership			16.00	16.40	
						Direct Debit 'Active Young People' sessions - not linked to membership			16.00	16.40	
						<u>Health/Fitness Class</u>					
						Induction		15.00	15.00	15.00	
						<u>Hall/Outdoor Facility Hire - also see note below</u>					
						Dance Studio/Small Gym	18.00	18.50			
						Sports Hall (Whole)	35.50	37.50			
						Sports Hall (Half)	18.90	18.75			
						Full Red Gravel Pitch (without lights)	36.80	38.90			
						Half Red Gravel Pitch (without lights)	19.50	23.30			
						Change/shower facilities			2.90	3.00	
						<u>Equipment Hire Charges</u>					
						Short Tennis Racket	3.20	3.20			
						Table Tennis Bat Hire	3.20	3.20			
						Table Tennis Ball Hire	1.10	1.10			
						Badminton Racket Hire	3.20	3.20			
						Badminton Shuttle Buy	2.10	2.10			
						Racquet Hire			3.20	3.20	
						Football Hire			3.20	3.20	

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Coedcae			St Clears			Service Provided	Coedcae		St Clears		Comments
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£		£	£	£	£	
						<u>Holiday Activity Programme</u>			21.00	21.50	Without food
						Full Day			94.50	96.75	Without food
						<u>Actif Anywhere</u>					
						Actif Anywhere subscription per member		10.00		10.00	Product introduced by EBM report Sept 2020
						Actif Anywhere bolt-on subscription (for existing members on a core DD subscription)		7.50		7.50	Product introduced by EBM report Sept 2020

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£	£		
626,546	796,552	812,483	109,878	139,723	142,517	Health & Fitness Classes					
						Adult Activity Session (encompassing all mainstream sessions)	6.00	6.20	6.00	6.20	
						Junior Activity Sessions (u16)	4.00	4.10	4.00	4.10	
						Aquafit	6.50	6.20		6.20	
						Health / Fitness Club					
						Administration Fee	15.00	15.00	15.00	15.00	To be applied to other DD access memberships from 1st April 2021 (including Bronze)
						Online Incentive Administration Fee	10.00	10.00	10.00	10.00	To be applied to other DD access memberships from 1st April 2021 (including Bronze)
						Household Membership Administration Fee	30.00	30.00	30.00	30.00	Price hold - many competitors don't charge admin fee so increase would deter customers from joining
						Household Membership Online Incentive Administration Fee	20.00	20.00	20.00	20.00	
						Gym Session	6.00	6.20	6.00	6.20	
						Junior Gym Session	4.00	4.10	4.00		
						New Platinum All inclusive all times	35.00	36.00	35.00	36.00	Maintain at £35 in April and £36 in Sept
						OAP/Student Saver Scheme (Gym & Swim)	27.00	27.70	27.00	27.70	Maintain at £27 in April and £27.70 in Sept
						Fusion Household £365 (Gym, classes, swim all times monthly DD)	39.00	41.00	39.00	41.00	Maintain at £39 in April and £41 in Sept
						Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD)	45.00	46.00	45.00	46.00	Maintain at £45 in April and £46 in Sept
						Actif Household additional membership	6.00	6.50	6.00	6.50	

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£	£		
						Synrgy Membership monthly DD (access to specified programme)	23.60	24.20			
						Actif Towel	6.40	6.40	6.40	6.40	
						Actif RFID Wristband	5.00	5.00	5.00	5.00	
						Actif Water Bottle	2.60	2.60	2.60	2.60	
						Actif RFID Button	2.00	2.00	2.00	2.00	
						Actif Membership Card (Replacement)	2.00	2.00	2.00	2.00	
						Actif Locker Coin Keyring	1.10	1.10	1.10	1.10	
						Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	14.50	14.50	14.50	
						CORPORATE PLATINUM - Gym, classes, swim all times monthly DD	30.00	31.00	30.00	31.00	Maintain at £30 in April and £31 in Sept
						GP Referrals - per visit for 16 weeks	2.00	2.00	2.00	2.00	Nationally agreed charge
						Health-related outreach session	3.60	3.70	3.60	3.70	Not included in previous report - community session
						Induction assessment for 'Pay as you go' customers	20.00	25.00	20.00	25.00	Price held as at top of comparable products
						Fitness Test/Programmes	25.00	25.00	25.00	25.00	Price held as at top of comparable products

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment				
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22					
£	£	£	£	£	£	£	£	£	£						
426,815	497,373	507,320				<u>Health / Fitness Club</u>									
						Gym & Sauna							9.00	9.30	
						<u>Health Suite/Swim</u>									
						Health Suite session									
						Recreation morning									
						Health Suite & Swim session					8.00	8.20			
						<u>Swimming</u>									
						Adult Swim Session					4.90	5.00			
						Jnr Swim Session					2.90	3.00			
						School Swim Session (per child)					2.35	2.40	2.35	2.40	£2.15 implemented Sept 2017, £2.20 Sept 2018, £2.30 Sept 2019, £2.35 Sept 2020 £2.40 to be implemented Sept 21
						Additional School Swim Instructor recharge					16.00	16.40	16.00	16.40	Not included in previous report - an optional extra for schools who may desire it
						Family Swim Session (2 adults & 2 children)					12.70	13.00		13.00	
						Inflatable Session					4.00	4.10		4.10	
						BRONZE - Swim All Times monthly DD adult					25.00	25.60		25.60	Maintain at £25 in April and £25.60 in Sept
						CORPORATE BRONZE - Swim All Times monthly DD					22.00	22.60		22.60	Maintain at £22 in April and £22.60 in Sept
						Annual Swim					160.00	165.00		165.00	For existing members only
						FAST session					6.00	6.20		6.20	
						Junior FAST session					N/A	4.70		4.70	New product
FAST Light Membership monthly DD (access to specified swim programme)					13.50	N/A			Discontinue						
FAST Light Membership Bolt-on monthly DD (core subscription required)					10.15	N/A			Discontinue						
FAST Membership monthly DD (access to specified swim programme)					27.00				To be renamed linked to triathlon coaching						

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment						
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22							
£	£	£	£	£	£		£	£	£	£							
115,431	158,908	162,086				Swimming Instruction											
						Junior / Adult Lessons Stage 1-7 Direct Debit	24.10	24.70			Maintain at £24.10 in April and £24.70 in Sept						
						Stage 8 (3 - 4.5 hours)	43.50	44.60									
						Stage 9 (5 - 8 hours)	51.20	52.40									
						Stage 10 (8.5 - 10.5 hours)	51.20	52.40									
						Stage 11-12 (12-13.0 hours)	61.40	62.90									
						Stage 11-12 (13.5-16.5 hours)	66.50	68.10									
						15-20 hours training	76.80	78.60									
						One to One Lessons (Scheme) - per 30 mins	15.20	15.60									
						One to One Lessons (External) - per 30 mins	43.00	25.00			Reduce as not generally sold - incentive to sell product post-Covid and aligns to fitness induction/review						
												Lifeguard Course (All Sites)					
												Pool Lifeguard Qualification (per course)	280.00	286.50			Need to review in line with RLSS
												Automated External Defibrillator Training	51.20	52.40			Need to review in line with RLSS
												Facility Hire - also see note below					
						Sports Hall - Full per 55 mins	46.40	47.50	46.40	47.50							
						Small Hall/Dance Studio	36.60	37.50									
						Conference room (All day)	135.00	140.00									
						Conference room Morning/Afternoon/ Evening	70.00	76.00									
						Multipurpose Room	24.00	24.60									
						Main Swimming Pool (1 lifeguard) per 55mins	96.80	99.20									

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment	
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22		
£	£	£	£	£	£	£	£	£	£			
Tudalen 65						Small Swimming Pool (1 lifeguard) per 55mins	36.30	37.20			Increase reflects additional 33% space (+2 lanes) and enhanced facilities (+10%)	
						Main Swimming Pool per Lane	12.10	12.40				
						Athletic Track (club - per hr)	48.00	72.00				
						Athletic Track (per person per hr)	6.00	6.20				
						Athletic Track Steward (1 Hour)	16.00	16.40				
						Athletic Track Steward (Half Hour)	8.00	8.20				
						Full Astroturf	60.00	61.40				
						Half Astroturf	36.00	36.90				
						Outside Netball Court	23.20	18.20				
						Football pitch - middle of track	38.00	38.90				
						Changing Facilities	21.50	22.00	21.50	22.00		
						Changing Facilities (per person)	2.90	3.00	2.90	3.00		New charge
						Function Rooms						
						Activity Room - Standard			23.70	24.60	Aligned with other sites	
						<u>Children's Birthday Parties</u>						
						Per Child	10.20	10.50	10.20	10.50	Minimum of 10 children for dryside & minimum of 15 children wetside	
						<u>Leisure Saver Scheme</u>						
						Go Actif Card (12 months)	14.00	15.00		15.00		
						Go Actif Card - Benefits (12 Months)	14.00	15.00		15.00		
						7 day leisure centre membership - Adult	15.90	18.60	15.90	18.60	Based on 3 x fitness session cost	
					7 day leisure centre membership - Child (<18)	10.80	9.00	10.80	9.00	based on 3 x jnr swim session cost		
					7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.60	27.60	26.60	27.60	Based on adult + child (i.e. any more = value)		

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£	£		
8,490	7,995	8,154				<u>Hire Charges</u>					
						<u>Racket Sports</u>					
						Squash Racket Hire	3.20	3.20	3.20	3.20	
						Badminton Racket Hire	3.20	3.20	3.20	3.20	
						Short Tennis Racket	3.20	3.20	3.20	3.20	
						Table Tennis Bat Hire	3.20	3.20	3.20	3.20	
						Tennis Racket Hire	3.20	3.20	3.20	3.20	
						Football Hire	3.20	3.20	3.20	3.20	
						<u>Racket Sports</u>					
						Short Tennis (per court, 55 mins)	9.30	9.60	9.30	9.60	
						Squash (per court, per 40 mins)	7.00	7.20	7.00	7.20	
						Badminton (per court, per 55 mins)	9.30	9.60	9.30	9.60	
						Table Tennis (per table, per 55 mins)	7.00	7.20	7.00	7.20	
						Tennis (per court, per 55 mins)	9.30	9.60	9.30	9.60	
						<u>Children's Instructed Sessions</u>					
						All Jnr Activity Courses per 55 mins	4.00	4.10	4.00	4.10	
						Direct Debit 'Active Young People' sessions - linked to membership	16.00	16.40	16.00	16.40	
Direct Debit 'Active Young People' sessions - not linked to membership	16.00	16.40	16.00	16.40							

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Carmarthen LC			Newcastle Emlyn			Service Provided	Carmarthen LC		Newcastle Emlyn		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget		Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£	£		
						<u>Softplay Adventure Area</u>					
						Play Zone (per 55 mins) under 3year olds	2.20	2.30			
						Play Zone (per 55 mins) under 3year olds and over	3.80	3.90			
						Unlimited Softplay Direct Debit (Linked to Membership)			2.20	N/A	Discontinue
						Unlimited Softplay Direct Debit (Linked to Membership)			5.40	N/A	Discontinue
						<u>Holiday Activity Programmes</u>					
						Full Day	25.00	25.60			With food
						Weekly	112.50	115.20			With food
						Full Day			21.00	21.50	Without food
						Weekly			94.50	96.75	Without food
						<u>Sauna</u>					
						Sauna (per 55 minute session)			7.40	7.60	
						<u>Actif Anywhere</u>					
						Actif Anywhere subscription per member			10.00	10.00	Product introduced by EBM report Sept 2020
						Actif Anywhere bolt-on subscription (for existing members on a core DD subscription)			7.50	7.50	Product introduced by EBM report Sept 2020

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
419,719	521,825	532,261	10,231	9,103	9,285	378,914	487,041	496,781	<u>Health & Fitness Classes</u>							
									Adult Activity Session (encompassing all mainstream sessions)	6.00	6.20	6.00	6.20	6.00	6.20	
									Junior Activity Session(u16)	4.00	4.10		4.10	4.00	4.10	
									Aquafit	6.50	6.20	6.50	6.20	6.50	6.20	
									<u>Health / Fitness Club</u>							
									Administration Fee	15.00	15.00	15.00	15.00	15.00	15.00	
									Online Incentive Administration Fee	10.00	10.00	10.00	10.00	10.00	10.00	
									Household Membership Administration Fee	30.00	30.00	30.00	30.00	30.00	30.00	
									Household Membership Online Incentive Administration Fee	20.00	20.00	20.00	20.00	20.00	20.00	
									Gym Session	6.00	6.20	6.00	6.20	6.00	6.20	
									Junior Gym Session (u16)	4.00	4.10		4.10	4.00	4.10	
									New Platinum All inclusive all times	35.00	36.00	35.00	36.00	35.00	36.00	Maintain at £35 in April and £36 in Sept
									OAP/Student Saver Scheme (Gym & Swim)	27.00	27.70	27.00	27.70	27.00	27.70	Maintain at £27 in April and £27.70 in Sept
									Fusion Household £365 (Gym, classes, swim all times monthly DD)	39.00	41.00	39.00	41.00	39.00	41.00	Maintain at £39 in April and £41 in Sept

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
Tudalen 69									Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD)	45.00	46.00	45.00	46.00	45.00	46.00	Maintain at £45 in April and £46 in Sept
									Actif household additional members	6.00	6.50	6.00	6.50	6.00	6.50	
									Triathlon Membership monthly DD (access to specified programme)	35.10	N/A	35.10	N/A	35.10	N/A	Discontinue - not introduced
									Triathlon Membership Bolt-on monthly DD (core subscription required)	26.40	N/A	26.40	N/A	26.40	N/A	Discontinue - not introduced
									Actif Towel	6.40	6.40	6.40	6.40	6.40	6.40	
									Actif RFID Wristband	5.00	5.00	5.00	5.00	5.00	5.00	
									Actif Water Bottle	2.60	2.60	2.60	2.60	2.60	2.60	
									Actif RFID Button	2.00	2.00	2.00	2.00	2.00	2.00	
									Actif Membership Card (Replacement)	2.00	2.00	2.00	2.00	2.00	2.00	
									Actif Locker Coin Keyring	1.10	1.10	1.10	1.10	1.10	1.10	
									Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	14.50	14.50	14.50	14.50	14.50	
									CORPORATE PLATINUM - Gym, classes, swim all times monthly DD	30.00	31.00	30.00	31.00	30.00	31.00	Maintain at £30 in April and £31 in Sept
									GP Referrals - per visit for 16 weeks	2.00	2.00		2.00	2.00	2.00	Nationally agreed charge
									Health-related outreach session	3.60	3.70		3.70	3.60	3.70	
									Induction assessment for 'Pay as you go' customers	20.00	25.00		25.00	20.00	25.00	Price held as at top of comparable products
									Fitness Test/Programmes	25.00	25.00		25.00	25.00	25.00	

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
279,924	270,204	275,608	81,874	92,158	94,001	361,233	421,339	429,765	Health Suite/Swim			8.00	8.20			New product at Llandovery
									Health Suite & Swim session			N/A	9.30			
									Swimming							£2.15 implemented Sept 2017, £2.20 Sept 2018, £2.30 Sept 2019, £2.35 Sept 2020 £2.40 to be implemented Sept 21
									Adult Swim Session	4.90	5.00	4.90	5.00	4.90	5.00	
									Jnr Swim Session	2.90	3.00	2.90	3.00	2.90	3.00	
									School Swim Session (per child)	2.35	2.40	2.35	2.40	2.35	2.40	
									Additional School Swim Instructor recharge	16.00	16.40	16.00	16.40	16.00	16.40	
									Family Swim Session (2 adults & 2 children)	12.70	13.00	12.70	13.00	12.70	13.00	
									Inflatable Session	4.00	4.10	4.00	4.10	4.00	4.10	
									BRONZE - Swim All Times monthly DD adult	25.00	25.60	25.00	25.60	25.00	25.60	
									CORPORATE BRONZE - Swim All Times monthly DD	22.00	22.60	22.00	22.60	22.00	22.60	
									Annual Swim	160.00	165.00			160.00	165.00	

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CHARGING DIGEST - Leisure

Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									FAST session	6.00	6.20	6.00	6.20	6.00	6.20	
									Junior FAST Session	N/A	4.70		4.70		4.70	New product
									FAST Light Membership monthly DD (access to specified swim programme)	13.50	N/A	13.50	N/A	13.50	N/A	Discontinue
									FAST Light Membership Bolt-on monthly DD (core subscription required)	10.15.	N/A	10.15	N/A	10.15	N/A	Discontinue
									FAST Membership monthly DD (access to specified swim programme)	27.00	27.00	27.00	27.00	27.00	27.00	To be renamed linked to triathlon coaching
									FAST Membership Bolt-on monthly DD (core subscription required)	20.30	N/A	20.30	N/A	20.30	N/A	Discontinue
									FAST Prime Membership monthly DD (access to specified swim programme)	40.50	N/A	40.50	N/A	40.50	N/A	Discontinue
									FAST Prime Membership Bolt-on monthly DD (core subscription required)	30.45	N/A	30.45	N/A	30.45	N/A	Discontinue

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
23,035	22,453	22,902	0	0		158,471	190,976	194,795	Swimming Instruction							
									Junior / Adult Lessons Stage 1-7 Direct Debit	24.10	24.70	24.10	24.70	24.10	24.70	Maintain at £24.10 in April and £24.70 in Sept
									Stage 8 (3 - 4.5 hours)	43.50	44.60	43.50	44.60	43.50	44.60	
									Stage 9 (5 - 8 hours)	51.20	52.40			51.20	52.40	
									Stage 10 (8.5 - 10.5 hours)	51.20	52.40			51.20	52.40	
									Stage 11-12 (12-13 hours)	61.40	62.90			61.40	62.90	
									Stage 11-12 (13.5 hours)	66.50	68.10			66.50	68.10	
									15- 20 hours training	76.80	78.60			76.80	78.60	
									One to One Lessons (Scheme) - per 30 mins	15.20	15.60	15.20	15.60	15.20	15.60	
									One to One Lessons (External) - per 30 mins	43.00	25.00	43.00	25.00	43.00	25.00	
									Lifeguard Course (All Sites)							
									Pool Lifeguard Qualification (per course)	280.00	286.50	280.00	286.50	280.00	286.50	Need to review in line with RLSS
									Automated External Defibrillator Training	51.20	52.40	51.20	52.40	51.20	52.40	Need to review in line with RLSS
									Facility Hire - also see note below							
									Sports Hall - Full per 55 mins	46.40	47.50			46.40	47.50	
Sports Hall - Double per 55 mins					92.60	95.00										
Small Hall/Dance Studio	36.60	37.50			25.00	36.60	37.50	New product at Llandovery								
Conference room (All day)																
Conference room Morning / Afternoon /Evening																

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Multipurpose Room (per hr)	24.00	24.60		24.60	24.00	24.60	New product at Llandovery New policy to incentivise extended bookings
									Multipurpose Room - reduced by 10% for each additional hour booked							
									Main Swimming Pool (1 lifeguard) per 55mins	60.50	62.00	43.00	40.00	72.60	74.40	Lane cost x no. of lanes
									Small Swimming Pool (1 lifeguard) per 55mins	36.30	37.20	29.20	29.90	36.30	37.20	
									Main Swimming Pool per lane	12.10	12.40	12.10	10.00	12.10	12.40	Discounted lane cost at LSP to 80% due to 20m
									Full Astroturf	60.00	61.40			46.15	47.30	
									Half Astroturf	36.00	36.90			24.70	25.30	To be checked with Coleg Sir Gar
									Full 3G Pitch	78.60	80.50			78.60	80.50	
									Half 3G Pitch	47.20	48.30			47.20	48.30	To be checked with Coleg Sir Gar
									Match hire (2 hrs)	94.30	96.50			94.30	96.50	To be checked with Coleg Sir Gar
									Outside Netball Court	17.70	N/A		18.20			Product not sold by us
									Grass Football pitch - middle of track	36.90	N/A					
									Changing Facilities (per person)	2.90	3.00	2.90	3.00	2.90	3.00	New charge
									Function Rooms				24.60	23.70	24.60	Aligned with other sites

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Children's Birthday Parties							
									Per Child	10.20	10.50	10.20	10.50	10.20	10.50	Minimum of 12 children required (not yet implemented) 15 children Wetside
									Leisure Saver Scheme							
									Actif Card Points							
									Go Actif Card (12 months)	14.00	15.00	14.00	15.00	14.00	15.00	
									Go Actif Card - Benefits (12 Months)	14.00	15.00	14.00	15.00	14.00	15.00	
									7 day leisure centre membership - Adult	15.90	18.60	15.90	18.60	15.90	18.60	Based on 3 x fitness session cost
									7 day leisure centre membership - Child (<18)	10.80	9.00	10.80	9.00	10.80	9.00	Based on 3 x jnr swim session cost
									7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.60	27.60	26.60	27.60	26.60	27.60	Based on adult + child (i.e. any more = value)
						16,852	20,005	20,405	Hire Charges							
									Racket Sports							
									Squash Racket Hire	3.20	3.20		3.20	3.20	3.20	
									Badminton Racket Hire	3.20	3.20		3.20	3.20	3.20	
									Short Tennis Racket	3.20	3.20		3.20	3.20	3.20	
									Table Tennis Bat Hire	3.20	3.20		3.20	3.20	3.20	
									Tennis Racket Hire	3.20	3.20		3.20	3.20	3.20	
									Football Hire	3.20	3.20		3.20	3.20	3.20	

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment	
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22		
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£		
Tudalen 75									<u>Racket Sports</u>								
									Short Tennis (per court, 55 mins)	9.30	9.60		9.60	9.30	9.60		
									Squash (per court, per 40 mins)					7.00	7.20		
									Badminton (per court, per 55 mins)	9.30	9.60		9.60	9.30	9.60		
									Table Tennis (per table, per 55 mins)	7.00	7.20		7.20	7.00	7.20		
									Tennis (per court, per 55 mins)	9.30	9.60		9.60	9.30	9.60		
									<u>Children's Instructed Sessions</u>								
									All Jnr Activity Courses per 55 mins	4.00	4.10		4.10	4.00	4.10		
									Direct Debit 'Active Young People' sessions - linked to membership		16.40		16.40	16.00	16.40		
									Direct Debit 'Active Young People' sessions - not linked to membership		16.40		16.40	16.00	16.40		
									<u>Holiday Activity Programmes</u>								
									Full Day					25.00	25.60	With Food	
									Weekly					112.50	115.20	With Food	
								Full Day	21.00	21.50		21.50			Without food		
								Weekly	94.50	96.75		96.75			Without food		

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	2019/20 Actual	2020/21 Budget	2021/22 Budget	Service Provided	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	Charge Levied 20/21	Proposed charge 21/22	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Sauna Sauna (per 55 minute session)			7.40	7.60			
									Actif Anywhere Actif Anywhere subscription per member		10.00		10.00		10.00	Product introduced by EBM report Sept 2020
									Actif Anywhere bolt-on subscription (for existing members on a core DD subscription)		7.50		7.50		7.50	Product introduced by EBM report Sept 2020

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Actif, partner and charitable organisations may apply for up to 50% reduction for fundraising events. Both will be require approval by the Actif Management Team

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

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Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Service Provided	Charge Levied 20/21 £	Proposed charge 21/22 £	Comment
			<u>Actif Anywhere (digital platform)</u>			
			Small School Annual Fee	N/A	365.00	Pupil numbers aligned to Education classification
			Medium School Annual Fee	N/A	438.00	Pupil numbers aligned to Education classification
			Large School Annual Fee	N/A	525.60	Pupil numbers aligned to Education classification
			Independent Living Centre Annual Fee	N/A	TBC	
			Care Home Annual Fee	N/A	TBC	
			<u>Hire of activity provision to partners</u>			
			Activity Coach p/h	N/A	22.50	
			Programme Management p/h	N/A	30.00	
			<u>Community Activity Sessions</u>			
			Introductory price for 'Actif Communities Team' led programmes (up to 16 weeks)	N/A	2.00	
			Coach-led session in the community	N/A	3.70	

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
41,524	44,774	45,669	ARTS & THEATRES	Lyric	Hire of Venue		Charges proposed with sensitivity and knowledge of market to ensure sustainability of users
			Performances	Single performance hire:	1,070.00	1,070.00	Minimum 5 hour call. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Single performance hire: Additional hours per hour	67.00	67.00	Up to an additional 5 hours per day. (Max 10 hour day)
				Fit-ups and Rehearsals:	600.00	600.00	Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Fit-ups and Rehearsals: Additional hours per hour	40.00	40.00	Up to an additional 6 hours per day. (Max 10 hour day)
				Full week hire	4,400.00	4,400.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
			Conferences	Conferences	530.00	530.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount
				Conferences: Additional hours per hour	115.00	115.00	
			Classes & Workshops	Studio Hire Daytimes per hour	15.50	15.50	
				Studio Hire evenings & weekends per hour	25.50	25.50	

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
Tudalen 79	152,027	155,067	Y Ffwrnes Performances	Hire of Venue			
				Main House Single performance hire:	1,070.00	1,070.00	Minimum 5 hour call. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Main House Single performance hire: Additional hours per hour	67.00	67.00	Up to an additional 5 hours per day. (Max 10 hour day)
				Main House Fit-ups and Rehearsals:	600.00	600.00	Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Main House Fit-ups and Rehearsals: Additional hours per hour	40.00	40.00	Up to an additional 6 hours per day. (Max 10 hour day)
				Main House Full week hire	4,400.00	4,400.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Stiwdio Stepni Single performance hire:	530.00	530.00	Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Stiwdio Stepni Single performance hire: Additional hours per hour	67.00	67.00	Up to an additional 5 hours per day. (Max 10 hours day)
				Stiwdio Stepni Fit-ups and Rehearsals:	280.00	280.00	Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Stiwdio Stepni Fit-ups and Rehearsals: Additional hours per hour	40.00	40.00	Up to an additional 6 hours per day. (Max 10 hours day)

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
3,725	5,496	5,605	Conferences	Stiwdio Stepni Full week hire	1,750.00	1,750.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Main House Conferences	530.00	530.00	
				Main House Conferences: Additional hours per hour	115.00	115.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount
				Studio & Crochan Conferences	215.00	215.00	
			Classes & Workshops	Studio & Crochan Conferences: Additional hours per hour	53.00	53.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount
				Studio & Crochan Workshops - Daytimes	15.50	15.50	
				Studio & Crochan Workshops - evenings & weekends per hour	25.50	25.50	
			Miner's Theatre Performances	Monday to Sunday			
				Single performance hire:	360.00	360.00	Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Single performance hire: Additional hours per hour	33.00	33.00	
Fit-ups and Rehearsals:	200.00	200.00		Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.			
Fit-ups and Rehearsals: Additional hours per hour	20.00	20.00	Up to an additional 6 hours per day. (Max 10 hour day)				

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
133,413	145,314	148,220	Classes & Workshops All Theatres Misc Resources	Full week hire	1,470.00	1,470.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Workshops Hire Daytimes per hour	15.50	15.50	
				Workshops Hire evenings & weekends per hour	25.50	25.50	
				Box Office Commission	5%	5%	Charged on the net box office takings
				PRS	Recharged to applicable tariff	Recharged to applicable tariff	Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings.
				Credit Card Commission	2%	2%	Charged on the net box office takings
				Tickets for Performances & Events	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans
				Additional discounts on hire charges for specific initiatives	Management discretion	Management discretion	Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans
				Loyalty Card Scheme	5%	5%	5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation
Bank Holiday rates	Double rate	Double rate	All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding full week hires				

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
35,536	39,468	40,257	Dylan Thomas Boathouse	Overrun charges per hour	200.00	200.00	For hours exceeding the specified daily cap on venue hire (over 10 hrs)
				Marketing services recharges	By quotation + 15%	By quotation + 15%	e.g. radio or print advertising, e-mail or or social media campaigns etc
				Technical services & equipment recharges/ contracted hire	By quotation + 15%	By quotation + 15%	e.g. piano tuning, special effects, technical equipment, additional technical staff
				Kiosk & Bar	Mark up to RRP	Mark up to RRP	
				Entrance Fees			
				Entry Charges			
				Adults	4.95	5.25	
				Concessionary	3.95	4.25	
				Children (7 - 16)	2.20	2.50	
				Parties of 5 or more	10% discount	10% discount	
				Family Ticket (2 adults & 2 children)	12.50	13.50	
				Educational Party Visits. Winter months only	Free	Free	
				Access to Writing Shed to the Public during Peak holiday periods. Photography allowed.	TBC	30.00-90.00	Minimum charge £30.00
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Management discretion delegated
				Facility Hire			
Access to the Writing Shed By professional Companies/individuals	£80 per hour, £40 for amateur groups/individ.	£90 per hour, £45 for amateur groups/individ.	Access hours by negotiation				
Per hour - Access for to the Boathouse for profit making filming & photography	£120 per hour	£130 per hour	Access hours by negotiation				

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CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
24,371	27,800	28,356	Oriel Myrddin	Per hour - Facility fees for private hire for functions/events (out of normal hrs)	£200 up to 3 hours and £50 per hour thereafter	£250 up to 3 hours and £50 per hour thereafter	Potentially available as a wedding venue. TBC. Facility hire at management discretion.
48,403	44,699	45,592		Bookshop	Mark up to RRP	Mark up to RRP	30% mark up
				Tearoom	Prices vary according to menu. Target 3 x wholesale costs	Prices vary according to menu. Target 3 x wholesale costs	
15,637	4,031	4,112		Retail Area		30%	Retail mark-up at discretion of Manager with view to maximising profit whenever possible
				Exhibitions originated by gallery and made available to tour elsewhere	500.00	500.00	
				Tickets for Events	45.00 - 250.00	45.00 - 250.00	No change
25	150	153		Hire of Studio	Room hire /hr or part		
				Room hire /session, morning, afternoon or evening	25.00	25.00	No change
				Room hire all day	40.00	40.00	
				Gallery Hire Evening 5pm -9pm (include one member of Staff)			Managers discretion
			Deposit on Gallery hire				
			School Artist Workshop Residencies			This can vary depending on the nature of the supporting external grant	
			Formal education visits to gallery (schools & colleges)	up to 10 students £30	up to 10 students £30		
			Gallery led workshops for schools	11-20 students £60 21-25 students £75	11-20 students £60 21-25 students £75	No change No change	
25,656	3,324	3,391	Exhibitions & work on sale commissions			These will be taken to the Trustees for comment and any changes they may decide	
			Grant Aided Exhibitions				
			Exhibited work		30%		
			Gallery open workshops - Adults	half day £45 whole day £60 - £100 weekend £100	half day £45 whole day £60 - £100 weekend £100	Dependent on who delivers, outcome materials etc. No change No change	
				w/s series £250	w/s series £250		
			Gallery open workshops - Children	£5 - £35	£5 - £35	Dependent on who delivers, outcome materials etc.	
			Lectures	£2 - £5	£2 - £5	Suggested donations to the gallery are increasing	

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
11,219	12,500	12,750	Carmarthenshire Centre for Crafts - Y Gat / The Gate	Studio Hire		20.00	Kiln Firing
				Large Units	125.00	130.00	Option for Management Discretion
				Small Units	70.00	75.00	Option for Management Discretion
				Meeting Room Hire Community 'not for profit' organisations			
				Weekdays			
				Per hour in the day	17.00	18.00	Option for Management Discretion
				Per hour in the evening		25.00	
				Session of up to 4 hours	35.00	40.00	
				Full day	70.00	75.00	
				Weekends			
				Per hour in the day	22.00	25.00	
				Per hour in the evening			
				Session of up to 4 hours	45.00	50.00	
				Full day	75.00	80.00	
				Meeting Room Hire Commercial Users			
				Weekdays			
				Per hour in the day	20.00	25.00	
				Per hour in the evening	30.00	35.00	
				Session of up to 4 hours	50.00	55.00	
				Full day	70.00	85.00	
			Weekends				
			Per hour in the day	35.00	40.00		
			Per hour in the evening				
			Session of up to 4 hours	70.00	75.00		
			Full day	90.00	95.00		
			Tea Room	Now "in-house". Prices vary according to menu. Target 3x wholesale costs. Menu & prices need reviewing.			CLOSED DOWN therefore no budget entered for 21/22

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
17,007	21,120	21,542		Retail Area	Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT	Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT	Also at Management discretion
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Also at Management discretion

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
1,609	1,783	1,818	Archives	Photographic Permits 1 day 1 week 1 year Use of tripod (day rate)		7.00 20.00 100.00 10.00	New heading New heading New heading New heading
				Reproduction in Publications Price per image		30.00	New heading
				Bespoke Research Fees 1 hour min. & 2 hours max. per request	30.00 an hour	35.00	New heading
				1 hour minimum & 2 hours maximum Commercial	45.00 an hour		Delete - defunct
				Official Letter Official Letter / Letter of Certification		8.00	New heading
				Filming on Premises. Hourly rate (minimum 1 hour)		55.00	New heading
				Television. Welsh / Regional broadcast up to 10 years		100.00	New heading
				British broadcast up to 10 years		150.00	New heading
				Reproduction worldwide up to 10 years		170.00	New heading
				Web use of images		60.00	New heading
				Web use - Online digital streaming services		200.00	New heading
				Stationery Pencils		0.40	New Heading
				Photocopying Black & White A4	0.20	0.60	
				Black & White A3	0.30	0.70	
				Coloured A4	0.70	0.80	
				Coloured A3	1.20	0.90	
				Census Prints	1.00		Delete - defunct

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
3,080	8,560	8,731	Library Service	Scanned Copies			
				Printed on A4 plain paper		0.60	New heading
				Printed on A3 plain paper		0.70	New heading
				Scanned copy saved to CD for 1		3.00	New heading
				Scanned copy saved to CD for 2 - 5		5.00	New heading
				Scanned copy saved to CD for 6 - 10 (Max.)		10.00	New heading
				Digital Copies - Sent by email			
				Jpeg file type for 1		2.00	New heading
				Jpeg file type for 2 - 5		4.00	New heading
				Jpeg file type for 6 - 10 (Max.)		8.00	New heading
				Group Visits			
				Group visit per session (20 people maximum)		10.00	New heading
				Lending Fees			
				DVDs/Videos		2.00	2.00
DVD Box sets		2.00	2.00	No change as to encourage higher usage			
CDs/Cassettes		1.00	1.00	No change as to encourage higher usage			
Reservation Charges							
Items not in stock			4.00 per item				
Lettings Fees							
per hour		15.00	15.00	No change			
per 2.5 - 4 hr session		38.00	38.00	No change			
per day 9am to 4:30pm		68.00	68.00	No change			
evening 5pm to 10pm		100.00	100.00	No change			
weekly rate for exhibitions			30% commission fee on any sales during the exhibition	30% commission fee on any sales during the exhibition	No change		
Gallery/Room Hire per week incl. public performance			£250 for non profit making organisation, £350 for profit making organisation	£250 for non profit making organisation, £350 for profit making organisation	No change		
Projector hire			£10 per hire session	£10 per hire session	No change		
59,860	41,562	42,392					

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
8,109	14,696	14,989		Fines	20p per day up to a maximum of £10 per item (adults only)	20p per day up to a maximum of £10 per item (adults only)	No change
				DVD's	£1 per day up to a maximum of £10 per item	£1 per day up to a maximum of £10 per item	No change
22,173	22,467	22,916		Photocopying			
				Black & White A4	0.20	0.20	No change as to encourage higher usage
				Black & White A3	0.30	0.30	No change as to encourage higher usage
				Coloured A4	0.70	0.70	No change as to encourage higher usage
				Coloured A3	1.20	1.20	No change as to encourage higher usage
				Scanning	1.00 per copy	1.00 per copy	No change as to encourage higher usage
				Bespoke Research Fees			
				Private	£30 per hour	£30 per hour	No change as to encourage higher usage
				Commercial	£45 per hour	£45 per hour	No change as to encourage higher usage
				Family history training sessions	£15 per hour	£15 per hour	No change
				Local history enquiries e.g. newspaper searches, census searches	£5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour)	£5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour)	No change
				Makerspace room hire fees			
				per hour	15.00	15.00	No change
				per 2.5 - 4 hr session	38.00	38.00	No change
				per day 9am to 4:30pm	68.00	68.00	No change
				evening 5pm to 10pm	100.00	100.00	No change
				Weekly rate non-profit organisations	250.00	250.00	No change
				Weekly rate profit making organisation	350.00	350.00	No change
				Makerspace equipment hire per session			
				Green screen	10.00	10.00	No change
				Recording Equipment	10.00	10.00	No change
				Projector	10.00	10.00	No change
				Sewing Machine	10.00	10.00	No change

APPENDIX C
CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
				Instruction Fees (1st induction free)			
				Staff led	30.00	30.00	No change
				Commercial	45.00	45.00	No change
				3D printing charges			
				3D printing per minute	0.10	1.00	Change in line with other services
0	10,643	10,855	Museums	Museum of Speed	2.00		Museum closed until Spring 2021. New charging schedule in preparation.
27,999	40,095	40,896	Venue Hire	Carmarthenshire Museum			
				Bishop's Library			New room added (Bishop's Dining Room) and Chapel added to same charging rates
				Per hour (10am- 4.30pm)	22.00	22.00	No change
				per half day (up to 3 hours)	48.00	48.00	No change
				per day (9am to 4:30pm)	75.00	75.00	No change
				Out of hours (morning) per hour	30.00	30.00	No change
				Out of hours (evening) fixed rate	110.00	110.00	No change
				Museum café/small meeting room			Room no longer available for hire
				Per hour (10am- 4.30pm)	15.60	0.00	
				per half day (up to 3 hours)	40.60	0.00	
				per day (9am to 4:30pm)	69.70	0.00	
				Out of hours (morning) per hour	26.00	0.00	
				Main Hall			Room no longer available for hire
				Per hour (10am- 4.30pm)	22.00	0.00	
				per half day (up to 3 hours)	48.00	0.00	
				per day (9am to 4:30pm)	75.00	0.00	
				Out of hours (morning) per hour	30.00	0.00	
				Out of hours (evening) fixed rate	110.00	0.00	
				Chapel			
				Per hour (10am- 4.30pm)	15.60		See above - included with other room rates
				per half day (up to 3 hours)	40.60		See above - included with other room rates
				per day (9am to 4:30pm)	69.70		See above - included with other room rates
				Out of hours (morning) per hour	26.00		See above - included with other room rates
				Out of hours (evening) fixed rate	106.65		See above - included with other room rates

APPENDIX C

CHARGING DIGEST - Leisure

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2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
				Parc Howard			
				Stepney Gallery			
				Per hour (10am- 4.30pm)	22.00	22.00	No change
				per half day (up to 3 hours)	48.00	48.00	No change
				per day (9am to 4:30pm)	75.00	75.00	No change
				Out of hours (morning) per hour	30.00	30.00	No change
				Out of hours (evening) fixed rate	110.00	110.00	No change
				Neville Gallery			
				Per hour (10am- 4.30pm)	22.00	22.00	No change
				per half day (up to 3 hours)	48.00	48.00	No change
				per day (9am to 4:30pm)	75.00	75.00	No change
				Out of hours (morning) per hour	30.00	30.00	No change
				Out of hours (evening) fixed rate	110.00	110.00	No change
				Museums All/venue hire			
				Exclusive hire	200.00	0.00	Hire at manager's discretion
				Classes			20% discount on classes of 3+ bookings (minimum of half day booking) to attract business. 20% deposit on total anticipated hire fee.
				TV/Film location	260.00	260.00	Minimum charge
				Equipment hire, per event			
				Projector hire + screen	15.00	15.00	No change
				Flipchart and pens	10.00	10.00	No change
				Extension cable, cable covers	10.00	10.00	No change
				Easel, each	10.00	10.00	No change
				Portable induction loop	10.00	10.00	No change
				Lectern	10.00	10.00	No change

APPENDIX C

CHARGING DIGEST - Leisure

It should be noted that all charges included within this charging digest are maximum charges

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	Charge Levied 20/21 £	Proposed Charge 21/22 £	Comments
			Sales	Retail (all sites)			RRP or as determined by retail strategy
				Refreshments			RRP or as determined by retail strategy
				Supply of digital images	26.00	26.00	
				Image licence	75.00	75.00	
				Arts / crafts sales			Minimum 30% commission on sales
				Photocopying			
				Black & White A4	0.20	0.22	
				Black & White A3	0.30	0.33	
				Coloured A4	0.70	0.77	
				Coloured A3	1.20	1.32	
				Scanning	1.00	1.10	
				Research fees			
				Private/individual, per hour	30.60	33.00	
				Commercial, per hour	45.90	46.00	

Mae'r dudalen hon yn wag yn fwiadol

PWYLLGOR CRAFFU CYMUNEDAU

2^{AIL} CHWEFROR 2021

Cyfrif Cyllideb Refeniw Tai a Lefelau Rhenti Tai ar gyfer 2021/22

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Fel rhan o broses ymgynghori'r gyllideb, mae'r Pwyllgor Craffu yn ystyried cyllidebau refeniw a chyfalaf y Cyfrif Refeniw Tai a chynigion gosod rhent ar gyfer 2021/22. Fe fydd y mater yn cael ei ystyried gan y Bwrdd Gweithredol ar 22/02/21 ac wedyn gan y Cyngor Sir ar 3/03/2021.

Y RHESYMAU:

- I alluogi Awdurdod i osod ei gyllideb cyfrif Refeniw Tai a'r lefelau Rhenti Tai ar gyfer 2021/22.
- i lunio barn i'w gyflwyno i'r Bwrdd Gweithredol / Cyngor i'w hystyried.

Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad: OES

Y Bwrdd Gweithredol – 22ain o Chwefror 2021

Y Cyngor Llawn – 3ydd o Mawrth 2021

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- Cyng. David Jenkins

<p>Y Gyfarwyddiaeth: Enw Cyfarwyddwr: Chris Moore Awdur yr Adroddiad: Andrea Thomas</p>	<p>Swydd: Cyfarwyddwr Gwasanaethau Corfforaethol Cyfrifydd-Grwp</p>	<p>Rhifau ffôn /Cyfeiriadau E- bost: 01267 224160 CMoore@sirgar.gov.uk 01267 228742 AndThomas@sirgar.gov.uk</p>
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EXECUTIVE SUMMARY
COMMUNITY SCRUTINY COMMITTEE
2ND FEBRUARY 2021

**Housing Revenue Account Budget and Housing Rent
Setting for 2021/22**

This report has been prepared in conjunction with officers from the Communities Department and brings together the latest proposals for the Revenue and Capital Budgets for the Housing Revenue Account 2021/2024, which will be presented to the Executive Board on 22nd February 2021.

The report is presented to the Community Scrutiny Committee as part of the budget consultation process and the Executive Board will consider any views expressed by this Committee when setting the Budget and Housing Rents for 2021/22.

The report has been prepared reflecting the latest proposals contained in the Housing Revenue Account (HRA) Business Plan, which is the primary financial planning tool for delivering the Carmarthenshire Homes Standard *Plus* (CHS+) for the future. The proposed investment within the current business plan delivered the CHS by 2015 (to those homes where tenants agreed to have work undertaken), provides investment to maintain CHS+ and continues investment for our Affordable Housing Commitment.

The report also details how rents are proposed to increase for 2021/22:

- Appendix A provides the proposed Revenue Account Budget for 2021/24.
- Appendix B of this report provides the proposed Capital Programme for 2021/24.

The HRA budget for 2021/24 is being set to reflect:

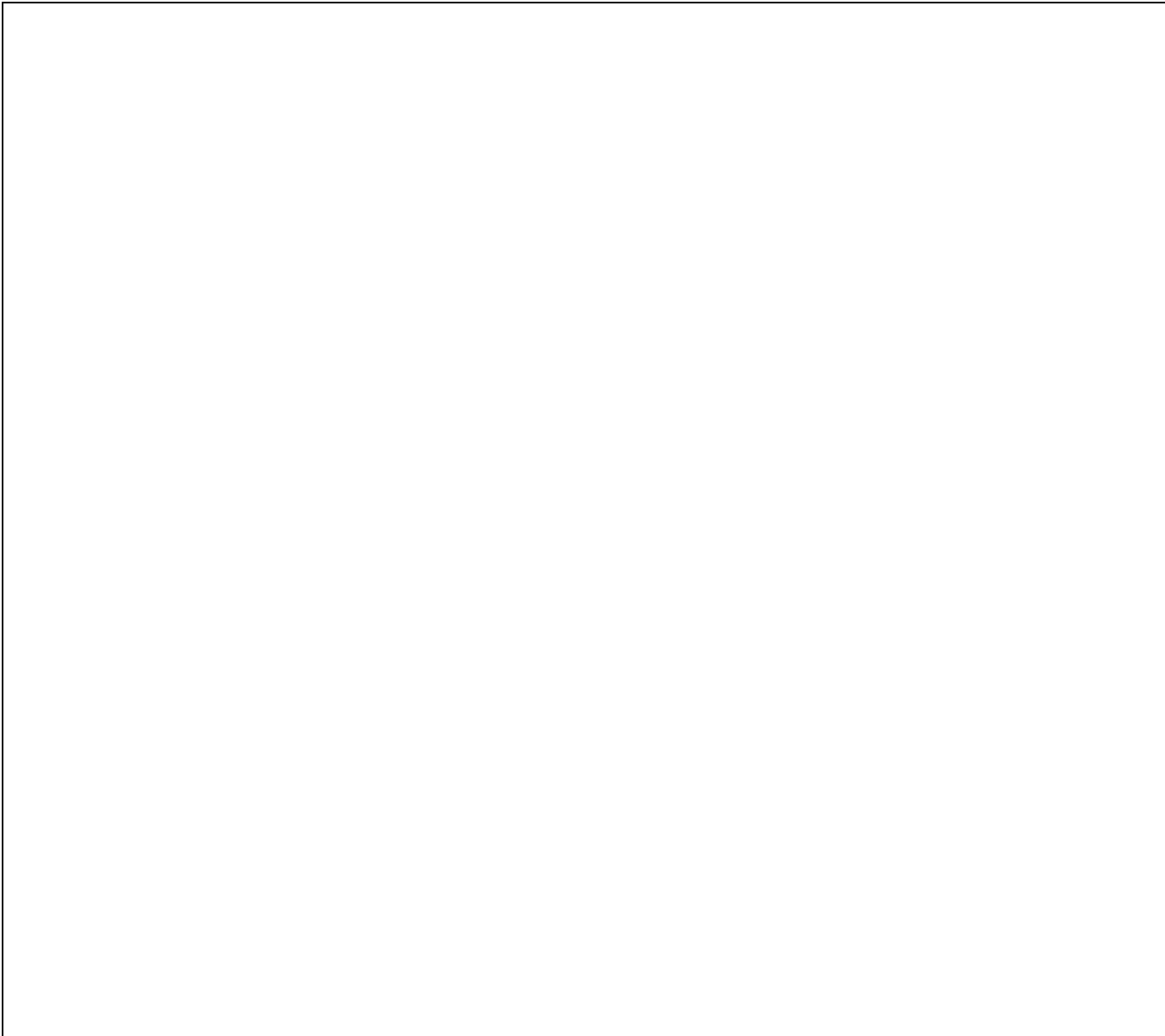
- Social Housing Rent Policy set by Welsh Government (WG)
- Proposals contained in the Carmarthenshire Homes Standard *Plus* (CHS+)
- Affordable Homes Delivery Plan

Part of the agreement to exit the Housing Revenue Account Subsidy system included LAs with retained stock were required to adopt the new Social Housing Rents Policy set by the Welsh Government (WG). It aimed to develop a coherent and consistent rent policy framework that would apply to all social landlords, reflect local variations in affordability and housing market values, providing for a more equitable distribution of rents for social sector tenants across Wales, while at the same time ensuring the viability of individual social landlords. County Council approved the implementation of the policy on 24/02/15. This policy provided consistency for 4 years from 2015/16 to 2018/19. WG provided an interim policy for 2019/20 while they await the results of the Affordable Housing Supply Review. The result of this review was to retain the existing policy for a further 5 years which was implemented in 2020/21 with some additional/amended requirements.

Below are the main points detailed in WG letter:-

- An annual rent uplift (total rent envelope) of up to CPI+1%, each year for 5 years from 2020-21 to 2024-25 using the level of CPI from the previous September each year. September 2020 was 0.5%.
- CPI+1% will be the maximum increase allowable in any one year but CPI+1% must not be regarded as an automatic uplift to be applied by social landlords. Landlords decisions on rent should take into account the affordability of rents for tenants as set out below.
- The level of rents for individual tenants can be reduced or frozen or can rise by up to an additional £2 over and above CPI+1%, on condition that total rental income collected by the social landlord increases by no more than CPI+1%. This provision is designed to enable social landlords to restructure rents payable where necessary. However, the freezing or reducing of rents will only apply to local authorities who have the scope to do so within their target rent band and they continue to comply with the social housing rent policy.
- Should CPI fall outside the range of 0% to 3%, the Minister with responsibility for housing will determine the appropriate change to rent levels to be applied for that year only.
- Social landlords should advise the Welsh Government where they have concerns about the impact that rent policy has upon their business plan or financial viability, or on their ability to meet their obligations to tenants and lenders.
- As an intrinsic part of the five year rent policy, social landlords will be expected to set a rent and service charge policy which ensures that social housing remains affordable for current and future tenants. As part of their annual decision on the level of rent uplift/reduction to be applied they should make an assessment of cost efficiencies, value for money and affordability for tenants which should be discussed at the Board/Cabinet/Council.
- During the pandemic, governmental resources have been re-prioritised meaning this year's rent data-set collection was suspended at the start of the COVID 19 crisis, therefore there is no up-to-date, robust data available to generate Target Rent Bands for the year ahead. WG have therefore considered the role of the Target Rent Bands in conjunction with representative bodies and individual stakeholders. Discussions revealed that whilst Target Rent Bands played a valuable role when they were introduced, the landscape today is very different and for most landlords they do not play a significant role in local rent setting. WG have therefore taken the decision to *suspend* them *for this year*. This results in setting the 2021/22 rents without target rent bands. The suspension will be re-considered for future years.

The letter also refers to shortage of social housing and the need to build homes near carbon zero and decarbonisation of existing stock. WG want LA's to consider the "whole cost of living in a property", looking at not only rent and service charges but energy costs also in order to reduce the financial burden on tenants. In recognition of the greater stability and certainty due to the rent policy WG also want to strengthen joint working with LA's in a wider rental agreement. WG also want LA's to produce annual assessments of affordability, value for money and demonstrate finding efficiencies as part of monitoring compliance.



DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Chris Moore

Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	YES

FINANCE

The report details the HRA proposals to be considered by Executive Board. If the proposals are agreed the budget for the HRA will be set for 2021/22 with an expenditure level of £51M. The average rent will increase from £90.11 to £91.46 (1.5% or £1.35).

The proposed Capital Programme will be £37.6M for 2021/22 £37.4M for 2022/23 and £30.6M for 2023/24.

Physical Assets

The capital programme continues the works to maintain the Carmarthenshire Home Standard *Plus* and deliver the Affordable Homes programme as per the 30 year business plan.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Chris Moore

Director of Corporate Services

1. Local Member(s) - Not applicable
2. Community / Town Council – Not applicable
3. Relevant Partners - Not applicable
4. Staff Side Representatives and other Organisations – Not applicable

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Social Housing Rents Policy		Financial Services, County Hall, Carmarthen
30 year Housing Business Plan		Financial Services , County Hall, Carmarthen

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

COMMUNITY SCRUTINY COMMITTEE

2nd FEBRUARY 2021

HOUSING REVENUE ACCOUNT AND HOUSING RENT SETTING 2021/22

- REVENUE AND CAPITAL

DIRECTOR & DESIGNATION.	DIRECTORATE	TELEPHONE NO.
C Moore Director of Corporate Services	Corporate Services	01267 224120
AUTHOR & DESIGNATION	DIRECTORATE	TELEPHONE NO
A Thomas Group Accountant	Corporate Services	01267 228742

1. INTRODUCTION

1.1. This report explains the proposed 2021/22 Housing Revenue Account (HRA) budget for both revenue and capital. It has been prepared in conjunction with officers from the Communities Department. This report is presented to this Community Scrutiny Committee as part of the budget consultation process. The views expressed by this Committee will be fed back to Executive Board for their consideration when they set the 2021/22 HRA budget and Housing Rents.

1.2. The HRA budget for 2021/22 is being set to reflect:

- Welsh Government's Policy for Social Housing Rents (Rent Policy) issued 30/11/2020, incorporating the recommendations of the Independent Affordable Housing Review Panel.
- Proposals contained in the Carmarthenshire Homes Standard *Plus* (CHS+)
- Affordable Homes Delivery Plan

1.3. The HRA budget is prepared to maintain the CHS(+) Business Plan, deliver our affordable homes aspirations and manage and maintain our homes on a daily basis. As a ring-fenced account this expenditure is balanced by income primarily generated through rents charged to tenants. Supporting the CHS(+) Business Plan is a 30 years financial model which is submitted to and scrutinised/approved by WG annually (as part of the Major Repairs Allowance application).

Carmarthenshire County Council along with the other 10 local authorities (LAs) in Wales who retained their Housing Stock, exited the Housing Revenue Account Subsidy (HRAS) system on 1/4/15, which allows Local Authorities more flexibility in the management of their stock going forward.

Part of the agreement to exit included LAs with retained stock were required to adopt the new Social Housing Rents Policy set by the Welsh Government (WG). It aimed to develop a coherent and consistent rent policy framework that would apply to all social landlords, reflect local variations in affordability and housing market values, providing for a more equitable distribution of rents for social sector tenants across Wales, while at the same time ensuring the viability of individual social landlords. County Council approved the implementation of the policy on 24/02/15. This policy provided consistency for 4 years from 2015/16 to 2018/19. WG provided an interim policy for 2019/20 while they await the results of the Affordable Housing Supply Review. The result of this review was to retain the existing policy for a further 5 years which was implemented in 2020/21 with some additional/amended requirements. Below are the main points detailed in WG letter:-

- An annual rent uplift (total rent envelope) of up to CPI+1%, each year for 5 years from 2020-21 to 2024-25 using the level of CPI from the previous September each year. September 2020 was 0.5%.
- CPI+1% will be the maximum increase allowable in any one year but CPI+1% must not be regarded as an automatic uplift to be applied by social landlords. Landlords decisions on rent should take into account the affordability of rents for tenants as set out below.
- The level of rents for individual tenants can be reduced or frozen or can rise by up to an additional £2 over and above CPI+1%, on condition that total rental income collected by the social landlord increases by no more than CPI+1%. This provision is designed to enable social landlords to restructure rents payable where necessary.
- Should CPI fall outside the range of 0% to 3%, the Minister with responsibility for housing will determine the appropriate change to rent levels to be applied for that year only.

- Social landlords should advise the Welsh Government where they have concerns about the impact that rent policy has upon their business plan or financial viability, or on their ability to meet their obligations to tenants and lenders.
- As an intrinsic part of the five year rent policy, social landlords will be expected to set a rent and service charge policy which ensures that social housing remains affordable for current and future tenants. As part of their annual decision on the level of rent uplift/reduction to be applied they should make an assessment of cost efficiencies, value for money and affordability for tenants which should be discussed at the Board/Cabinet/Council.
- During the pandemic, governmental resources have been re-prioritised meaning this year's rent data-set collection was suspended at the start of the COVID 19 crisis, therefore there is no up to date, robust data available to generate Target Rent Bands for the year ahead. WG have therefore considered the role of the Target Rent Bands in conjunction with representative bodies and individual stakeholders. Discussions revealed that whilst Target Rent Bands played a valuable role when they were introduced, the landscape today is very different and for most landlords they do not play a significant role in local rent setting. WG have therefore taken the decision to *suspend* them *for this year*. The impact of this decision in next year's rent setting, if there are any unexpected and unintended matters arising from this decision, will be re-considered for future years. This results in setting the 2021/22 rents without target rent bands.

The letter also refers to shortage of social housing and the need to build homes near carbon zero and decarbonisation of existing stock. WG want LA's to consider the "whole cost of living in a property", looking at not only rent and service charges but energy costs also in order to reduce the financial burden on tenants. In recognition of the greater stability and certainty due to the rent policy WG also want to strengthen joint working with LA's in a wider rental agreement. WG also want LA's to produce annual assessments of affordability, value for money and demonstrate finding efficiencies as part of monitoring compliance.

1.4 Capital investment

A capital investment of £231m has been undertaken to deliver the CHS+ by 2015. This included £117million of unsupported borrowing. This investment was being funded by Major Repairs Allowance received from the WG, capital receipts from the sales of land and dwellings, HRA revenue funding, external grants and borrowing. This ensured the delivery of work

programmes to all our tenants' homes (with the exception of where the work was declined by tenants). Since achieving the CHS, a further £64M will have been spent on maintaining the standard and £45M on providing additional affordable homes in the HRA by the end of 2020/21.

The (CHS+) Business Plan 2021-24 highlights the approach that will be taken over the next three years and will be presented by the Head of Homes and Safer Communities in this meeting. It includes further investment over the next 3 years of £56million to maintain the CHS+ and £49million for our Affordable Homes programme. This will be supported by an on-going cost certainty exercise to ensure our investment is targeted to maintain the CHS+ and deliver our Affordable Homes targets.

The timing and method of sale of HRA land is being kept under review to ensure that receipts are maximised to support the Business Plan however there are no anticipated sales in current plan. Land sales are scrutinised on an individual basis, decisions on sale/retention depend on housing demand within that area.

The profile of capital expenditure required to maintain the CHS+ and invest in affordable homes is detailed in appendix B. The plan is extremely sensitive to change and is currently being fully reviewed every 6 months, with ongoing monthly monitoring to identify any potential issues.

1.5 Decarbonisation

WG ministers commissioned a report "Better Homes, Better Wales, Better World". The report recommended that "Political parties in Wales should make a strategic commitment to national residential decarbonisation and stick to it."

This included "setting ambitious energy targets for homes to achieve net zero carbon by 2050"

This will have a significant impact on future investment plans.

The CHS+ business plan details our proposed approach to decarbonisation of our HRA stock headlines include :-

- Make Fabric Energy Efficient
- Monitoring, Evaluation, Development, Training, Skills through using research, smart technologies etc.
- Reduce Demand through working with tenants
- Off Grid Solutions – Decarbonise Supply by harnessing the natural environment.

2. BUSINESS PLAN ASSUMPTIONS

2.1. There are many assumptions within the Business Plan, including future rental levels, interest rates, inflation, pay awards etc. Business Plan guidance from the WG (received 30/11/2020 for 2021/22) requires submission of a viable plan by 31/03/2020.

Underpinning the CHS(+) Business Plan is the 30 year financial model which has many assumptions including:

- **Rents** The WG Social Housing rents policy allows local authorities to increase rent by CPI plus 1% (the County Council is currently within the target rent band for 2020/21). The increase in rent for 2021/22 has been notified as a maximum of 1.5%. It is proposed in this report that the rent envelope is increased by 1.5%
- **Major Repairs Allowance (MRA)** is a grant from WG which is provided to support our works in maintaining the standard and is audited annually. This has not been increased for future years, but has been varied for changing stock numbers. Our MRA is estimated to be £6.2million for 2021/22.
- **Capital Receipts** We have suspended our Right to Buy for tenants (WG has also subsequently suspended RTBs) so there are no planned receipts from sales of houses. There are no intentions for any land sales in current plan.
- **Void Loss** incurred on dwellings currently set on long term basis at 2%. Current performance, partly due to covid is higher at 4.18% due to restricted activity in 2020/21. We have allowed for voids at 4.18% for 21/22.
- **Central Support Costs** are based on services received by departments, these have been validated accordingly.
- **Stock Numbers** have been updated based on affordable homes delivery plan.
- **Interest on Balances** is estimated to be £8k based on an interest rate of 0.15% (average interest earned).

2.2.

Members will be aware that as part of the HRAS exit agreement in 2015, Local Authorities were required to agree a Borrowing Cap, which was a requirement put in place by the UK Government. This restricted what a Local Authority could borrow in respect of the HRA, for this Authority the limit was set at £228M. The minister for Housing and Regeneration wrote to LA's 29/10/2018 detailing that the Chancellor of the Exchequer had confirmed that the removal of HRA borrowing caps applied to Wales as well as England. This was a significant change in policy designed to encourage LA's to build at pace and scale and to deliver their affordable homes ambitions. This places a responsibility on LA's to develop Business Plans which are financially sustainable as well as ambitious. This has led to a review of how we fund our capital investment programme to release additional resources in a prudent manner. We are therefore now

developing the New Build programme with a greater number of schemes being commissioned and developed by the Council internally, e.g. Glanmor Terrace ,Dylan Bynea.

However, although the borrowing cap has been released, it should be noted that there is a significant responsibility on the County Council to ensure any borrowing for the HRA is sustainable, prudent and affordable within the HRA financial business plan. An officer working group has been developed with WG to establish some key ratios to help manage these plans. Work is currently ongoing.

As most of the schemes delivering Housing projects have a significant lead in time, there will be an ongoing review of what is needed to maintain CHS+ and deliver our Affordable Housing ambitions, which will utilise the borrowing available as we develop our plans.

3. EXPENDITURE

The expenditure levels in the Business Plan have been set in line with the Business Planning guidance.

Maintenance and Stock Improvement

Revenue repairs and maintenance expenditure is forecast to be £11.8million in 2021/22. This is an increase on the 2020/21 budget (£11.3million) which reflects local building costs, forecast outturn for 2020/21 changes in stock numbers and additional revenue costs relating to void properties.

The capital programme provides resources to:-

- maintain our stock to the CHS+ (including carrying out improvements to previously declined properties)
- deliver our Affordable Homes commitment

Maintain our Stock

For 2021/22 the capital programme to maintain the CHS (+) is £19.8million. This gives an overall spend of £31.6million on stock improvement and maintenance (the total for 2020/21 was £29.7million). This will be further informed by stock condition data which will be gathered in 2021/22.

Affordable Housing Commitment

Housing Finance Grant (HFG2) funding for new affordable housing ended in 2019/20. This funding was provided as a revenue source, requiring the authority to borrow the money and WG repaying the capital charges. It

effectively supported £4.6million of capital expenditure, the revenue consequence of this is generating £246k annually.

We will be bidding for any other additional resources available to support our Affordable Homes delivery. WG are yet to confirm the details of additional/alternative funding for delivering more Affordable homes. Current year ICF grants are due to support £4M of capital expenditure.

We have set aside £49million over the next three years as part of the capital programme to increase the supply of affordable homes. Within 2021/22 £18million has been identified for the Delivery Plan (including development costs).

The capital programme and funding sources for this programme up to 2023/24 are detailed in Appendix B.

Validation

The proposed Business Plan includes the following validations for 2021/22, which is in line with the proposed budget strategy:

- general payroll costs are +2.75% (average). It is recognised that the Chancellor of Exchequer has expressed a view regarding a pay freeze but currently impact of this is unclear and therefore not to allow for pay-award would be imprudent.
- general inflation has been accommodated at +2%
- Electricity, gas & oil +5%.

Capital Financing and Subsidy

The capital financing costs reflect the borrowing requirement inclusive of the exit from HRAS.

Details of the budget for Housing Revenue Account for the period up to 2023/24 is shown in Appendix A.

4. INCOME

4.1. As outlined in Paragraph 1.3 above, WG have now re-confirmed the original policy that was in place up to 18/19 with increases in rent being CPI plus 1% for the next 5 years (subject to certain parameters). Setting at a lower level than CPI + 1% rent increase, will impact on the current proposed Business Plan.

Carmarthenshire's current average rent for 2020/21 is £90.11 average rents per week. In the private sector median rents for 2 bedrooms are £114, 3 bedrooms are £132 and 4 bedrooms are £167 as at October 2020. At the present time there are 2 homes above target rent, 1700 homes below this level with the remainder at target rent.

When setting rents for 2021/22 the WG policy will need to be applied.

4.2. Target Rents for Carmarthenshire

Target rents bands have been removed for 2021/22 (as detailed in 1.3), actual rents including a 1.5% increase are detailed below:-

	Houses and Bungalows (£)					Flats (£)				Bedsits (£)
	1Bed	2Bed	3Bed	4Bed	5+Bed	1Bed	2Bed	3Bed	4+Bed	
Actual Rent 2021/22 with 1.5% increase	82.46	91.63	100.78	109.94	119.11	74.60	82.91	91.18	99.49	66.31

This produces average of £91.46 for 2021/22

Carmarthenshire's 2020/21 actual rent is the 2nd lowest of eleven stock retaining authorities at £90.11

WG have advised LA's that a 1.5% increase should be the maximum applied in 2021/22.

4.3.

Implementing the 1.5% overall increase for Carmarthenshire and implementing rental progression of £1, has the following impact :

For those properties at target rent the increase will be:-

Consumer Price Index(CPI for Sept 2020) @0.5%+0.77% = 1.27%

For those properties where rent is below target rent, the increase can be:

Consumer Price Index (CPI for Sept 2020 @+0.5%)+0.77% = 1.27%

plus a maximum of £1 progression in order to achieve an average rent increase of 1.5%.

Those rents above target are frozen until such time that they meet the target, there are only 2 of these properties remaining. When a property becomes empty it is placed in the target rent band.

Based on applying the above for 2021/22 at 1.5% rent increase this would produce an average rent of £91.46 (increase of £1.35)

Details of the rent increases on individual households are below :-

Receive an increase of :-	1.5% increase
No increase	2
up to £1.00	19
£1.00 to £1.99	7,434
£2.00 to £2.99	1,681
	9,136

Table : No .of Householders affected by average increases.

There are just under 1900 tenants who are now in receipt of universal credit (21% of our tenants). 31% of tenants are on full Housing Benefit (HB), 20% are on partial HB and 28% receive no HB.

The proportion of dwellings below target rents is 19% as a result of the £1 progression implemented last year and the target rent being charged as a result of properties becoming vacant. This was over 85% when we began the harmonisation process.

4.4. Garage Rental Income

The HRA currently receives a net rental income of £125k per annum. This equates to a weekly charge of £9.00 per week. It is proposed that garage rents are maintained at £9.00 per week. Garage bases will similarly remain at £2.25 per week.

4.5. Service and Heating charges

Service charges are calculated in line with the policy adopted in 2011. These charges are made to cover the additional services we provide as a landlord that are not covered within the rent and to ensure that all communal areas are kept in a good condition.

These charges will vary annually as they are based on actual expenditure from the previous financial year. By implementing the Service Charge Policy we are ensuring that tenants who receive additional services pay for them in a fair and transparent way.

4.6. Sewerage Treatment Works

We have 15 pumping stations serving approx. 154 properties, the cost of running and maintaining the stations falls on the HRA. We also have 8 cesspits. It is proposed for 2021/22 that current charges are increased as per our rent increase.

4.7. Commission on Collection of Water Rates

In addition to the rent collection process we act as an agent on behalf of Dwr Cymru/Welsh Water, which generates an income of £400k in the form of commission. The implementation of the HelpU scheme for tenants has reduced this commission receivable by approximately £100k. The HelpU tariff assists tenants with low household income (less than £15,300 per annum) by reducing their water bills by nearly £200 per annum. The value of support also depends on number of residents per dwelling.

4.8. Universal Credit

Universal Credit (UC) is a new monthly payment for people who are either unemployed, or working, but on a low income. It will eventually replace six legacy benefits, including Housing Benefit. For Carmarthenshire, it was introduced in December 2018. We currently have nearly 1,900 tenants on Universal Credit.

We anticipate, unless things change, that a further 4,000 tenants could transfer over the next two to three years. From a business point of view, evidence from other social housing providers has shown that rent arrears will increase in the short to medium term and we have allowed for this within this plan in terms of our bad debt provision.

To date, there has only been a slight increase in rent arrears overall. This is lower than we had been expecting and certainly compares very favourably with the experience of other social housing providers.

The CHS+ Business Plan presents more detail on this, including the actions that are being undertaken to mitigate the impact for Council tenants.

5. BALANCES

5.1. If a rental increase is set at 1.5%, the overall proposed budget will result in a deficit on the Housing Revenue Account of £6.5million for the year, however this has been accommodated in the long term plan leaving £12million in balances at the end of 2021/22. It should also be noted in Appendix A that balances are required to support the current strategy of funding our capital expenditure and continue to make our business plan affordable over a 30 year period.

6. PROPOSED RECOMMENDATIONS TO EXECUTIVE BOARD

- **To increase average housing rent as per WG Social Housing Rents Policy.**
 - Properties at target rents will increase by 1.27% and
 - Properties where rent is below target rent, rent will increase by 1.27% plus a maximum progression of £1 per week
 - Those rents above target are frozen until such time that they meet the target.
 - This will produce an increase on the average housing rent of 1.5% (CPI +1%) or £1.35
- **This will produce a sustainable Business Plan, maintain CHS+, resource our Affordable Homes programme and is supported by DCHS Steering Group**
- **To maintain garage rents at £9.00 per week and garage bases at £2.25 per week**
- **Apply the service charge policy to ensure tenants who receive the benefit from specific services pay for those services**
- **To increase charges for using our sewerage treatment works in line with rent increase.**
- **To approve the Housing Revenue Account Budget for 2021/24 (2022/23 & 2023/24 being soft budgets) as set out in Appendix A.**
- **To approve the proposed Capital Programme and applicable funding for 2021/22 and the indicative spends for 2022/23 to 2023/24 as set out in Appendix B.**

7. RECOMMENDATION

That as part of the budget consultation process, Community Scrutiny consider and comment on the Revenue and Capital Budget of the Housing Revenue Account and rent setting proposals 2021/22. This will be considered by Executive Board 22/2/21 and subsequently County Council 03/03/21.

Department for Communities
Homes & Safer Communities
Housing Revenue Account 2021/22 - 2023/24
Appendix A

	Budget 2021/22 (£000s)	Budget 2022/23 (£000s)	Budget 2023/24 (£000s)
REVENUE SPENDING TO:			
Repair and maintain homes	11,833	11,890	12,149
Supervision and management	10,473	10,703	10,993
Support services e.g. legal and finance	1,714	1,749	1,784
Provision for Bad debts	594	648	666
Direct Revenue financing	11,333	9,882	10,347
Capital charges	15,068	15,984	16,694
TOTAL	51,015	50,856	52,634
REVENUE FUNDING FROM:			
Tenant rents	42,025	44,473	46,138
Service charges	816	837	863
Interest received	23	15	10
Housing Finance Grant 2	246	246	246
Water rates commission	315	319	323
Grants / Other	1,136	1,150	1,164
TOTAL	44,560	47,040	48,744
Surplus/(Deficit in year)	-6,456	-3,816	-3,889
HRA END OF YEAR POSITION:			
Balance brought forward from last year	18,624	12,168	8,353
HRA budgeted surplus (-)/ deficit (+)	-6,456	-3,816	-3,889
BALANCE CARRIED FOWARD	12,168	8,353	4,464

Mae'r dudalen hon yn wag yn fwriadol

Department for Communities
Homes & Safer Communities
Housing Revenue Account 2021/22 - 2023/24
Appendix B

CAPITAL SPENDING TO: -	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Maintain the standard:			
All Internal works	3,592	3,500	3,400
All External Works	4,000	4,000	4,000
Voids and Major Works to homes	5,250	3,000	3,000
Structural works - Estates and boundary walls (inc. identified structural works)	600	1,300	1,521
Decants	150	150	150
Support Tenant and Residents:			
Sheltered Scheme Investment	1,294	664	650
Assisted Living Projects	949	1,025	500
Adaptations	1,500	1,500	1,000
Environmental works	380	380	380
Provide more affordable homes:			
Housing Development Programme	17,793	18,840	12,850
Decarbonisation:			
Works to deliver decarbonisation	200	1,380	1,500
Support the delivery of CHS+:			
Programme management	656	669	682
Stock condition information	240	240	240
Risk Reduction Measures	845	557	557
Sewerage treatment works & associated costs	184	220	160
TOTAL	37,633	37,425	30,590

CAPITAL FUNDING FROM: -	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Welsh Government Grant - MRA	6,228	6,228	6,228
Welsh Government Grant - IHP & other	1,600	1,700	1,700
Direct Revenue Financing	11,333	9,882	10,347
External Borrowing	18,472	19,615	12,315
TOTAL	37,633	37,425	30,590

Mae'r dudalen hon yn wag yn fwriadol

Y PWYLLGOR CRAFFU - CYMUNEDAU AC ADFYWIO 2 CHWEFROR, 2021

Y PWNC:

CYNLLUN BUSNES SAFON TAI SIR GAERFYRDDIN A MWY (STSG+) 2021-24

Y Pwrpas:

- Egluro gweledigaeth a manylion Safon Tai Sir Gaerfyrddin a Mwy dros y tair blynedd nesaf, a'r hyn y mae'r Safon yn ei olygu i'r tenantiaid
- Mae'r incwm a gawn gan renti tenantiaid a ffynonellau ariannu eraill yn rhoi rhaglen gyfalaf o £107m i ni dros y tair blynedd nesaf i:
 - adeiladu dros 400 o dai fforddiadwy
 - gwella a chynnal ein stoc bresennol
 - datblygu safonau newydd ar gyfer effeithlonrwydd ynni a symud tuag at gartrefi carbon niwtral
- Dangos sut y gall y rhaglenni buddsoddi mewn tai helpu i ysgogi'r economi leol a'i hadfer yn dilyn Covid-19
- Llunio cynllun busnes ar gyfer y cais blynyddol i Lywodraeth Cymru am y Grant Lwfans Gwaith Atgyweiriadau Mawr (MRA) ar gyfer 2021/22, sy'n cyfateb i £6.2 miliwn.

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Cadarnhau gweledigaeth STSG+, y rhaglen adeiladu newydd y Cyngor, a chadarnhau'r rhaglen ariannol a'r rhaglen gyflawni dros y tair blynedd nesaf
- Cadarnhau bod Cynllun Business 2021/22 yn cael ei gyflwyno i Lywodraeth Cymru
- Nodi'r egwyddorion sydd wrth wraidd symud tuag at gartrefi carbon niwtral a datblygu strategaeth datgarboneiddio i gefnogi hyn
- Nodi pwysigrwydd y buddsoddiad sydd wedi'i gynnwys yn y cynllun hwn a'i rôl o ran ysgogi'r economi leol a'i hadfer yn dilyn pandemig Covid-19.

Y rhesymau:

- Er mwyn parhau â'n gweledigaeth ar gyfer STSG+ i gyflawni'r hyn sydd o wir bwys i denantiaid
- Parhau i gefnogi tenantiaid drwy gynnal y safon a chyflymu'r broses o ran sut rydym yn ymdrin â'r agenda ddatgarboneiddio. Bydd hyn yn caniatáu i STSG+ ddatblygu ymhellach i fod yn addas ar gyfer y dyfodol. Cynllunnir buddsoddiad cyffredinol o £56m dros y tair blynedd nesaf;
- Adeiladu ar ein Cynllun Tai Fforddiadwy llwyddiannus er mwyn darparu rhagor o dai cost isel o safon dda. Bydd y buddsoddiad, sydd eisoes wedi'i gadarnhau, yn targedu'r aelwydydd hynny sydd fwyaf mewn angen, a dros dair blynedd y cynllun hwn, bydd bron £49 miliwn yn cael ei fuddsoddi

- Cysylltu ein rhaglen buddsoddiadau tai â mentrau adfywio ehangach gan roi pwyslais gwirioneddol ar ddatblygiadau yn ward Tŷ-isa, Pentre Awel, Canol Trefi a threfi gwledig allweddol
- Er mwyn sicrhau bod yr Aelodau'n ymwybodol bod cyflawni'r Cynllun yn dibynnu ar godi rhenti gan 1.5% ar gyfartaledd yn 2021/22; a
- Cael mynediad at grant Lwfans Atgyweiriadau Mawr gan Lywodraeth Cymru (£6.2m) ar gyfer 2021/22 i helpu i gynnal ein tai presennol.

Angen i'r Bwrdd Gweithredol wneud penderfyniad

OES – 22 Chwefror, 2021

Angen i'r Cyngor wneud penderfyniad

OES - 3 Mawrth, 2021

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cyng. Linda Evans (Deiliad y Portffolio Tai)

Y Cyng. Hazel Evans (Deiliad Portffolio yr Amgylchedd)

Y Cyng. David Jenkins (Deiliad y Portffolio Adnoddau)

Y Gyfarwyddiaeth:

Cymunedau

Enw Pennaeth y Gwasanaeth:

Jonathan Morgan

Awdur yr Adroddiad:

Gareth Williams

Rachel M Davies

Swydd:

Pennaeth Cartrefi a Chymunedau Mwy Diogel

Arweinydd Buddsoddi mewn Tai

Rheolwr Strategol Darparu Tai

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EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY COMMITTEE
2ND FEBRUARY, 2021

SUBJECT:
THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+)-
BUSINESS PLAN 2021-24

1. Purpose

- 1.1. At the start of each we develop a business plan which explains our vision and the three-year housing investment programmes to maintain the Carmarthenshire Homes Standard Plus (CHS +) and deliver more affordable homes.
- 1.2. It is important that the plan is clear and that all readers, including our tenants, understand its contents. Meeting our tenant's expectations is a key priority within the plan.
- 1.3. The income that we receive from tenants rents and other funding sources affords us an investment programme of over £260m (Capital - £107m and Revenue - £155m) to run our services, build more affordable homes, improve and maintain our existing stock as well as develop new standards for energy efficiency over the next three years.
- 1.4. The plan also reflects on previous years achievements and through careful consideration confirms the financial profile, based on current assumptions, for the delivery of the CHS+ and delivery of more affordable homes, over the next three years.
- 1.5. To help maintain the investment programme, each year we apply for WG Major Repair Allowance (MRA) grant. We access this funding by having a detailed business plan and compliance policy. The MRA application for 2021/22 will equate to £6.2m.

2. Context

- 2.1. The Business Plan sets out our priorities, plans and activities for 2021- 2024 for new and existing homes.
- 2.2. In comparison with previous years this year's business plan is different as we try to understand the effects of Covid 19 on our investment programme and how this plan will help with the Councils economic recovery from the pandemic.

- 2.3. The plan also seeks to acknowledge the effects that the pandemic has had on our tenants. It shows how we have developed new ways of communicating with tenants, that has ensured that we have continued engage with them and support some most vulnerable household's in our communities.
- 2.4. A comprehensive investment programme has been developed within the plan to ensure that we carryout the work that we unable to complete in 2020 and accelerate other work programmes such as the new build programme and decarbonisation strategy.
- 2.5. Through careful consideration and planning the plan looks to continually improve the standards within our existing stock, build more homes using innovative technology and ensure that current and future tenants have decent, affordable homes to live in.
- 2.6. As of 31st March 2021, the Council was fully WHQS Compliant having met the standard during 2015 utilising a whole house delivery approach. Some of our housing stock does not meet the CHS+ standards and the main reason was due to resident's choice (95%). A small number of properties (5%) were not improved because of physical constraints or the cost of reedy.
- 2.7. The Council has over 9000 homes and our approach goes beyond general repair and maintenance, it is based on looking at the whole life of the homes. Adopting this approach means that we can guarantee that what we do today, will be fit for purpose and sustainable for years to come.
- 2.8. Over the next three years we plan to deliver a comprehensive work programme that will see an investment of £56m in our existing homes and £49m in building new Council homes.
- 2.9. To maintain this level of investment we have considered a rent increase within the plan. Care has been taken to ensure that this is fair and proportional to the current circumstances and that our tenants do not suffer financial hardship as a result of this decision.
- 2.10. The rental increase included in this plan for 2021/22 has been limited to 1.5%
- 2.11. The plan has been divided into **four** key themes that will drive our business for the next three years. They are as follows:

Theme 1- Supporting Tenants & Residents

The commitment and support of our tenants' and Members' continues to be important to us to ensure that we maintain and improve on the CHS+ in the future. Our tenants are generally pleased with the services they receive with 82% satisfaction overall. We do however understand that there is

more that we can do to engage with our tenants. We will explore new innovative ways to engage with our tenants and give each and everyone an opportunity to have their say

**Theme 2- Investing
in Homes & the
Environment**

This year WG will develop a new WHQS that will build on what has already been achieved through the CHS+. It will feature an increased standard for energy efficiency performance in our homes. To address this we will develop a new decarbonisation strategy which will introduce new technology and improve the fabric performance of our homes. These measures will conserve heat and reduce fuel bill for tenants.

Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS. We will also make sure that our homes are safe by reviewing risk reduction measures, particularly around fire safety and radon. In addition, we will try to anticipate other opportunities whereby we can help improve the services we offer or contribute to the wider Council objectives around regeneration including Tyisha, Pentre Awel, town centres and rural areas.

Theme 3- Providing More Homes

Providing more affordable homes has been a key a strategic priority for the Council for a number of years. Our affordable housing plans will also play a key part in economic recovery following the Covid19 pandemic.

During 2020, we exceeded our target of delivering 1000 affordable homes a year ahead of schedule. Plans are also already underway to invest of £60m and develop over 500 new Council homes over the next 4 years. This investment is currently made up of HRA capital funding and external grant funding which is likely to increase as more funding becomes available from WG.

Due to the huge success of the Affordable Homes Delivery Plan and the Council New Build Programme we plan to develop a new 10 Year Affordable Housing and Regeneration Master Plan by Autumn 2021.

Our approach and delivery will be based on expanding the innovative affordable housing solutions already developed. It will also include maximising all funding opportunities to support wider regeneration initiatives, including rural areas, town centres and being part of and contributing to the Swansea Bay City Region Deal- Homes as Power Stations programme.

Theme 4- Foundational Economy, Community Benefits & Procurement

As an Authority we fully understand the importance of this Plan and its role across the wider capital investment programme to stimulate, support and develop the foundational economy. As part of our COVID-19 economic recovery plans, we will be looking to further develop the Council's approach to procurement in order to ensure we maximise our contribution to local economic prosperity and enhance our focus on social value and community wealth. Our aim is that the different local foundational economy sectors benefit and thrive. We look forward to combining this investment programme with the findings and recommendation of the Centre for Local Economies and Strategies (CLES) when it is available.

As we move forward with our recovery plans the CHS+ and Council new build programmes will provide sustained periods of trade. They will benefit local contractors and builders, creating more jobs, training opportunities and other community benefits. The decarbonisation of our homes will

also become a fundamental part of our future CHS+ programmes. Rolling this out across our entire housing stock will result in increased job opportunities and further training opportunities as we explore new ways of providing low carbon, energy efficient homes for our tenants.

Procuring services whether through the framework or competitive tender must be equitable for us as the Council, the contractors and for our tenants. Ensuring that we have value for money is our upmost priority, but if we have the chance to support local suppliers through our investment programme, we will do that.

- 2.12 Annually the Council reviews the Housing Revenue Account (HRA) Business Plan which sets out the investment needed to maintain the CHS+ investment programmes. The Council has a robust 30-year business plan in place and since April 2015 has become self-financing having exited the Housing Revenue Account Subsidy System (HRAS).
- 2.13 We will also pursue, where possible, other funding streams and grants to maximise our income that will support and complement the work programmes and/ or services outlined in the Business Plan.
- 2.14 Also included in the plan is how we measure and verify compliance. We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so.

3. Conclusion

- 3.1. In concluding, we believe the Business Plan sets out a clear intent to improve our housing stock, look to the future with the decarbonisation strategy that will help our environment and lower tenants fuel bills as well as building more affordable homes to meet an ever increasing need for social housing.
- 3.2. Whilst these are exciting times, we know that this is also a time of uncertainty and anguish for our tenants. As a result, we have been able to keep the rent increase for 2021/22 at its lowest possible, with an average increase of 1.5%.
- 3.3. In light of the Pandemic, the Council, more so now than ever, is committed to stimulating our foundational economy through our housing investment programmes and we trust that this will help our communities to recover and build resilience for the future

- 3.4. Finally, we set out what the key assumptions are to make sure the Business Plan remains viable, what we will spend the money on and how it is funded.
- 3.5. Over the next year we must ensure clarity from Welsh Government on their future financial priorities in terms of maintaining existing standards, introducing new standards to support the decarbonisation agenda and building much needed affordable homes for those in need.

4. Recommendations

- 4.1. To confirm the vision of the CHS+, the Councils new build programme, the financial and delivery programme over the next three years
- 4.2. To confirm the submission of the 2021/22 Business Plan to Welsh Government
- 4.3. To note the principles behind moving towards carbon neutral homes and developing a decarbonisation strategy to support this
- 4.4. To note the importance of the investment included in this plan and its role in stimulating the local economy and recovery from the Covid 19 pandemic.

DETAILED REPORT ATTACHED ?	YES – Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Jonathan Morgan

Head of Homes and Safer Communities

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	YES	NONE	YES

1. Policy, Crime & Disorder and Equalities

The CHS+ will act as the framework for policy development across Homes and Safer Communities and will contribute to wider agendas and programmes.

2. Legal

The Housing (Wales) Act 2014 sets out our statutory duty to maintain the Welsh Housing Quality Standard (our version is the Carmarthenshire Homes Standard *PLUS*) in our existing stock.

3. Finance

Delivering the CHS+ will continue to present significant financial challenges and risks to the County Council.

A capital investment of £231m has been undertaken to deliver the CHS+ by 2015. This included £117million of unsupported borrowing. Since achieving the CHS, a further £64M will have been spent on maintaining the standard and £45M on providing additional affordable homes in the HRA by the end of 2020/21.

Through careful management, the financial model remains viable to not only maintain the CHS+ and evolve the current standard but also deliver more affordable homes. A summary of costs over the next three years is included in the plan.

A general rent increase of 1.5% for 2021/22 is also assumed in the plan.

4. Risk Management

The CHS+ programme is identified as moderate risk in the Council's Risk Management Plan. A risk management plan has been developed to mitigate and review all risks associated with the programme.

Failure to deliver a viable Business Plan to Welsh Government by the end of March 2021 will mean the MRA of £6.2m for 2021/22 being withdrawn.

5. Physical Assets

The CHS+ will involve the management, maintenance and improvement of the Council's housing stock. This will be carried out within the context of our asset management principles which are defined within the plan. Any decision to acquire, convert or dispose of homes, land and/or garage areas will be considered in line with these principles.

This plan will also result in an increase in the number of homes in the Council's housing stock through the Council new build and purchasing private sector homes programmes.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Head of Homes and Safer Communities

1. Local Member(s) - N/A

2. Community / Town Council - N/A

3. Relevant Partners

Engagement with stakeholders and partners has taken place in order to develop this Plan through digital interaction.

4. Staff Side Representatives and other Organisations

Engagement with tenants, has taken place in order to develop this Plan, however this has been limited because of the pandemic and stakeholder events, 1-2-1 interviews, visits and events in communities, and various meetings have not been included.

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED:**

YES

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024	Housing General Files	Council website- Democratic Services

Mae'r dudalen hon yn wag yn fwriadol

Carmarthenshire Homes Standard Plus (CHS+)

Business Plan

March 2021



carmarthenshire.gov.uk/housing

Cyngor **Sir Gâr**
Carmarthenshire
County Council



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Foreword by our Executive Board Members

We are pleased to introduce our Carmarthenshire Homes Standard *PLUS* (CHS+) Business Plan 2021-2024, which sets out our priorities, plans and activities for new and existing council housing for the coming years.

With careful consideration and understanding the effects of Covid on the business over the past year, this Plan seeks not only to maintain the standard, but will also provide a catalyst to stimulate our local economy. As we look to build more affordable homes and other innovative ways to improve our housing stock, we trust that this plan will help the County in its recovery.

Through the income we receive from tenants' rents and other funding sources we have been able to develop an investment programme of over £260m (Capital £107m and Revenue £155m) over the next three years. This will be used to run our services, improvement and maintenance programmes, make our tenants homes more energy efficient, as well as developing over 400 new council homes

The demand for affordable homes across the County remains high. The pandemic has also increased demand to provide suitable housing options to combat homelessness in the county. But even in these challenging times, through the continuous hard work of officers, we have maintained the high standards of performance and delivered on our promises.

We are extremely pleased to confirm that during last year (2020/21) we surpassed our affordable homes target of a thousand homes, almost a year ahead of schedule. Individual households, that were in housing need, have benefitted from good quality, affordable homes in their area of choice. We are confident that giving people a choice of where they would like to live, in areas that are local to them, will build stronger, more resilient communities.

It is with great optimism, that we look forward to developing our new Affordable Housing and Regeneration Master Plan by the autumn, with sites like Dylan, Garreglwyd, Maespiode and Glanmor Terrace nearing completion. We will build more housing and expand this to rural areas, that will fit in with our Ten Towns Initiative. The new houses achieve extremely high energy performance levels and we intend to introduce new technology and fabrics into our existing housing stock. This will make all of our homes more affordable to run for our tenants and lessen the impact on the environment through a reduction in carbon emissions. We will also be linking our housing investment programme to wider regeneration initiatives and focus on Tyisha, Pentre Awel and our Town Centres.

Last year was an exceptionally difficult year, particularly for our tenants. Many are vulnerable or families that have struggled to come to terms with the effects of the pandemic. Interacting with our tenants has remained one of our key priorities. We have found new ways to communicate with them through technology, as face to face meetings

are not at this time possible. This has enabled us to continue to provide the support and reassurance they require to live healthy and happy lives.

The pandemic has caused uncertainty and anguish for many of our tenants. We have therefore ensured that the rental levels for 2021/22 will be kept as low as possible. The rent increase for this year is the lowest it has been for the past 20 years.

Finally, we know that there is a lot more to do and that Covid has temporarily delayed some of our programmes. However, the details within the plan clearly lay out our priorities and realise the opportunities that lie ahead. The plan provides confidence that we will continue to invest in new and existing homes, improve our tenants' lives, the communities and environment they live in and help build a sustainable, prosperous local economy.

Thank you,



Linda Davies Evans
Executive Board Member
for Housing



Cllr Hazel Evans
Executive Board Member for
Environment



Cllr David Jenkins
Executive Board Member
for Resources

Introduction

Purpose of the CHS+ Plan

The purpose of this Plan is to explain the vision and detail of the Carmarthenshire Home Standard (CHS+), and what it means for tenants. The CHS+ is an enhanced version of the Welsh Housing Quality Standard (WHQS) which we delivered in 2015, well in advance of the Welsh Government (WG) timescales. This plan also includes a £107m capital investment programme, over the next three years. This will allow us to build 400 new Council homes, meet our ambition to improve the energy efficiency of our existing homes and meet our net zero carbon target by 2030.

The approved Plan enables us to submit our annual application to WG for Major Repairs Allowance (MRA) for 2021/22, which amounts to £6.2m. Previous years' business plans and forecasting of our spend profile have allowed us to draw down the full MRA allocation each year. In 2020/21, despite the interrupted works programme because of Covid, we still delivered a works programme large enough to draw down the full amount.

Advancing the CHS+ Plan

This Plan is updated annually considering the views of tenants and stakeholders, the latest stock condition information, updated financial information, WG guidance and any revised Council policies.

Progress against the actions within the plan and the associated budgets will be monitored regularly by the CHS+ Working Group. It also provides strategic direction that will be reported to the Housing & Regeneration Strategic Team. The plan also acknowledges the link between good quality housing and estate management with the seven goals in the Well-being of Future Generations Act. A copy of the Governance structure and the well-being goals are provided in Appendix A.

2020/2021 Achievements

2020 proved to be an exceptionally difficult year and many housing-related activities had to be delayed because of local and national restrictions. However, it would be remiss not to acknowledge some of last year's achievements in this plan.

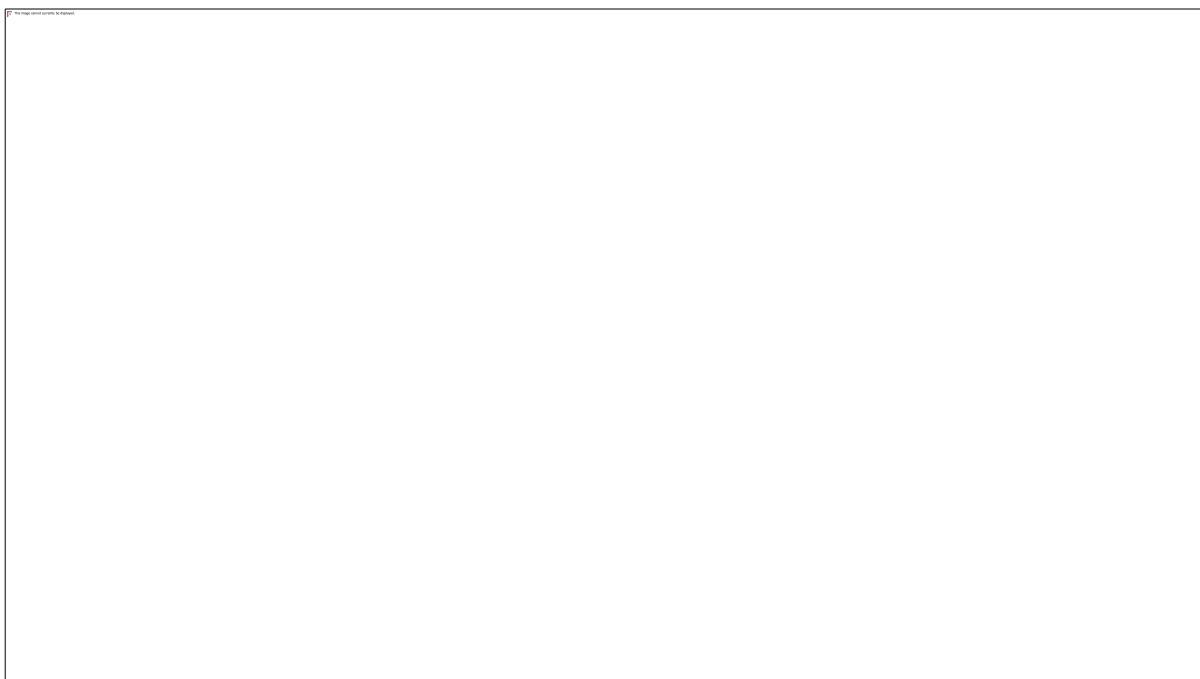
We have:

- Delivered over 1,000 affordable homes, nearly a year ahead of schedule
- Let over 30 new build Council homes, with a further 120 new build Council homes on site

- Designed a further 21 new development sites which will be delivered through a range of delivery vehicles
- Prevented 90 families from becoming homeless
- Made additional temporary accommodation available to vulnerable individuals
- Provided additional support and well-being services to vulnerable households
- Mitigated the impact of Covid on rent arrears and maintained our income
- Continued with our voids, maintenance and adaptations programmes
- Continued with our servicing programmes for boilers and smoke detectors
- Reviewed the first year of 'Canfod Cartref', our choice-based lettings system
- Submitted successful grant bids for the Optimised Retrofit Programme to decarbonise our homes
- Worked with Cardiff University to model and develop our Decarbonisation Strategy
- Maximised our income through successful grant funding bids including Integrated Care Fund, Land Release Fund and IHP Optimised Retrofit Grant
- Continued to respond and take appropriate action to deal with anti-social behaviour

The following sections will provide the context and detail of what we plan to deliver over the next three years. This includes how we intend paying for it and the wider benefits of the investment programme. We will cover FOUR key themes that have been identified that will drive our business for the next three years.

What your rent was used for in 2020/2021



Context

The CHS+ Business Plan

This Plan covers all housing services and assets in the Housing Revenue Account (HRA). It sets out the objectives of the CHS+ and what this means for tenants and leaseholders across a range of housing activities. The Council has:

- Over 9,000 homes;
- Over 1,400 garages (including bases); and
- Housing portfolio land

Further details of our housing assets and the profile of our tenants and applicants are set out in Appendix B.

Outlined in this Plan are the delivery programmes for CHS+ that will enable us to maintain full compliance with WG's Quality Standard (WHQS). We will focus on:

- Demonstrating sustained commitment and investment in repairs and maintenance
- Appraising options for some of our more uneconomic housing stock
- Our ambition to develop a new affordable housing and regeneration master plan
- Getting value for money through capital and revenue spend, ensuring value for money

We will invest nearly £56m in our existing homes over the next three years. £3m will be allocated to affordable warmth and decarbonisation initiatives. The plan has a revenue provision of £36m for repairs and maintenance and over £49m will be invested in building new Council homes.

Approach to managing assets

Our approach goes beyond repair and maintenance. It is based on looking at the whole life of the homes and the tenants that will live there. It also makes sure that these homes are in the right location, are affordable and of the high quality. Applying an effective asset management strategy will help us achieve this. It will go beyond general compliance, ensuring value for money, and providing confidence that this is a well-managed service.

Underpinning this are the following principles:

- Engage with tenants, stakeholders and Members and as far as is possible, meet aspirations and priorities
- Assess the condition of our stock regularly to inform our cyclical work programmes and review/ revisit any homes that do not meet the CHS+
- Respond to and carry out work in line with legislative changes e.g. health and safety

- Respond to unplanned failures in homes to avoid further deterioration or disrepair
- Bringing voids back into use quickly and efficiently without compromising standards
- A programme of environmental estate improvements that is strategically targeted, that will improve our neighbourhoods and communities
- Check on all homes annually and increase their frequency where issues are identified
- Continue to invest in adapting homes to suit the needs of tenants
- Understand the future investment required for sheltered housing and developing our offer to older people that is attractive and meets their needs
- Delivering more affordable homes through new build and utilising the private housing sector
- Procure services properly and where possible use local suppliers or contractors to encourage the local economy, develop skills and talents for future years

The Compliance Policy (Appendix E) shows how we will achieve this, through allocating adequate resources to maintain the standard, a robust asset management system, verification of the data and validation to ensure cost certainty over the 30 year financial model.

Ensuring our assets are economical to maintain and meet our strategic objectives

Homes Every year there are a small number of homes that need major work where the previous tenants have declined the CHS+ works, or where structural works are identified. We will monitor these and intervene appropriately.

Before committing to do the work, we need to ensure that the cost of work is proportional to the value of the property and demand for housing. For consistency, extensive work programmes, for one or many houses, will be assessed based on the Most Satisfactory Course of Action (MSCA). This will allow us to establish the net value of the homes over a 30-year period and whether it is worth investing in them.

Garages We have been gathering information on the types of agreements used and the condition of garages, by establishing who uses the garages and bases. Our intention is to standardise agreements and charges and consult owners and leaseholders on future options for garage sites including repairs or even demolition if they are unsafe or unused.

Land We own areas of land across the County. As part of our commitment to affordable housing, we have identified areas of land that could be used for development, prioritising those in areas of greatest need and meeting the Councils wider strategic regeneration priorities.

We may sell land which we have no use for it and costs us to maintain. The receipts from sales will contribute to maintaining the CHS+.

**Sewage
Treatment
Works**

We currently have 15 treatment works serving 154 homes and 8 septic tanks. Covid restrictions delayed the options appraisal in 20/21. However, we will revisit the charging arrangements and monitor the ongoing maintenance of these facilities and further consider a programme of remedial works that will comply with licence discharge conditions

We will develop a programme and consult with residents on the future strategy for maintaining and charging for sewage treatment works.

Theme 1 – Supporting Tenants and Residents

The commitment and support of our tenants and Members continues to be important to us, to ensure that we maintain and improve on the CHS+ in the future.

Tenant and resident engagement and communication

Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and with those that don't usually take part, to maximise opportunities and help build stronger communities.

We also believe we should give our tenants the opportunity to influence decisions about their homes, the area where they live and ensure the services they receive are value for money. Our vision is: -

“To make it easy and inviting for tenants to get involved in shaping strategic decisions and improve services through meaningful involvement by ensuring residents have the relevant skills”.

Impact of Coronavirus.

Covid 19 has impacted significantly on a many of our activities and the way we engage with our tenants. Events and projects had to be postponed during the lockdown periods last year until a time that they were safe to resume. Tenants have previously told us of the importance of communication and keeping in touch. We ensured that vulnerable tenants weren't left isolated during this time and found new ways to communicate with them through technology and other digital platforms such as WhatsApp.

TPAS Cymru¹ is an independent body that represents tenants' interests. We asked them to conduct a gap analysis on our communication platforms with tenants, gaps in tenant feedback and best practice and future requirements under a revised WHQS. The results will be incorporating in our future engagement plans.

What are our tenants telling us?

We have previously undertaken tenant satisfaction surveys. In total, 2,087 tenants took part in the survey, which represented a 29% response rate overall. A quarter of the total number of responses were collected online (513), and 82 surveys were completed in Welsh (4%).



¹TPAS Cymru- Tenant Advisory Participation Service



Tenants aged under 25 or over 65 were the most satisfied;



Satisfaction rates were lower for 35-54-year-olds;



Satisfaction rates did vary by wards; and



There were clusters of below average satisfaction in more urban wards.

Generally, our satisfaction rates were greater than the national average for other stock retaining authorities but slightly lower than other registered social landlords. Satisfaction in responding to repairs and carrying out works was comparable. However, listening and acting on tenants' views was lower and requires further work.

What happens next?

- Gain a better understanding of differences in satisfaction rates by ward from the STAR survey
- Revamp of our approach to the way we listen and act on tenant's views
- Give tenants a say through single-issue meetings, digital participation and challenge panel and ensure they have the skills and support to take part
- Engage with tenants on our plans to decarbonise their homes
- Continue with the roll out of time-banking platform "Connect to Carmarthenshire"

Responding to Universal Credit & Covid 19

Universal Credit (UC) was introduced in Carmarthenshire in 2018 and replaced six legacy benefits including Housing Benefit. We currently have 1855 tenants on Universal Credit and a further 3693 that could transfer across. How tenants on UC currently pay their rent is shown in Appendix B.

We anticipated a significant increase in rent arrears in the short to medium term based on other Local Authority experiences. The pandemic will have also affected the way working families or individuals pay and we have allowed for this within this plan through bad debt provision. However, we are pleased to say that, to date, there has only been a slight increase in rent arrears overall compared same time last year – about £300K. We will continue to monitor this and take appropriate measures to mitigate the impact of UC and Covid in 2021/22.

Continuing with our pre-tenancy service will also help new tenants understand what is expected from them and that they are 'set up' well from the start. We ensure that tenants are financially stable whether that's helping them with applications, setting up a direct debit and/ or providing furniture or white goods will help lower debt and maintain income.

Theme 2 – Investing in Homes and the Environment

In 2015 we completed the CHS+ programme of works to all homes where tenants had agreed to the work- well before WG's target of December 2020. This is in line with our agreed assumptions that the standard of our homes will be to the CHS+ and replacement programmes will be based on condition, not time.

This year WG will develop a new WHQS that will build on what has already been achieved through the CHS+. It will feature an increased standard for energy efficiency performance. Our new homes have been designed to be highly efficient and highly affordable for our tenants. To address any inequality where affordable warmth is concerned, we will develop a new standard where new technology is introduced into our existing homes. We will improve the fabric of the building to conserve heat.

We acknowledge that housing will play a significant part in contributing to the Councils overall ambitions to become a 'net zero carbon' Authority by 2030, lessen the impact on our environment and contribute to tackling the climate emergency. We will achieve this by:

Research & Modelling

Following two successful grant funding bids to WG, Carmarthenshire will work with Cardiff University's Welsh School of Architecture to model housing stock data and research the different retrofit models that could be applied to different housing types. We will also look at the cost of each solution, how they work together and how they can be applied to our cyclical programme as well as the impact on health, living conditions and fuel poverty. This will complement previous research - SPECIFIC 2 LCBE (European Regional Development Fund)

Robust Decarbonisation Strategy

The research programme will inform our decarbonisation strategy which will:

- Address the challenges and increase the impact of the Optimised Retrofit Programme by moving at scale and pace
- Provide a pathway for retrofitting tenants homes to the expected new WHQS SAP level of 92
- Adopt appropriate standards that will reduce cost and waste
- Accelerate the retrofit programme to stimulate the foundational economy and recovery through local supply chains
- Meet our decarbonisation goals

Monitoring, Evaluation and Training

We will ensure that our officers are trained to the appropriate standard (PAS2035) to survey, design and coordinate retrofit schemes in line with the Decarbonisation Strategy. Funding has been awarded through the research grant. Also, we will need to engage and train tenants to use technologies and heat their homes effectively, so that they have maximum benefit from their high-performing homes

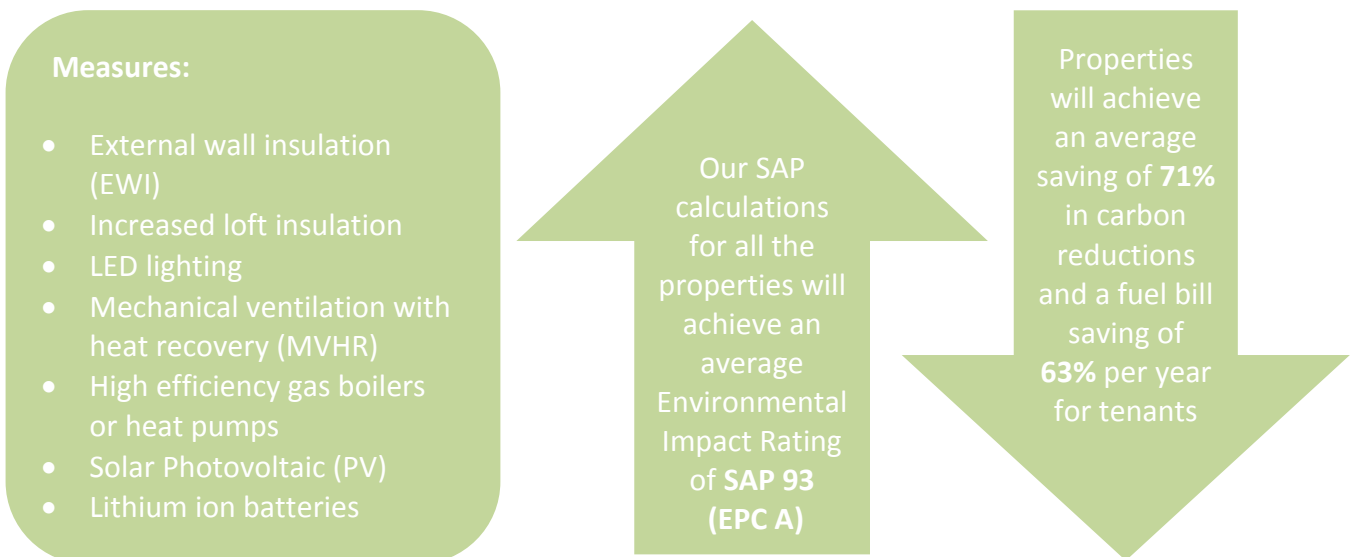
Homes as Power Stations	Aligned with the above, we also want to maximise the impact of the Swansea Bay City Region Deal 'Delivering Homes as Power Stations' project which may provide additional funding streams and supply chains. Also, it will identify the skills gaps within the market, and we will work with Coleg Sir Gar, the Universities and local businesses to develop these skills and plug the gap
Off Grid Solutions	Explore the natural environment and harness off grid energy sources such as wind and water to help to generate sustainable and affordable energy

Our Vision

“Develop a new Carmarthenshire Standard by continuing to move towards carbon neutral homes, both existing and new, ensuring that new supply chains, jobs and training opportunities are delivered”

Our approach & findings so far

We have already undertaken some research and modelling and applied this to some of our new schemes, such as Coleshill Terrace and to seven void retrofit projects. The Coleshill project offers a solution for shared housing and flats, which WG have found it difficult to find a solution for. The void properties represent a quarter of our typical archetypes. One of those properties offers an off-grid energy solution where an air source heat pump will be installed. We anticipate the following results by installing the measures listed:



The true cost of decarbonisation will become apparent as we model and develop our decarbonisation strategy. We also know that different models will be required for different homes, in different locations – multiple solutions.

Maintaining the Carmarthenshire Homes Standard Plus (CHS+)

Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS. The standard is laid out in the Compliance Policy (Appendix E).

Our on-going consultation has identified six key areas of work:

Work Area	Context	Action(s)
Repairs and Maintenance	Proper and timely maintenance, consistent service, maintaining homes to a high standard and continue to improve the housing stock	<ul style="list-style-type: none"> • Advising tenants how quickly we can carry out the works when they report minor repairs • Carrying out repairs in the timescales we have agreed or at a time that is more convenient for the tenant • Introducing an appointments system for our urgent responsive repairs service, using mobile technology • Introducing an automatic scheduling of repairs system
Internal Works	For internal components such as kitchens, bathrooms, electrical upgrading and central heating, we replace components nearer to the time of failing	<ul style="list-style-type: none"> • Contacting tenants who have previously declined CHS+ works to discuss having the works undertaken • Ensuring homes have the appropriate smoke alarms, heat detectors or carbon monoxide detectors, and discuss with tenants how we can upgrade these for their safety
Servicing	The aim is to assess the condition of our gas, oil, electric and solid fuel appliances and meeting our statutory servicing obligations. Protecting the health and well-being of our tenants by ensuring that all homes are fitted with compliant electrical systems, including hard-wired smoke and Carbon Monoxide (CO) detectors	<ul style="list-style-type: none"> • Continuing our annual programme of safety checks on gas fires, and gas or oil boilers, and replacing or upgrading where necessary with energy-efficient appliances • Inspecting homes for appropriate smoke, heat and carbon monoxide detectors. Installing/upgrading where necessary • Gaining access to ensure that the necessary works are completed • Installing servicing timers when we gain access (where a tenant repeatedly refuses access), to help protect lives

External Works and Environment	<p>Our homes are generally in good condition and meet the CHS+. The aim is to achieve economies of scale by only replacing components nearer to the time of failing; including rendering and roofing upgrading/replacement programmes and improving the estate environment around our tenants homes</p>	<ul style="list-style-type: none"> • Continuing to review and update our annual roof and rendering programme to include external wall insulation (EWI) • Working with a range of partners to identify opportunities to install low carbon technologies to our homes • Continue our programme of replacing structural boundary and retaining walls • Ensuring sheds/ outhouses, gardens, paths and fencing meet the CHS+ standard where reasonably practicable
Empty Council Homes (Voids)	<p>Our aim is to let empty Council homes as quickly as possible, striving to meet customers' expectations, reduce rent loss and reduce the pressure on front line homelessness services particularly over the past 12 months</p>	<ul style="list-style-type: none"> • Completing individual options appraisals if homes are no longer fit for purpose • Making sure that homes are maintained and repaired to our standards, together with making sure gardens are clear of rubbish • Make empty properties available for letting as quickly as possible • Ensuring every new tenant receives relevant information and certification about their new home
Improving Standards	<p>Tenants have told us they want a standard that continues to evolve</p>	<ul style="list-style-type: none"> • Engaging with tenants on our Decarbonisation Strategy and ensure they become fully involved • Giving tenants a say through single-issue meetings, digital participation and challenge panel • Developing an energy savings programme and ensure we have robust Energy Performance Certificate (EPC) data to better inform future workstreams • Providing adaptations for our tenants to meet their needs and maintain their independence • Meet the needs of households on the Accessible Housing Register (AHR) through conversion or where an empty Council property with existing adaptations is matched to a new household

-
- Evaluating the results of the pilot study on the treatment of lichen and algae growth on affected homes and determining a suitable remedy
 - Investigating the costs of external works such as gutter clearance and external high-level cleaning on homes
-

“In a recent tenant survey 75% of tenants were satisfied with repairs and maintenance overall; and 79% of tenants were satisfied with last completed repair”.

The detail of the type of work to be completed in 2021/22 can be found in Appendix D. This includes works (capital & revenue) that weren't completed in 2020/21 because of the pandemic and have subsequently been rolled forward to future years.

Risk Reduction Measures

Approach to fire management - Following a review of fire risk assessments to our purpose-built blocks of flats and sheltered schemes, we have identified improvements to be made and an action plan has been developed. This provides a record of present risks, defects identified and the remedial action to be taken in a defined period. The risk assessments are monitored by the CHS+ Working Group, as set out in our governance structure.

Radon Testing Programme - Following guidance issued by the Welsh Government and Public Health Wales, we have started a programme of radon testing in all our homes located in areas where there is a greater probability of high radon levels. Officers from the Council will contact tenants and arrange to place radon detectors in specific, discreet locations within the house and will be left there for 3 months to gather data. We will contact tenants with the results and let them know if we need to take remedial action if levels are higher than recommended.

Anticipated Development, Initiatives and Opportunities

Older people's future housing - The evidence of what is needed to meet older people's future housing and accommodation requirements suggests that mix of housing models and approaches will be required over the next 10-20 years. This range covers general needs housing, specialist housing (i.e. housing specifically for older people) and care-based provision (residential/ nursing care, hospital-based care). Within our sheltered schemes we will also consider the communal facilities and living arrangements to manage public health and infection transmission.

Investing in Sheltered Housing – It is important that the right type of support and facilities are in the right schemes, in areas where older people wish to live and where it is convenient

to access local amenities. As part of our programme we continue to challenge whether schemes will meet the expectations of future residents. We will also continue our annual sheltered housing programme of:

- Communal boiler replacement/upgrades making boilers more energy efficient
- Maintaining and servicing lifts
- Transferring lifelines from non-scheme sites to our Telecare service (Delta Wellbeing)
- Introduce broadband to all our schemes so that all tenants are connected

Developing assisted living options for older people - We will consider the requirements and options to develop independent and supported living at Pentre Awel. This will include options for general needs and specialist housing.

Regeneration plans for Tyisha (Llanelli) - We have developed a transformational plan for the area. The main elements involve developing the area around the railway station to create a gateway into the town centre to include new housing, environmental and street scene enhancements. The aim is to improve the Station Road area that will link the town centre to the Pentre Awel and provide new housing solutions including options for key workers. Our plans involve working with the community to help regenerate the area and bring prosperity to the most deprived ward in the county.

Supported Housing (Mental Health & Learning Disabilities) – Projects are usually commissioned for accommodation and support for individuals or groups of people that have learning difficulties or mental health needs. Through a planned approach and understanding the medium to long term need, we will make available housing that can be used for this purpose and provide an option for transitional care arrangements. By bringing the landlord function ‘in house’, and commissioning the care separately, we can lower the cost and liability to other services and provide safe, decent and affordable accommodation for our most vulnerable clients. This is not intended for crisis management. We will redesignate houses within the current stock or purchase additional homes for this purpose where a need is identified. We want to offer tenants a choice over where they would like to live and who the support provider is.

Theme 3 – Providing more homes

Providing more affordable homes has been a key a strategic priority for the Council for several years:

- In 2015, we published our five-year vision¹ to increasing the supply of affordable homes.
- In 2016, we set out our first ambitious programme to deliver over 1000 affordable homes² by April 2021, a target we achieved nearly a year ahead of programme
- In September 2019 we published our transformational plan to build over 900 new Council homes, investing nearly £150m across the county by 2029³

Our affordable housing plans will play a key part in economic recovery following the Covid19 pandemic. The investment will help stimulate the foundation economy and the local supply chain. It will also help regenerate town centres and rural communities as we provide more homes in these areas to meet housing need.

Our commitment to increasing the supply of affordable housing will also ensure that we deliver the greatest increase in the number of Council homes in the County since the 1970's. Returning our housing stock levels to those last seen in the 1990's meeting housing need across the county.

Affordable Housing Performance

The first five years have been very successful with over 1,150 additional affordable homes delivered by the end of 2020, exceeding our original target of 1,000 homes nearly a year early. This includes the completion of our first Council new build development at Garreglwyd in Pembrey and the completion of phase 1 at Dylan in Bynea.

Our overall performance for the first five years (2016/17 - 2020/21) is shown in the graph below:



¹ Our Commitment to Affordable Homes – Agreed by Council in October 2015

² Affordable Homes Delivery Plan – Agreed by Council in March 2016

³ Building More Council Homes – Our ambition and plan of action – Agreed by Council in September 2019

The delivery of these affordable homes has been achieved by using a variety of innovative solutions including:

- building new Council homes
- buying private sector homes
- supporting landlords in the private rented sector with our Social Lettings Agency
- bringing empty homes back into use
- supporting our housing association partners to build new homes through the social housing grant programme
- Section 106 developer contributions through the planning system.

It was always anticipated that over time, we would need to provide even more affordable homes to meet the actual housing need in the County. Our ambitious new build programme was developed to help us achieve this.

Our Council New Build Programme

In September 2019, we published our first ambitious Council new build programme. This programme will deliver over 900 new Council homes with a 10-year investment programme of nearly £150m and is in addition to the Affordable Homes Delivery Plan that has already delivered over 1,150 homes.

Plans are already underway to develop over **400 homes** with a total investment exceeding £49m during the first three years of this programme. This investment is currently made up of HRA capital funding and external grant funding which is likely to increase as more funding becomes available from WG. The new build programme was developed by:

- Prudent financial management
- Maximising external funding opportunities, including Affordable Housing Grant and Innovative Housing Programme Funding
- Identifying a range of delivery vehicles including working with private sector development partners and the local housing associations to deliver more homes
- Following the four affordable housing action areas developed as part of the Affordable Homes Delivery Plan, linking wards geographically and culturally

The delivery of our new build programme begun in September 2019 with works starting on two sites (Garreglwyd in Pembrey and Dylan in Bynea) and creating 46 homes. Garreglwyd and Dylan (Phase 1) are now fully occupied.

Between January 2020 and March 2021 works began on a further seven sites, creating a further 99 homes, including:

Glanmor Terrace, Burry Port	This development will create 32 highly energy efficient homes that will lower fuel bills as well as carbon emissions. This development attracted £4.7m of Innovative Housing Programme Grant in 2019/20.
Gwynfryn, Ammanford	This development will create 28 homes, a mix of 2, 3 and 4-bedroom homes meeting local housing need. This development attracted £3m of Affordable Housing Grant in 2019/20
Maespiode, Llandybie	This is a small development of 8 two-bedroom homes that will help meet housing need in the area
Market Street North, Llanelli Town Centre	This development will create 10 apartments in Llanelli Town Centre. It is part of a wider development to regenerate Llanelli Town Centre and also attracted Target Regeneration Investment Funding (TRI) to demolish the existing building and develop 4 commercial spaces on the ground floor.
YMCA Building, Llanelli Town Centre	This site is also part of a wider development to regenerate Llanelli Town Centre and also attracted Target Regeneration Investment Funding (TRI) for the development of new commercial spaces in this historic building. The development will create 8 new apartments in Llanelli Town Centre.
Coleshill Terrace, Llanelli	This development will create 8 highly energy efficient apartments that will help mitigate fuel poverty as well as reducing carbon emissions. This development forms part of our assisted living project that creates homes specialist accommodation
Heol Aman, Glanamau	This development also forms part of our assisted living project. This development will create 5 assisted living apartments

Our new build programme is fully underway, 30 new homes have already been let and a further 8 new build developments are on site that will create a further 120 homes. Works are currently on-going on the development of a further 21 sites.

The Future- Creating a 10 Year Affordable Housing and Regeneration Master Plan

Following the success of the Affordable Homes Delivery Plan and the New Build Programme we plan to develop a new 10 Year Affordable Housing and Regeneration Master Plan by the autumn.

The plan will provide even more opportunities for investment and regeneration that will shape the construction industry and create local jobs and training prospects. Not only will the plan boost our supply of much needed social housing, it will also have a pivotal role in delivering the wider Council priorities to grow the local economy and recover from the economic devastation caused by Covid 19. Our approach and delivery will be based on expanding the innovative solutions listed above and by maximising every funding opportunity to support wider regeneration initiatives. This includes rural areas, town

centres and being part of and contributing to the Swansea Bay City Region Deal- Homes as Power Stations programme.

Theme 4 – Foundational Economy, Community Benefits and Procurement

As an Authority we fully understand the importance of this Plan and its role across the wider capital investment programme to stimulate, support and develop the foundational economy. As part of our COVID-19 economic recovery plans, we will be looking to further develop the Council's approach to procurement in order to ensure we maximise our contribution to local economic prosperity and enhance our focus on social value and community wealth. Our aim is that the different local foundational economy sectors benefit and thrive. It is therefore important that our investment plans:

- contribute to the immediate recovery from the Covid 19 pandemic
- are sustainable in future years as we continue to invest and maintain our homes
- enable local businesses and industries to develop, grow and lay down strong roots
- keep the pound local, benefiting our economy and contribute directly to the prosperity of our County and its residents
- create new jobs and training opportunities for local people

As we move forward with our recovery plans the CHS+ and Council new build programmes will provide sustained periods of trade and benefit local contractors and builders. This will create more jobs, training opportunities and other community benefits. Whilst local and national restrictions have made it difficult to work in tenants' homes, our new build schemes have been able to carry on at 'scale and pace'. Our future new build programmes will have greater focus on providing more homes in town centres and rural areas, having a direct impact on business and commerce in these areas.

The decarbonisation of our homes will also become a fundamental part of our future CHS+ programmes. Rolling this out across our entire housing stock will result in increased job opportunities and further training opportunities as we explore new ways of providing low carbon, energy efficient homes for our tenants. A significant proportion of the council housing stock is in rural market towns and in rural areas. Encouraging small to medium enterprises (SMEs) to participate in those areas will help with local employment and allow young people to stay in the community where they want to live.

Our procurement strategy aims to develop our programmes using local contractors and suppliers to stimulate the local economy. Where this is not possible initially, because of limitations on the supply and availability of local skills (e.g. homes built using Modern Methods of Construction (MMC)), we will learn from these projects and put measures in place (close the gaps) to ensure that the skills and work force needed is available locally. We will also influence this through the Regional Skills and Partnerships workstream.

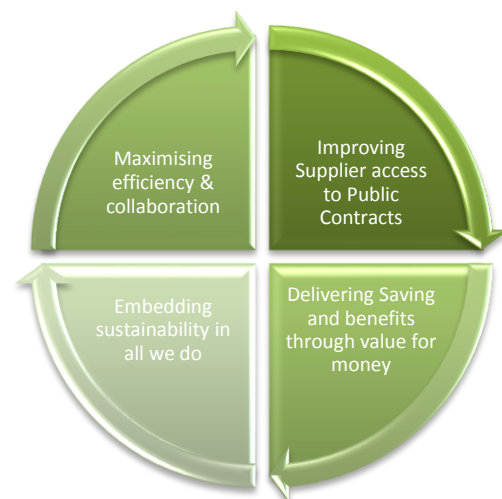


- £333,011 of work carried out via the framework
- Every £1 spent, £1.58 was reinvested into the local economy
- 50% was spent on local businesses
- £31,888 were cash contributions or sponsorships
- £930 was for in kind donations (labour, goods and services)
- 4 new job created directly through our investment
- 135 weeks of training was provided
- 5 Apprenticeships started
- 2 work experience / internship opportunities
- 16 non-accredited training opportunities were completed

During construction, contractors will contribute to the wider local economy by increasing footfall into the town centre and spending money in rural market towns/ villages by accessing local amenities such as shops, supermarkets, restaurants and cafés. This increased footfall in town centres will help compensate for the reduced use of the town centre commerce during the pandemic as local offices remain empty.

It is however, extremely important that all contracts demonstrate good value for money and through the Regional Contractors and the Minor Works Framework we will challenge their costs and the principles of construction to make sure that we achieve this.

Procuring services whether through the framework or competitive tender must be equitable for us as the Council, the contractor and for our tenants. Ensuring that we have value for money is our upmost priority, but if we have the chance to support local suppliers through our investment programme, we will do so. The local supply chain will become even more important in the years to come as is helping smaller enterprises to competitively tender for contracts or join a framework. This will increase the quality and standard of workmanship, improve skills and lower cost without making it unprofitable for smaller companies.



Funding and Risk Management

Major Repairs Allowance

Every year we receive over £6 million from WG to support our capital investment. The grant comes with clear guidance on what it can and cannot be used for. The main condition is that it must be spent on property within the HRA. It cannot be used for revenue repairs or maintenance, demolition costs, repayment of borrowing etc. A full breakdown can be found in our MRA acceptance letter issued by Welsh Government.

The MRA makes a significant contribution towards achieving and maintaining the CHS. A reduction or ending the MRA could be detrimental to future investment plans.

Planning Assumptions

To help us plan our investments, we must make certain assumptions. Changes to our assumptions may mean re-visiting the objectives included in this plan.

INCOME

Major Repairs Allowance (MRA) <i>i.e. the amount of capital funding we get from the Welsh Government</i>	£6.2m each year. This is on the basis that we receive an average £682 for each home.
Rent increase 2020/21	1.5% average (with a maximum progression of £1 per household)
Future rent increase levels <i>Based on Welsh Government Policy</i>	Consumer Price Index plus 1% from 2021/22 for 5 financial years
Borrowing and direct revenue financing (DRF)	Borrowing £51m and utilising £32m DRF over next 3 years to Maintain the CHS+ And deliver our Affordable Homes ambitions.

OTHER

Expenditure/income inflation	Employees' pay at 2.75% for 2021/22 as per the council fund, general inflation at 2%
Right to Buy receipts <i>i.e. Money we get from tenants' buying their home</i>	No receipts from 1 st April 2015 following suspension of Right to Buy
Balances on the revenue account <i>i.e. the amount of money we need to keep in reserve</i>	Minimum of £4.5m (based on £150 per property)

SPENDING

Assumed Borrowing costs <i>i.e. the amount it costs to borrow money</i>	Cost of existing and new debt: 2021/22: 3.93% And future years	Cost of exiting HRAS: Average of 4.57%
Provision for Bad debt <i>i.e. debt that we will be unable to recover</i>	2021/22: £594k 2022/23: £648K 2023/24: £666K	

CAPITAL SPENDING TO: -	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Maintain the standard:			
All Internal works	3,592	3,500	3,400
All External Works	4,000	4,000	4,000
Voids and Major Works to homes	5,250	3,000	3,000
Structural works - Estates and boundary walls (inc. identified structural works)	600	1,300	1,521
Decants	150	150	150
Support Tenant and Residents:			
Sheltered Scheme Investment	1,294	664	650
Assisted Living Projects	949	1,025	500
Adaptations	1,500	1,500	1,000
Environmental works	380	380	380
Provide more affordable homes:			
Housing Development Programme	17,793	18,840	12,850
Decarbonisation:			
Works to deliver decarbonisation	200	1,380	1,500
Support the delivery of CHS+:			
Programme management	656	669	682
Stock condition information	240	240	240
Risk Reduction Measures	845	557	557
Sewerage treatment works & associated costs	184	220	160
TOTAL	37,633	37,425	30,590

CAPITAL FUNDING FROM: -	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Welsh Government Grant - MRA	6,228	6,228	6,228
Welsh Government Grant - IHP & other	1,600	1,700	1,700
Direct Revenue Financing	11,333	9,882	10,347
External Borrowing	18,472	19,615	12,315
TOTAL	37,633	37,425	30,590

REVENUE SPENDING TO:	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Repair and maintain homes	11,833	11,890	12,149
Supervision and management	10,458	10,693	10,986
Support services e.g. legal and finance	1,714	1,749	1,784
Provision for Bad debts	594	648	666
Direct Revenue financing	11,333	9,882	10,347
Capital charges	15,068	15,984	16,694
TOTAL	51,000	50,846	52,627

REVENUE FUNDING FROM:	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Tenant rents	42,025	44,473	46,138
Service charges	816	837	863
Interest received	8	5	3
Housing Finance Grant 2	246	246	246
Water rates commission	315	319	323
Grants / Other	1,136	1,150	1,164
TOTAL	44,545	47,030	48,737
Difference between 'Revenue Funding' and 'Revenue Spending'*	-6,456	-3,816	-3,889

HRA END OF YEAR POSITION:	Budget 2021/22	Budget 2022/23	Budget 2023/24
	(£000s)	(£000s)	(£000s)
Balance brought forward from last year	18,624	12,168	8,353
HRA budgeted difference *	-6,456	-3,816	-3,889
BALANCE CARRIED FOWARD	12,168	8,353	4,464

*N.B. + is a surplus in revenue funding over spending and – is a deficit/ shortfall in revenue funding over spending

Risk Management

Each year, as part of the HRA business planning process, we identify, assess and prioritise potential risks and consider the likelihood and impact of each. This exercise is carried out by each service delivery area. Once this has been done, we identify ways in which we can reduce or manage the potential risk and impact. These are recorded corporately and monitored regularly.

The greatest risks identified in delivering this plan are:

- Maintaining up to date asset information about our stock;
- Uncertainty of the impact of market conditions about inflation, pricing and availability of workforce (Covid 19 and Brexit), to inform the 30-year cost certainty exercise
- The impact of balancing investment in maintaining the existing standard, introducing new measures to support decarbonisation and continuing to deliver our ambitious housing and regeneration development programme.

All risks are monitored by the CHS+ Working Group.

Compliance, Verification and Monitoring

Compliance and Acceptable Fails

Recording compliance and acceptable fails is not a simple collection of condition information for things like kitchens, bathrooms, electrics and so on. It is a combination of occupancy and property condition information. Surveying of homes, collating of information, how we manage our data, and the ability to report 100% accurate information, are all data-hungry activities.

An acceptable failure occurs when an individual component e.g. a kitchen or bathroom, has not been completed for one or more of the following reasons:

- Cost of remedy
- Timing of remedy
- Resident's choice
- Physical constraint

The details of our acceptable fails and compliance are set out in Appendix D, and our full CHS+ compliance document is set out in Appendix E.

Energy Efficiency

We have had several different programmes running to improve the energy efficiency of homes. These programmes have helped save tenants money on their heating costs and improve the SAP rating of our homes. The average SAP across our stock is 65 out of 100 which meets the current requirements of the WHQS. The new WHQS is likely to require our housing stock to reach a SAP rating of 92.

Independent Verification

We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so. We will also back this up with further verification by:

- Demonstrating compliance by ensuring there is a clear separation of duties between CCC staff reporting compliance and those staff responsible for delivering the CHS+
- Using internal staff in conjunction with external support, where necessary to undertake desktop reviews
- Commencing a sample programme of stock condition visits every year
- Asking tenants how they would like to be part of the process of verification
- Continuing to use a range of methods to assess compliance. Some data is already independently collected, e.g. boiler inspections, EPCs and electrical tests
- Providing Home Information packs for all new tenants, informing them of boiler inspections, asbestos advice, Energy Performance Certificates, electrical tests and when any outstanding CHS+ work will be carried out.

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Carmarthenshire Homes Standard Plus (CHS+)

Business Plan - Appendices A-D

March 2021



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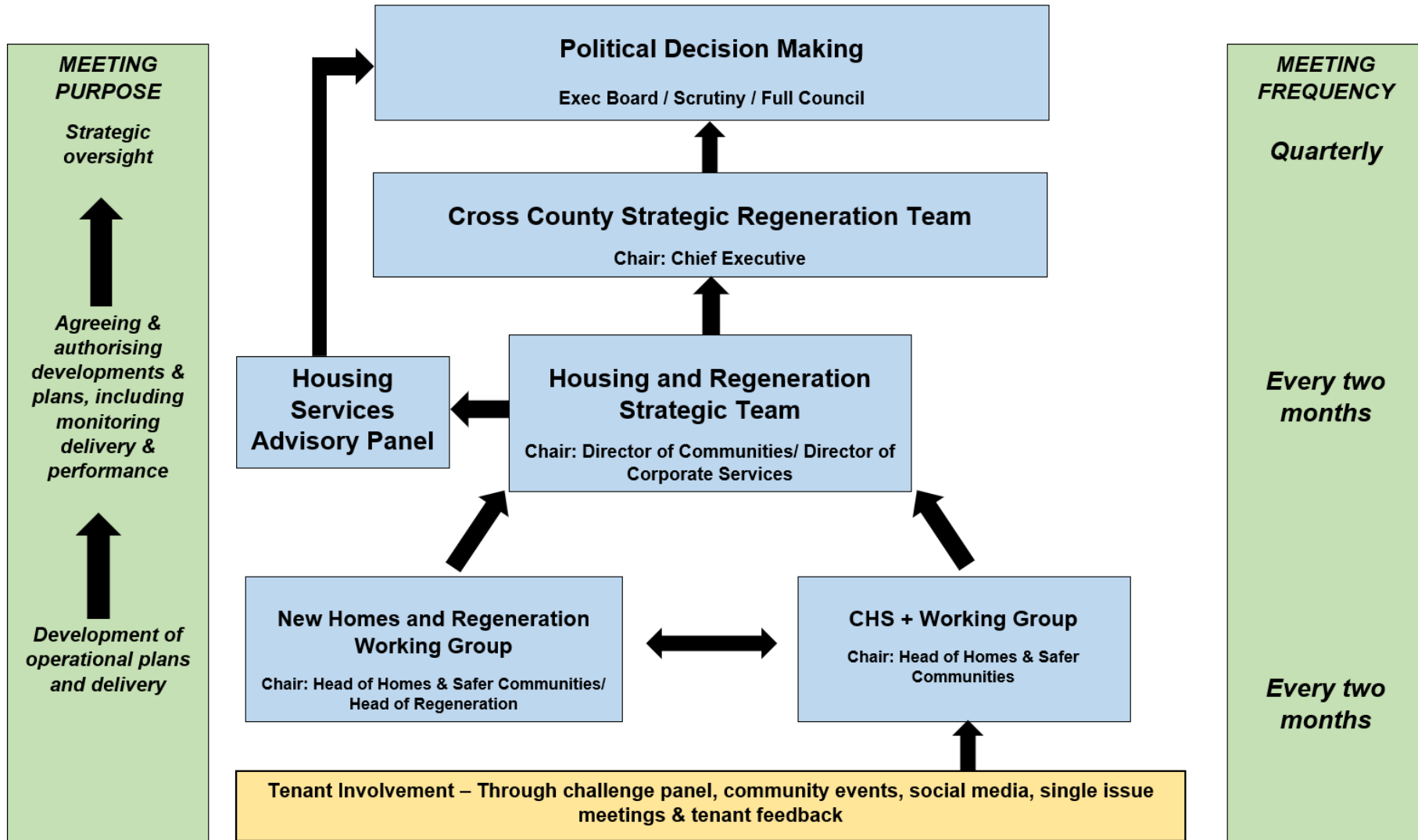
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Appendix A: Well-being Priorities & Governance Structure

A more prosperous Wales	<p>We will focus on:</p> <ul style="list-style-type: none"> Ensuring long-term economic and social benefits for Carmarthenshire through the Swansea Bay City Region and future European and external funding avenues. <p>We are committed to:</p> <ul style="list-style-type: none"> Contributing to the social, economic and environmental well-being of the wider community
1	
A resilient Wales	<ul style="list-style-type: none"> Asking tenderers to deliver community benefits in our tendering activities through the delivery of the contracts or frameworks awarded
2	<ul style="list-style-type: none"> Maximising the value for every pound we spend, applying a community benefits approach to any tender valued over £1million; and Capturing and recording community benefits utilising WG’s community benefits measurement tool.
A healthier Wales	<p>We will focus on:</p> <ul style="list-style-type: none"> Increasing the availability of rented and affordable homes to support the needs of local people by building new homes, bringing empty homes back into use and ensuring an allocation of affordable homes on new developments Mitigating the local impacts of welfare reform by supporting affected residents through the changes Providing homes better suited to tenants needs by investing in adapting homes and understanding the future investment needs for our sheltered housing stock.
3	
A more equal Wales	<p>We will focus on:</p> <ul style="list-style-type: none"> Reducing anti-social behaviour by working in partnership with other agencies and communities to tackle local problems.
4	<ul style="list-style-type: none"> We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities.
A Wales of cohesive communities	<p>We believe we should:</p> <ul style="list-style-type: none"> Give our tenants the opportunity to influence decisions about their homes, the area they live and ensure the services they receive achieve value for money. Our vision is: -
5	<p><i>“To make it easy and inviting for tenants to get involved in shaping strategic decisions and improve services through meaningful involvement by ensuring residents have the relevant skills”.</i></p>
A Wales of vibrant culture and thriving Welsh language	<p>We will focus on what our tenants are telling us:</p> <ul style="list-style-type: none"> During the summer months we undertook a tenant satisfaction survey. In total, 2,087 tenants took part in the survey. This represented a 29% response rate overall. 82 surveys were completed in Welsh (4%). We will carry out an in-depth analyse of results to get a better understanding of the differences in satisfaction rates by age, by ward and property type; and revamp our approach to the way we listen and act on tenant’s views.
6	
responsible Wales	<p>We will ensure that:</p> <ul style="list-style-type: none"> Our new build activities and retrofits of renewable energy technology to our tenants’ homes are cost effective and meet our ambitions and obligations related to climate emergency (in particular its commitment to becoming a net zero carbon local authority by 2030) We meet our ambitions to save tenants money on their energy costs, support the vulnerable and stimulate a sustainable local economy.
7	

Governance Structure

All actions in this Plan will be monitored on a bi-monthly basis by the Housing and Regeneration Strategic Team. This group provides strategic direction and corporate leadership to ensure appropriate progression on the initiatives included.

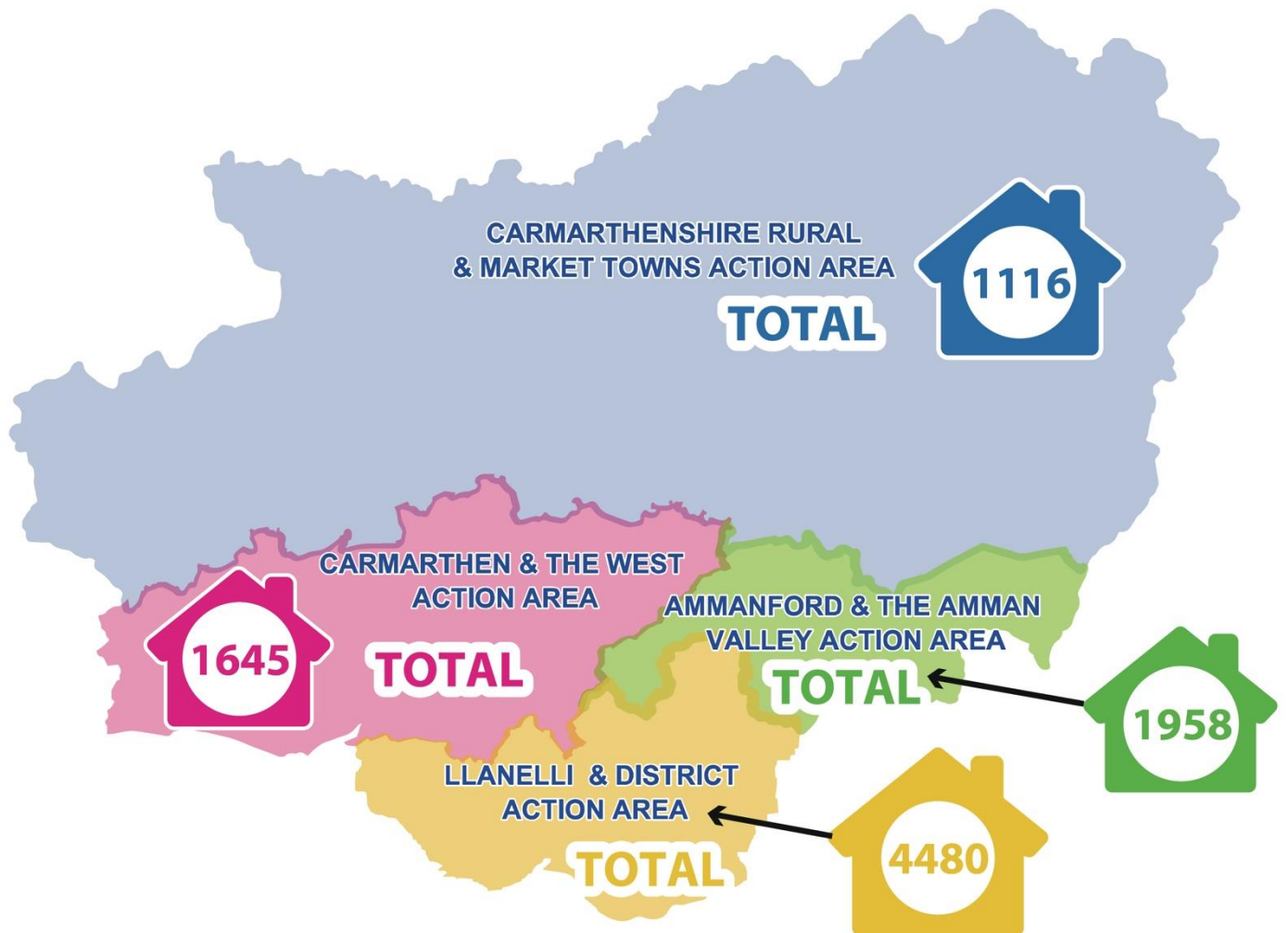


Appendix B: Stock, Tenant and Housing Choice Register Profile

Stock Make Up

Carmarthenshire County Council’s HRA stock (as set out below) comprises 9,199 homes, including 519 sheltered homes, and an additional 220 leasehold homes.

The housing stock comprises 5,036 houses and 2,183 bungalows, with the remainder made up of 1,980 flats (including sheltered), bedsits and maisonettes. The majority of the stock is 2- and 3-bedroom homes.

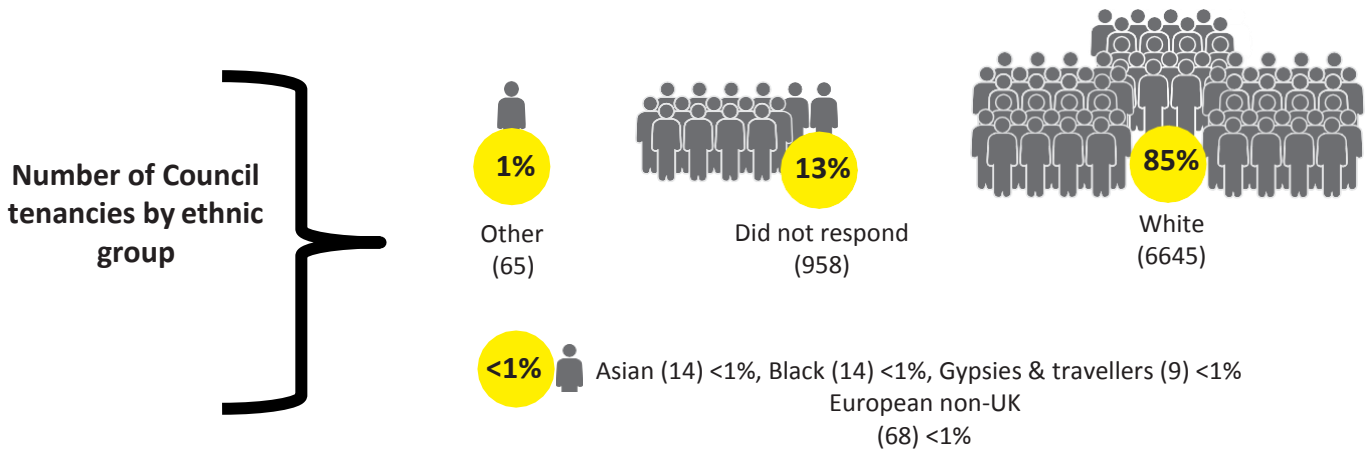
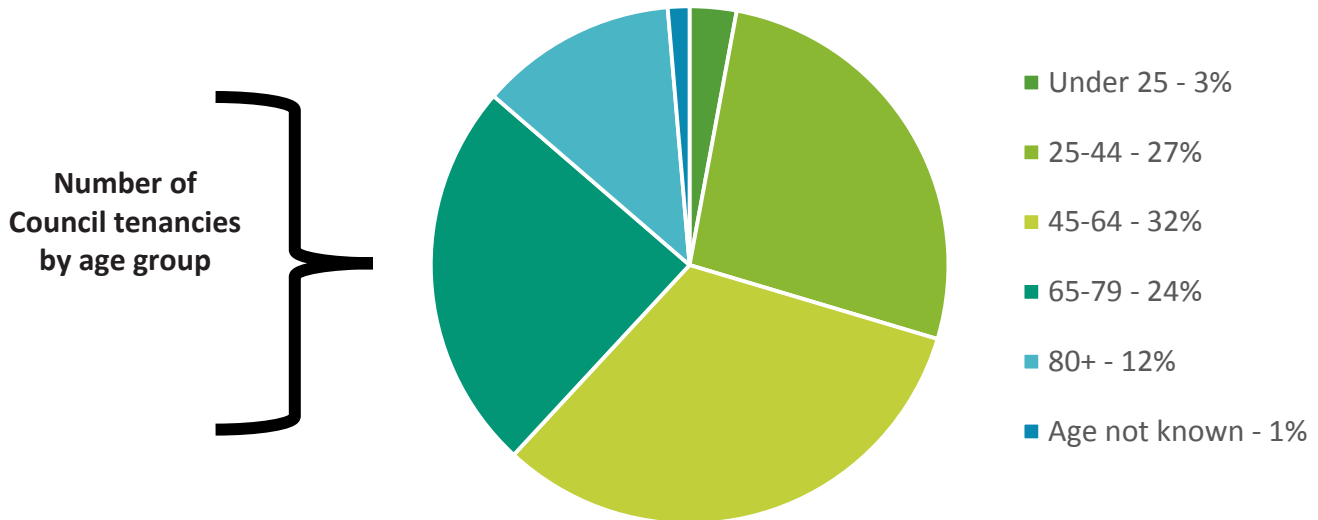


Property Type	Carmarthenshire Rural & MKT Town	Carmarthen & The West	Ammanford & the Amman Valley	Llanelli & District
Bedsit	0	19	0	3
Bungalow	540	497	502	644
Flats (Inc Sheltered)	182	330	509	897
House	394	781	946	2915
Maisonette	0	18	1	21

Tenant Profile

We know that 12% of our lead tenants are aged 80 or over and a further 24% are aged 65 to 79. As a result, 36% of our lead tenants are 65 or above. Only 3% of our lead tenants are under 25, the remaining 61% are aged 25 to 65.

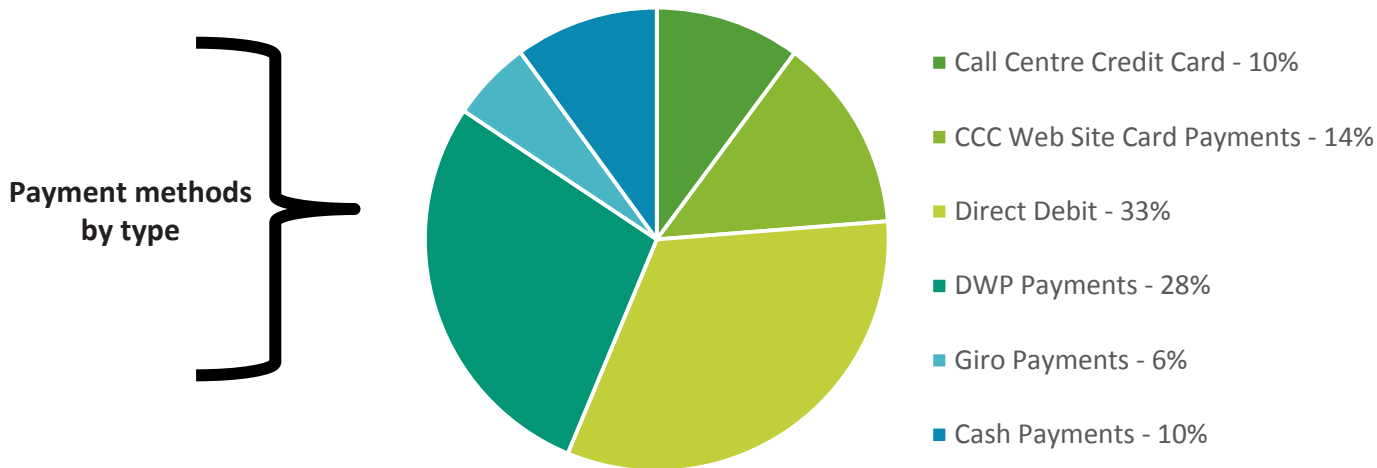
We know that 85% of our lead tenants are white British. A further 13% did not provide information about their ethnic group.



Universal Credit Tenant Payment Profile

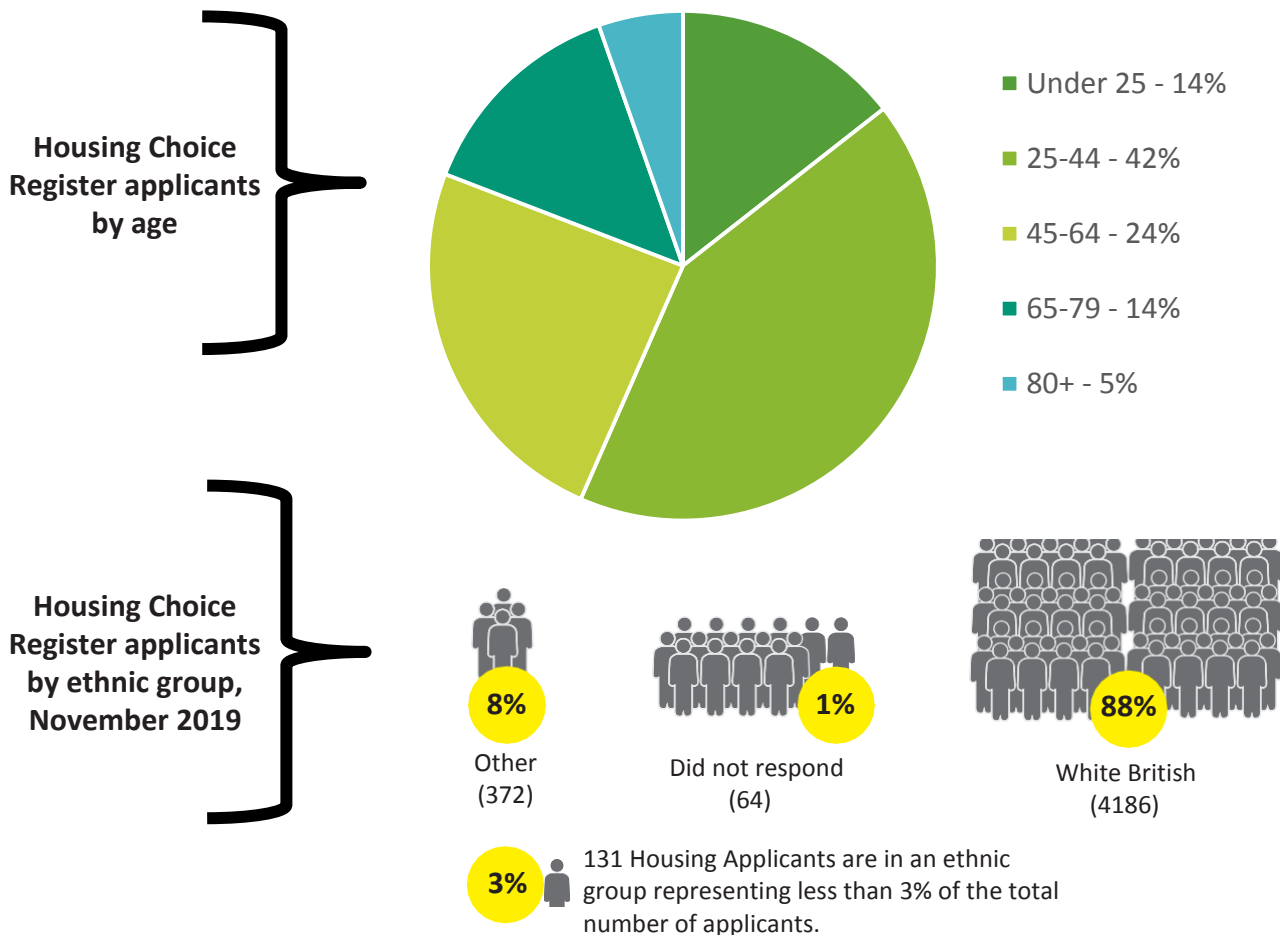
For tenants currently claiming Universal Credit, we know that 33% are paying their rent by direct debit. A further 16% are receiving Universal Credit Payments direct to CCC.

Tenant Payment methods

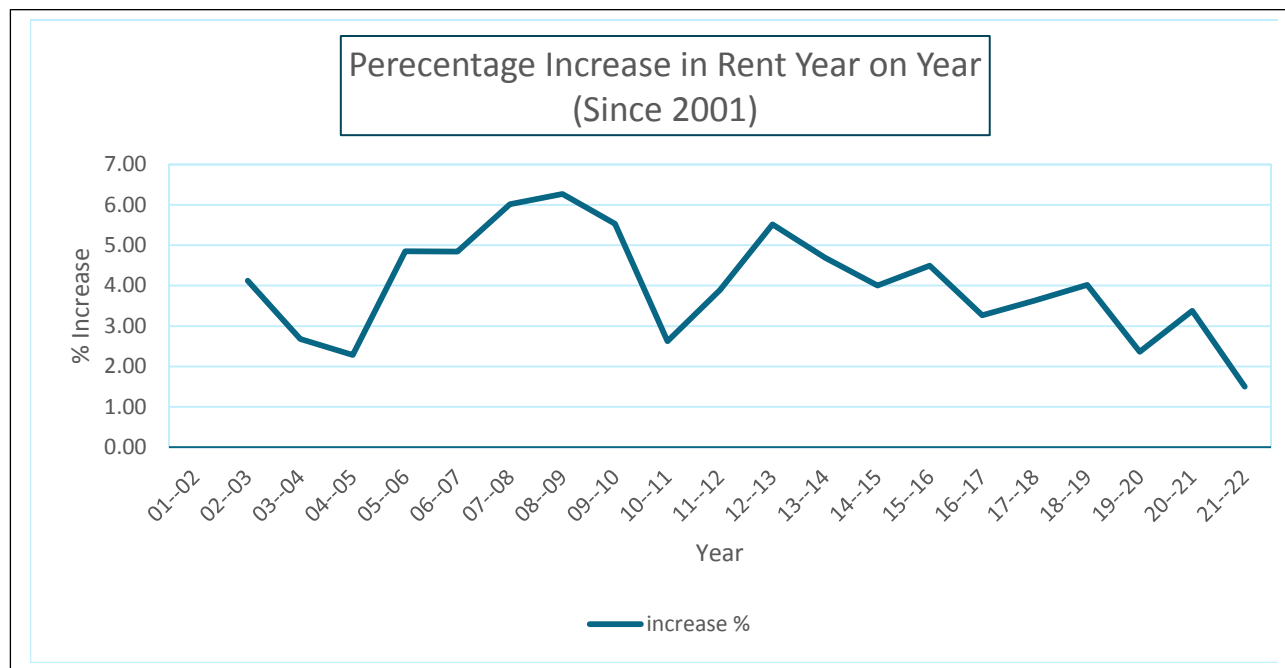


Housing Choice Applicants

We know that 42% of our lead applicants are aged 25 to 44 with a further 14% aged under 25. 5% are aged 80+ and the remaining 39% are aged 45 to 79. We know that 88% of applicants are white British and a further 1% of our lead applicants did not provide information about their ethnic group.



Rent Increase Profile (Since 2001)



Appendix C: How Happy Tenants are with the Services we Provide

During 2019 we have continued to engage with tenants and other stakeholders in a number of ways. We have recently received feedback from a STAR Resident Satisfaction Survey that provided us with an overall summary for how satisfied tenants are with the overall services we provide as a Council.

The results are provided below:



Neighbourhood Services

85%

Satisfied with neighbourhood as a place to live

66%

Satisfied with the grounds maintenance service

Communication

58%

Satisfied with the way the Council deals with ASB

Rural areas such as Cynwyl Elfed, St Ishmael and Gorslas has almost unanimous satisfaction

Satisfaction was significantly lower in urban areas of North and West Carmarthen, Eastern Llanelli and Ammanford

Ground maintenance satisfaction was on par with other landlords

Dealing with ASB was a secondary key driver of satisfaction

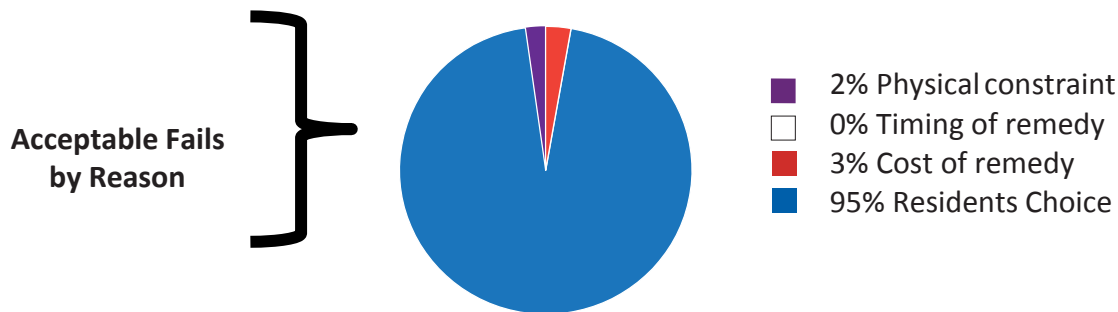
Satisfaction was lowest for 35-49-year olds

Some correlation between ASB satisfaction and rating for the neighbourhood overall

Appendix D: Acceptable Fails

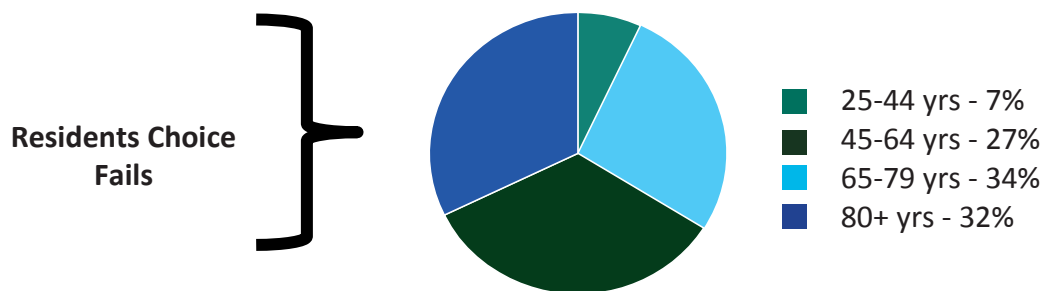
The Welsh Government Outlines ‘acceptable fails’ as a home which meets the standard but has not had all works carried out to make it full compliant. There are different reasons for why these acceptable fails would occur.

Some tenants have chosen not to have the work done (Residents’ choice) because they were happy with their homes, have made their own improvements or some, particularly older tenants, do not want the disruption. This is, by far, the main reason why homes do not currently meet the standard.



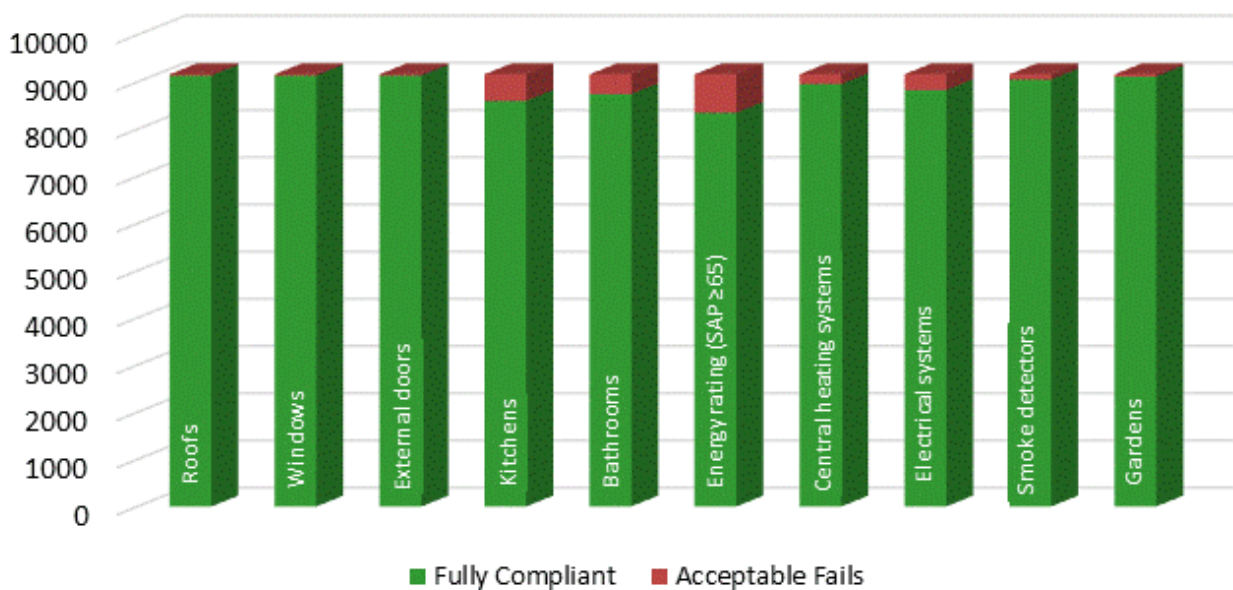
We know that 95% of our acceptable fails are as a result of residents’ choice. The remaining 5% being the cost of the remedy or physical constraints.

We also know that 32% of the residents who chose not to have the CHS+ works completed are aged 80 or over and a further 34% are between the age of 65 and 79.



WHQS Compliance

The following tables set out our achievement of meeting the CHS+ in 2015 by components, together with the annual programme to maintain compliance of the CHS+.



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Achieving and Maintaining the Carmarthenshire Homes' Standard Plus

Appendix E – CHS+ Compliance Policy

March 2021



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1. The purpose....

- 1.1. The purpose of this document is to confirm our approach to achieving and maintaining (and further improving) the Carmarthenshire Homes' Standard (CHS). It takes account of the guidance produced by the Welsh Government in 2015 in terms of compliance and verification.

2. The context....

- 2.1. Carmarthenshire has been committed to achieving the CHS by providing homes for council tenants that are modern, safe, fuel efficient, situated in well maintained neighbourhoods and are well managed.
- 2.2. The CHS is an amended version of the Welsh Housing Quality Standard that has been defined by the tenants themselves. In 2006, the Council started its ambitious programme to achieve the CHS by the end of 2015.
- 2.3. We are pleased to say that we have delivered this programme, on time, to homes where tenants have agreed to have the work carried out. Even though these programmes have been delivered, this does not mean the end of the CHS. There remains much more to do.
- 2.4. During 2015, we introduced the concept of the Carmarthenshire Homes Standard Plus (CHS+), building on the success of the CHS and extending to ensure we maintain and improve on what has been achieved.
- 2.5. We have acknowledged the importance of strategic asset management in providing the foundation for our investment plans, as well as the central role of supporting tenants and residents in everything we do, is critical to the delivery of the plan. The 2021/24 business plan covers four key themes that have been identified in terms of future investment. These are:

THEME 1 - Supporting tenants and residents

THEME 2 - Investing in our Homes' and the Environment

THEME 3 - Providing more homes

THEME 4 – Foundational Economy, Community Benefits and Procurement

3. Policy Statement....

- 3.1. In 2015 we achieved the CHS+ to homes where tenants have agreed to have work completed - well before WG's target of December 2020. This is in line with our agreed assumptions that the standard of our homes will be to the CHS+; and replacement programmes will be based on condition, not time.

3.2. Tenants tell us that getting repairs done on time and maintaining homes to a good standard is important to them. Maintaining the standard is a statutory duty, and the Council has made a commitment to achieve and maintain the CHS, which states that all homes will be:

- in a good state of repair
- free from damp
- free from significant condensation
- structurally stable
- in safe and attractive environments
- suitable for the household
- managed to the CHS+

4. Tenants Views...

4.1. The commitment and support of our tenants’ and Members’ continues to be important to us to ensure that we maintain and improve on the CHS+ in the future

4.2. Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities.

4.3. We also believe we should give our tenants the opportunity to influence decisions about their homes, the area they live and ensure the services they receive achieve value for money.

4.4. A recent tenant satisfaction survey showed the following:

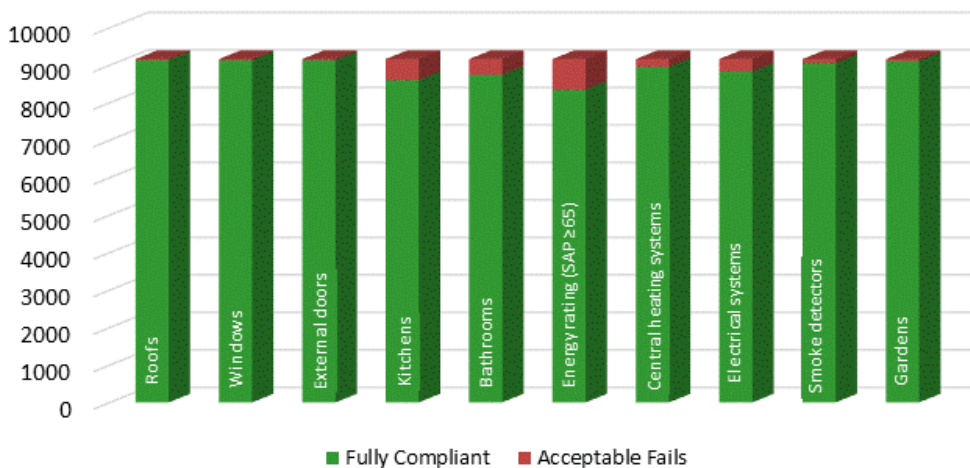
Tenant Satisfaction across the housing sector in Wales ¹				
2,087 tenants took part in the survey- 29% response rate overall. A quarter of the total number of responses was collected online (513), and 82 surveys were completed in Welsh (4%)				
	Housing Assoc.	Voluntary Transfer	Retained Councils	CCC
service	90%	83%	78%	82%
repairs and maintenance	81%	78%	71%	75%
listening and acting on tenants’ views	76%	73%	61%	64%

4.5. We will evaluate our approach to the way we listen and act on tenant’s views and try to understand the reasons for differences in the satisfaction rates. This process will be repeated time and time again, so that we continue to improve the service in line with tenants’ expectations.

5. CHS+ Progress and Reporting...

5.1. As of 31st March 2020, the Council was fully WHQS Compliant having met the standard during 2015 utilising a whole house delivery approach. Some of our housing stock does not meet the CHS+ standards and the main reason was due to resident's choice (95%). A small number of properties (5%) were not improved because of physical constraints or the cost of remedy.

5.2. The following table sets out our achievement of meeting the CHS+ in 2015 by components, together with the annual programme to maintain compliance of the CHS+.



5.3. Tenant refusals will be improved by having a rescheduling programme which targets properties when they either become void or whereby an existing tenant who previously refused the works decides to have the work completed.

5.4. A small number of properties have fallen out of compliance due to the 'Cost of Remedy' of repairs. An options appraisal will be done on these properties and the Most Satisfactory Course of Action (MSCA) and Net Present Value (NPV) considered.

5.5. Future work programmes will be considered in line with the life cycles of components previously upgraded through the CHS+. However, we will be developing a further programme for the following:

- Continuing with our roofing & rendering programme
- Boiler replacements and servicing
- Maintaining the CHS+
- Developing our decarbonisation strategy (SAP 92+)
- Improving 'our offer' to older people
- Building more homes through a new affordable Homes Delivery Plan

5.6. We have a robust Governance structure in place which can be found in the Business Plan (Appendix A-D). We report regularly to local members, scrutiny committees, full Council and the Housing Services Advisory Panel (made up of tenants, local members and Council Officers). Progress, good news stories and information is provided to tenants in a quarterly 'Tenant 2 Tenant' newsletter/ magazine and we often engage with TPAS Cymru.

6. Data Collection, Storage and Updating ...

- 6.1. Before implementing the CHS an internal asset management database was developed to produce the programme of works. This was populated through an 80% stock condition survey and information received from major works programmes at the time. The remaining property data was modelled giving a high level of accuracy to achieve the CHS.
- 6.2. We believe that managing housing assets goes beyond just investing in good repair and improvements. Asset management is also about reviewing and potentially changing the asset base to end up with the right accommodation in the right location, supported by excellent, flexible services for our tenants. It must consider quality and value for money, particularly the whole life of a home and how running costs will affect tenants.
- 6.3. By applying an effective asset management strategy to our 9,000 plus homes, it will also enable us to meet our legal requirement of maintaining the CHS+ in the future.
- 6.4. We fully recognise that in order to achieve the above we must ensure that:
 - The right structures, skills, resources, and capacity are in place and are regularly reviewed
 - Robust stock condition information, data and analysis is in place to drive investment
 - Our data is further enhanced and regularly validated by feedback from all programmed and cyclical repairs, and maintenance activities
 - We complete our cost certainty exercise for our overarching 30-year financial plan
- 6.5. We use two software systems for CHS+ data purposes. TOTALmobile, is used for job ordering of programmed works, contractor payment and store completion dates. We use the data to forecast future investment requirements as well as our overall 30-year business plan. Also, we use our Housing Management System (OHMS) to collate and store stock compliancy and other asset data such as adaptations. Both systems are legacy systems and we are currently in the process of reviewing them both and possibly procure two other systems that will complement each other. This will improve functionality and facilitate more efficient analysis and scenario modelling to inform future investment programmes.

7. Current Compliance Position...

- 7.1. Annually, Carmarthenshire County Council completes a WHQS return for the Welsh Government which indicates the CHS+ status of the stock at the end of each financial year. Subject to acceptable fails, Carmarthenshire is 100% WHQS compliant.
- 7.2. The table below indicates the most up to date stock compliance status:

CCC CHS+ Status	Total Stock (March 2020)	Total Stock %
Assets	9,130	-
Total Fully Compliant	8171	89.5
Total Acceptable Fails	959	10.5

Our SAP data is a combination of cloned data for similar properties or archetypes and surveyed data. We are currently reviewing this data as part of a Research programme with Cardiff University's Welsh School of Architecture

8. Interpretation and current recording of 'Acceptable Fails'...

- 8.1. We will assess elements of the CHS+ as pass, fail or not applicable. The Council accepts four main reasons for an acceptable fail and follows Welsh Government guidance:

In Line with Welsh Government Guidance, certain aspects for categorising an 'acceptable fail' are open to officer interpretation and therefore each case is reviewed by the responsible officer who will then decide if a property fails to meet the criteria	
Tenants' choice or refusal	Where a tenant chooses or refuses works that prevents the council from achieving CHS+ this is recorded as an acceptable fail. All such acceptable fails are reviewed and/ or rescheduled. The asset will be fully refurbished to the CHS+ standard at the next available opportunity (void works or through tenants' change of mind). Tenants do not have a choice whether or not to have smoke or carbon monoxide detectors installed in their homes or to have their boilers serviced.
Physical Constraint	Physical constraint only accounts for a small percentage (2%) of our acceptable fails whilst this doesn't present a significant problem at this stage it could prevent us from maintaining the standard in future. These properties are clearly identified and measures have been put in place to mitigate this at the earliest possible opportunity.
Timing of Remedy	Although this currently does not present a problem for the council, we may in the future defer works to ensure our investment programmes remain efficient, we may also consider combining works to reduce disruption levels for our tenants.
Cost of Remedy	Future investment to sustain the standard will be based on an assessment of the building(s) and whether it is lettable. Consideration will be given to future lifecycle costs to maintain CHS+ compliance. Where it is uneconomical to repair, we will carry out an MSCA assessment to determine its long-term viability.

9. Risk Reduction Measures

- 9.1. We will continue to respond to changes in legislation, regulations or other statutory guidance that will make our tenants homes safer. Ensuring that our tenants are safe and healthy within their homes and the environments that they live in is an utmost priority for the Council and we will adopt new, better standards in timely manner. Risk reduction measures that we have recently put in place are:

- Approach to Fire Safety management

- Radon Testing Programme

10. Independent Verification....

10.1. We believe that we report compliance accurately in achieving and maintaining the CHS+, and we will continue to do so.

10.2. We will also back this up with further verification by:

- Demonstrate a clear separation of duties between those reporting compliances and those delivering the CHS+
- Using internal staff in conjunction with external support to undertake desktop reviews
- Commencing a sample programme of stock condition visits every year
- Asking tenants how they would like to be part of the process of verification
- Use a range of methods to assess compliance including independent collection of data
- Complying with internal and external audit requirements

11. Annual Financial Statement....

11.1. Annually the Council reviews the Housing Revenue Account (HRA) Business Plan which sets out the investment needed to maintain the CHS+ investment programmes. The Council has a robust 30-year business plan in place and since April 2015 has become self-financing having exited the Housing Revenue Account Subsidy System (HRAS).

11.2. Our capital investment programme is supported by funding from the Welsh Governments Major Repairs Allowance (MRA), contributions from revenue, capital receipts as well as prudential borrowing. All of these income streams are used to facilitate the capital investment required to sustain our stock as part of our 30-year business plan.

11.3. We will also pursue, where possible, other funding streams and grants to maximise our income that will support and complement the work programmes and/ or services outlined in the Business Plan.

12. Recording Community Benefits....

12.1. In light of the Pandemic, the Council is committed to stimulating our foundational economy through our housing investment programme and how this will benefit local communities to recover.

12.2. Where possible, we will use local contractors from the South West Wales Regional Contract Framework (SWWRF). Not only will this provide value for money, as part of the framework agreement our contractors will provide:

- Employment including apprenticeship schemes
- Training
- Working with local school and colleges

- Non-core community benefits including regeneration schemes

12.3. We are also committed to developing the skills, training and job opportunities within the Council Services. This includes providing apprenticeships and graduate trainee programmes through Coleg Sir Gar and University of Wales Trinity Saint David.

12.4. We will measure all contracts awarded through CHS+ programme against the Value Wales Measurement Toolkit (or similar).

Mae'r dudalen hon yn wag yn fwriadol

Carmarthenshire County Council

Equalities Impact Assessment

Department: Communities Department	Completed by (lead): Gareth Williams	Date of initial assessment: January 2021 Revision Dates:
Area to be assessed: (i.e. name of policy, function, procedure, practice or a financial decision)	Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024	
Is this existing or new function/policy, procedure, practice or decision?	New delivery plan to explain the vision and detail of the Carmarthenshire Homes Standard Plus over the next three years, and what it means for tenants. To confirm the financial profile, based on current assumptions, for the delivery of the CHS+ over the next three years. The Plan enables us to submit the annual application to Welsh Government (WG) for Major Repairs Allowance (MRA) for 2021/22, equating to £6.2m	
What evidence has been used to inform the assessment and policy? (please list only)		
<ul style="list-style-type: none"> • Tenant Profile • Housing Register Applicant Profile – Canfod Cartref • Universal Credit Tenant Payment Profile • Resident Choice acceptable fail Profile • Details of our Housing Assets • Analysis of the delivery programmes of repair, maintenance and improvement, as well as potential redevelopment of some of the most uneconomic stock. Set in the context of maintaining 100% compliance against WG's, Welsh Housing Quality Standard (WHQS), which we will continue to do through the CHS+ Latest stock condition information 		

- Updated financial information
- Welsh Government Guidance
- STAR Tenant Satisfaction Survey June-July 2019

<p>1. Describe the aims, objectives or purpose of the proposed function/policy, practice, procedure or decision and who is intended to benefit.</p>	<p>This equality impact assessment covers our Carmarthenshire Homes Standard PLUS (CHS+) Business Plan 2021/2024. The WHQS is the WG's standard of social housing quality. The WHQS was first introduced in 2002 and aimed to ensure that all homes are of good quality and suitable for the needs of existing and future residents. WG set a target for all social landlords to improve their housing stock to meet the WHQS as soon as possible, but in any event by 2020.</p> <p>The plan is intended to benefit Carmarthenshire Councils tenants, who developed their own standard, called the CHS+. This was successfully delivered in 2015, well in advance of the WG timescales.</p> <p>The purpose of the Plan is to explain the vision and detail of the CHS+, and what it means for tenants. It also confirms the financial profile, based on current assumptions, for the delivery of the CHS+ over the next three years. The approved Plan enables us to submit our annual application to WG for Major Repairs Allowance (MRA) for 2021/22, which amounts to £6.2m.</p> <p>Whilst engaging with tenants and stakeholders in the lead up to developing this business plan has been difficult because of the pandemic we have considered their views and included these within the plan. The Plan is updated annually taking into account these views, the latest stock condition information, updated financial information, WG Guidance and any revised Council policies.</p> <p>All actions in the Plan will be monitored on a bi-monthly basis by the CHS+ Working Group. This group provides strategic direction and corporate leadership to ensure appropriate progression on the initiatives included. The CHS+ Working Group is also responsible for monitoring progress, reviewing and managing the overall 30-year financial plan that supports our planned investment.</p> <p>The Plan will affect all tenants regardless of the type of accommodation they live in, their age, disability, gender, transgender, relationship arrangements, race, religion and sexual orientation.</p>		
<p>The Public Sector Equality Duty requires the Council to have “due regard” to the need to:-</p> <p>(1) Eliminate unlawful discrimination, harassment</p>	<p>2. What is the level of impact on each group/ protected characteristics in terms of the three aims of the duty?</p> <p>Please indicate high (H) medium (M),</p>	<p>3. Identify the risk or positive effect that could result for each of the group/protected characteristics?</p>	<p>4. If there is a disproportionately negative impact what mitigating factors have you considered?</p>

and victimisation; (2) advance equality of opportunity between different groups; and (3) foster good relations between different groups (see guidance notes)		low (L), no effect (N) for each.	Risks	Positive effects	
Protected characteristics Tudalen 179	Age	Medium	From the current data available all the groups will be affected by Priorities in the Plan to some extent. No one age group will be disproportionately affected or singled out. Our plan makes provision for young people who have previously been marginalised through national policy changes.	STAR survey results show that residents aged 65+ had significantly higher level of satisfaction (90%). Unlike most other STAR surveys, the very youngest respondents aged 25 and under were also very satisfied (91%).	The Plan sets out how we have been able to keep the rent increase to the minimum allowed under the current WG recommendations. At the same time, we have also been able to maintain our significant investment in existing homes as well as providing much needed, additional affordable homes. We will continue to engage with our tenants and consult on improvements to their homes, their rents and communities.
	Disability	Medium	Ensuring that we support our most vulnerable tenants and allowing them to remain independent through adapting their homes is a high priority and this is reflected within the plan.	The Plan commits £4m to deliver adaptations to support people with disabilities over 3 years. Adaptations will be prioritised based on individual's needs. The Plan also sets out how we will continue to utilise our stock through the Accessible Housing	We are continuing our programme of providing adaptations for our tenants to ensure that our homes meet their needs. We continually monitor the AHR to ensure that adaptations are delivered in a timely manner or alternative housing is sourced in the area of choice. We may also decide to build or buy

			Register (AHR), where a void property with existing adaptations is matched to a client on the AHR whose needs will be met.	properties that are suitably adapted to meet our tenants needs.
Gender reassignment	Low	No risks have been identified within the plan that would negatively impact this group	The Plan will not discriminate against people individuals within this group and their needs assessed on an individual basis and appropriate measures put in place.	We will continually review the Plan so that it is reflective of individuals needs. This will be done through tenant engagement.
Race	As previous	As previous	As previous	As previous
Religion/Belief	As previous	As previous	As previous	As previous
Pregnancy and maternity	As previous	As previous	As previous	As previous
Sexual Orientation	As previous	As previous	As previous	As previous
Sex	As previous	As previous	As previous	As previous
Welsh language	Medium	Of those that responded to the STAR survey results only 4% of surveys completed in Welsh.	Increasing the supply of affordable homes in the County will provide community benefits. Employment and training opportunities may encourage people to stay in their local communities. Helping people stay in the county will have a positive impact on the Welsh	Providing affordable homes and supporting the local economy may promote and encourage the Welsh language and Welsh culture across the County particularly in rural areas.

Tudalen 181				language.	
	Rent Setting Policy (Affordability)	Medium	<p>The proposed Rent Policy may affect tenants that make a Universal Credit claim, are in deprived Wards and/ or those that currently paying below the target rent where the £1 progression will apply.</p> <p>Since we became a full- service UC County December 2018 Carmarthenshire 1855 households have migrated to UC with a further 3693 that could if their circumstances changed. However, the impact of Covid on unemployment is unknown and this number could increase.</p> <p>Based on current information, 13% of our tenants who will be affected by our current rent progression Policy receive Universal Credit and 35% receive full Housing</p>	<p>The Plan sets out how we have been able to keep the rent increase (an average of 1.5% i.e. CPI plus 1%) to the minimum allowed under the current WG’s social housing rents policy. Considering the circumstances and the effects of Covid this is the lowest it has been for the past 20 years.</p> <p>Applying the £1 progression means that for the majority of our tenants will receive an increase of 1.3%</p> <p>We anticipate that in the short to medium term arrears will rise and to ensure sustainability we have allowed for this within this plan in terms of our bad debt provision and prevention fund to mitigate the impact on the affected household, prevent homelessness and preserve the budget.</p> <p>Increasing the rent in line with WG Policy will help</p>	<p>To mitigate the impact we will:</p> <p>Continually monitor tenants’ arrears and take appropriate action to mitigate any risk so that they are able to maintain the tenancy.</p> <p>For those where the £1 progression applies (approximately 19% of our tenants) we will isolate those that are likely to be adversely affected and ensure that the Housing Officers contact them to offer support and assistance to ensure they continue to pay their rent. All reasonable measures will be taken to mitigate the risk of homelessness.</p> <p>Supporting tenants to pay their rent will ensure that the income consistent and to delivering the CHS+ programme is maintained.</p> <p>Through our capital monitoring programme we will continually monitor the spending against the budget to maintain the CHS+ programme and deliver more affordable homes.</p>

			Benefit.	maintain the CHS investment programme and bring with it other community benefits.	
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5. Has there been any consultation/engagement with the appropriate protected characteristics?	<p>Yes</p> <p>Tenant and community engagement have always underpinned the delivery of the CHS+, but we want to do more. We want to get better by engaging as widely as possible and maximising opportunities to help build stronger communities.</p>
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<p>6. What action(s) will you take to reduce any disproportionately negative impact, if any?</p> <p>We have reviewed the participation techniques we currently use, and it showed that newsletters are by far the most popular means of communication for tenants. There are three further methods of participation that we can use to improve the way we communicate with tenants. These are:</p> <ul style="list-style-type: none"> • More use single issue meetings • Increased use of digital participation • Strengthening challenge and responsibility <p>We aim to deliver on these principles by introducing the following new activities:</p> <ul style="list-style-type: none"> • Changing the current structures of tenant involvement to encourage more involvement from under-represented groups • Improving systems for gathering and acting on tenant feedback • Using 'Planning for Real' as a method of engagement and consultation on estate issues • Increasing the use of digital services to reach out to under-represented groups and to those who do not want to attend meetings • Putting forward proposals for a Challenge Panel for our tenants • Holding single issue meetings • Using the baseline data established from the 2019 STAR survey results to identify areas of improvement and further increase tenant involvement in how we shape our service. Re-survey every three years and periodically on single issues that have been identified.

<p>7. Procurement</p> <p>Following collation of evidence for this assessment, are there any procurement implications for the activity, proposal or service.</p>
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Procurement 182

Please take the findings of this assessment into your procurement plan. Contact the corporate procurement unit for further advice.

Many of the projects which form part of the Plan e.g. building new homes and upgrading homes to the CHS+ will have implications for the building and construction industry. All building and construction works are currently carried out through the Council's contractor partnering frameworks which are procured through the Council procurement policies and procedures. This will continue to be the case for all projects relating to this Plan. The Council is committed to ensuring Community benefits are delivered through this programme by:

- Contributing to the social, economic and environmental well-being of the wider community
- Asking tenderers to deliver community benefits in our tendering activities through the delivery of the contracts or frameworks awarded
- Maximising the value for every pound we spend, applying a community benefits approach to any tender valued over £1million
- Capturing and recording community benefits utilising Value Wales Measurement Toolkit

8. Human resources

Following collation of evidence for this assessment, are there any human resource implications for the activity, proposal or service?

The delivery of this Plan considers the additional staffing resources required for meeting the decarbonisation agenda and developing a new standard.

The impact of Universal Credit on our tenants and on us as a Business will be closely monitored by the CHS+ Working Group on a regular basis to identify any potential resource issues.

9. Based on the information in sections 2 and 6, should this function/policy/procedure/practice or a decision proceed to Detailed Impact Assessment? (recommended if one or more H under section 2)

YES

NO

Approved by:

Head of Service

Jonathan Morgan

Date:

Mae'r dudalen hon yn wag yn fwiadol

**PWYLLGOR CRAFFU
CYMUNEDAU AC ADFYWIO
2^{il} CHWEFROR 2021**

**Adroddiad Monitro Cyllideb
Cyfalaf a Refeniw 2020/21**

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Bod y Pwyllgor Craffu yn derbyn yr Adroddiad Monitro Cyllideb ar gyfer y Gwasanaethau Tai, Adfywio, Cynllunio ac Hamdden a Chwaraeon, ac yn ystyried y sefyllfa cyllidebol.

Y Rhesymau:

- I ddatgan sefyllfa bresennol y gyllideb i'r Pwyllgor ar 31^{ain} Hydref 2020, ynglyn â 2020/21.

**Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad:
NAC OES**

Aelodau'r Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

- Cyng. Linda Evans (Tai)
- Cyng. Emlyn Dole (Datblygu Economaidd)
- Cyng. Peter Hughes-Griffiths (Diwylliant, Chwaraeon a Thwristiaeth)
- Cyng. David Jenkins (Adnoddau)

<p>Y Gyfarwyddiaeth: Gwasanaethau Corfforaethol</p> <p>Enw Cyfarwyddwr y Gwasanaeth: Chris Moore</p> <p>Awdur yr adroddiad: Chris Moore</p>	<p>Swydd:</p> <p>Cyfarwyddwr y Gwasanaethau Corfforaethol</p>	<p>Rhif Ffôn / Cyfeiriad E-bost:</p> <p>01267 224120 CMoore@sirgar.gov.uk</p>
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EXECUTIVE SUMMARY
COMMUNITY & REGENERATION
SCRUTINY COMMITTEE
2nd FEBRUARY 2021

Revenue & Capital Budget
Monitoring Report 2020/21

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for the Community & Regeneration Scrutiny Committee. Services within the Community & Regeneration Scrutiny remit are forecasting a £293k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be underspent by £2,784k for 2020/21.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £27,887k compared with a working net budget of £72,268k giving a **-£44,381k** variance. The significant variance projected at this time is in large part attributable to restrictions associated with the Covid-19 pandemic. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

Appendix F

Details all Capital Public Housing (HRA) projects

Appendix G

Details all Capital Private Housing (General Fund) projects

Appendix H

Details all Capital Leisure projects

Appendix I

Details all Capital Regeneration projects

Appendix J

Savings Monitoring Report

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Chris Moore** Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue - The Regeneration & Property, Planning, Leisure & Recreation and Non-HRA Housing Services show a net variance of £293k against the 2020/21 approved budgets and the HRA Housing Service is predicting to be underspent by £2,784k.

Capital - The capital programme shows a variance of -£44,381k against the 2020/21 approved budget.

Savings Report - The expectation is that at year end £79k of Managerial savings against a target of £317k are forecast to be delivered. £10k of Policy savings put forward for 2020/21 against a target of £20k are projected to be delivered.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Chris Moore** Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

EXECUTIVE BOARD PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2020/21 Budget	Corporate Services Department, County Hall, Carmarthen
2020-25 Capital Programme	Online via corporate website – Minutes of County Council Meeting 3 rd March 2020

Mae'r dudalen hon yn wag yn fwriadol

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Summary

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration & Property	12,340	-8,967	3,209	6,581	12,254	-8,699	3,209	6,764	182	417
Planning	4,454	-2,069	330	2,715	4,160	-1,646	330	2,844	129	170
Leisure & Recreation	15,627	-8,894	5,465	12,198	13,604	-6,871	5,465	12,198	-0	0
Council Fund Housing	9,140	-7,972	521	1,689	10,538	-9,388	521	1,671	-18	4
GRAND TOTAL	41,561	-27,902	9,524	23,184	40,556	-26,604	9,525	23,477	293	591

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Main Variances

Division	Working Budget		Forecasted		Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration & Property							
Regeneration - Core Budgets							
Property	1,241	-67	1,169	-67	-72	Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings.	-64
Commercial Properties	32	-582	54	-516	88	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.	102
Provision Markets	581	-651	560	-580	49	Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring.	132
Industrial Premises	539	-1,520	486	-1,495	-28	£24k anticipated shortfall in income offset by reduction in premises related costs.	86
Livestock Markets	59	-209	48	-54	143	Anticipated shortfall in income collected at Nant Y Ci Mart	158
Other Variances					2		3
Planning							
Planning Admin Account	342	-14	423	-84	11	Additional Arcus software costs	-3
Building Regulations Trading - Chargeable	454	-507	401	-333	121	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	107
Building Control - Other	186	-5	174	-4	-11	Less staff travel & spend on supplies due to Covid-19	-10
Minerals	359	-236	333	-163	46	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	55
Policy-Development Planning	680	-0	528	0	-152	estimated expenditure on consultant fees & supplies	-123
Development Management	1,575	-968	1,483	-730	147	Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	124
Tywi Centre	47	-47	63	-119	-56	Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k	-0
Conservation	442	-54	461	-48	26	One-off consultancy cost	24
Other Variances					-3		-3

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Main Variances

Division	Working Budget		Forecasted		Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Leisure & Recreation							
Pendine Outdoor Education Centre	522	-348	340	-224	-58	Vacant posts in structure	-39
Carmarthen Leisure Centre	1,640	-1,751	1,234	-1,301	43	Unable to claim current year efficiencies from Hardship Fund	43
Amman Valley Leisure Centre	910	-833	777	-669	30	Unable to claim current year efficiencies from Hardship Fund	30
Llanelli Leisure Centre	1,340	-1,145	1,110	-871	43	Unable to claim current year efficiencies from Hardship Fund	43
ESD Rev Grant - Ynys Dawela	43	-43	21	0	21	Grant for project not yet confirmed by funding body	28
Archives General	137	-2	174	-3	36	Estimated cost of returning Archive collection from storage	1
Arts General	25	0	0	0	-25	Vacant post being held pending restructure	-25
Laugharne Boathouse	147	-112	120	-49	35	Shortfall of income to budget as a result of part year closure. Potential to be reduced	5
Entertainment Centres General	444	-62	349	-59	-93	Vacant posts in structure	-97
Oriel Myrddin CCC	113	0	125	0	12	Backdated NNDR bills re: 26/27 King Street	14
Leisure Management	389	0	361	0	-28	Vacant post in structure	-33
Other Variances					-16		31
Council Fund Housing							
Home Improvement (Non HRA)	709	-300	701	-318	-26	Vacant Posts.	9
Landlord Incentive	13	-10	57	-10	44	Overspend on Premises maintenance.	-0
Temporary Accommodation	502	-108	1,751	-1,467	-110	Overachievement of rental and Housing benefit income target.	-6
Social Lettings Agency	797	-802	789	-721	73	Overspend on Premises maintenance.	-0
Other Variances					1		2
Grand Total					293		591

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Regeneration											
Regeneration - Core Budgets											
Regeneration Management	330	0	38	368	322	0	38	360	-9		-9
Parry Thomas Centre	32	-31	11	11	33	-32	11	12	0		-0
Betws wind farm community fund	87	-87	1	1	86	-86	1	1	-0		-0
Welfare Rights & Citizen's Advice	163	0	2	165	163	0	2	165	0		0
Llanelli Coast Joint Venture	145	-143	5	7	145	-143	5	7	-0		-0
The Beacon	150	-138	52	64	162	-150	52	64	-0		-0
Business Grants	0	0	0	0	0	0	0	0	0	£27 business grants provided from CCC funding to date	-0
BREXIT	0	0	0	0	59	-59	0	0	0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	380	0	4,908	5,288	388	-9	4,908	5,288	-0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	442	0	89	530	470	-28	89	530	0		0
Community Development and External Funding	469	0	42	511	469	0	42	511	-0		-0
Coronavirus	0	0	0	0	24	-24	0	-0	-0		-0
COVID-19 - Small Business Rent Relief	0	0	0	0	3	0	0	3	3		6
Food Hubs & Banks - Covid 19	0	0	0	0	247	-247	0	0	0	£99k reimbursement received from WG.£148k draw down from reserves.	0
Shielding Parcels	0	0	0	0	333	-333	0	-0	-0		0
Wellness	25	0	19	44	25	0	19	44	0		-0
City Deal	1,069	-1,123	78	23	1,084	-1,138	78	23	-0		-0
Property	1,241	-67	-1,251	-77	1,169	-67	-1,251	-149	-72	Part year vacant post (£40k). Large underspend on travelling and car hire as well as other supplies and services savings.	-64
Commercial Properties	32	-582	537	-14	54	-516	537	74	88	General loss of income due to properties becoming vacant and no immediate prospect of re-letting.	102
Provision Markets	581	-651	379	310	560	-580	379	358	49	Ongoing reduction in Lettings income due to market forces impacting rates achievable. Reduction in anticipated overspend due to more Covid-19 related costs being claimable than on previous monitoring.	132
Renewable Energy Fund	0	-51	0	-51	0	-51	0	-51	-0		-0
Net Zero Carbon	75	0	0	75	75	0	0	75	0		1
Operational Depots	326	0	-336	-9	326	0	-336	-10	-0		-3
Administrative Buildings	2,859	-771	-3,084	-995	2,739	-653	-3,084	-998	-2		-2
Industrial Premises	539	-1,520	924	-58	486	-1,495	924	-85	-28	£24k anticipated shortfall in income offset by reduction in premises related costs.	86
County Farms	74	-335	420	159	75	-327	420	168	9		9
Livestock Markets	59	-209	3	-146	48	-54	3	-3	143	Anticipated shortfall in income collected at Nant Y Ci Mart	158
Externally Funded Schemes	3,263	-3,259	370	373	2,711	-2,708	370	374	0		0
Regeneration Total	12,340	-8,967	3,209	6,581	12,254	-8,699	3,209	6,764	182		417

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Planning											
Planning Admin Account	342	-14	-115	213	423	-84	-115	224	11	Additional Arcus software costs	-3
Building Regulations Trading - Chargeable	454	-507	76	22	401	-333	76	144	121	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	107
Building Regulations Trading - Non-chargeable	31	0	13	44	27	0	13	41	-3		-3
Building Control - Other	186	-5	23	204	174	-4	23	193	-11	Less staff travel & spend on supplies due to Covid-19	-10
Minerals	359	-236	57	181	333	-163	57	227	46	Reduction in income as a result of Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	55
Policy-Development Planning	680	-0	62	741	528	0	62	590	-152	Part year vacancy and employee on maternity, underspend has increased due to less estimated expenditure on consultant fees & supplies	-123
Development Management	1,575	-968	159	765	1,483	-730	159	912	147	Income shortfall offset by less expenditure due to Covid-19. Final decision on reimbursement of lost / deferred income will be made by WG in February 2021.	124
Ash Dieback	103	0	1	104	103	0	1	104	-0		-0
Tywi Centre	47	-47	13	13	63	-119	13	-43	-56	Reimbursement for lost income received from WG of £29.7k in quarter 1 and £37.6k in quarter 2.	-0
Conservation	442	-54	35	422	461	-48	35	448	26	One-off consultancy cost	24
Caeau Mynydd Mawr - Marsh Fritillary Project	134	-134	4	4	99	-99	4	4	-0		0
Morfa Berwick S.106 fund	11	-11	0	0	0	0	0	0	0		0
WPD Grid Connection S.106 Project	40	-40	1	1	8	-8	1	1	0		0
Water Vole S.106 Project	2	-2	0	0	0	0	0	0	0		0
Local Nature Partnership	0	0	0	0	7	-7	0	0	0		0
GT South Wales Regional Aggregates Working Party	50	-50	0	0	50	-50	0	0	0		0
Planning Total	4,454	-2,069	330	2,715	4,160	-1,646	330	2,844	129		170
Leisure & Recreation											
Millenium Coastal Park	252	-110	969	1,110	257	-120	969	1,106	-4		0
Burnt Port Harbour	22	-142	28	-93	25	-142	28	-89	4		6
Discovery Centre	6	-79	61	-13	4	-79	61	-14	-2		-2
Peddie Outdoor Education Centre	522	-348	72	245	340	-224	72	188	-58	Vacant posts in structure	-39
Pembrey Beach Kiosk	0	-41	0	-40	0	-41	0	-41	-0		8
Pembrey Ski Slope	393	-411	195	178	336	-357	195	175	-3		-3
Newcastle Emlyn Sports Centre	287	-155	19	151	254	-122	19	151	0		0
Cardiff Leisure Centre	1,640	-1,751	882	771	1,234	-1,301	882	815	43	Unable to claim current year efficiencies from Hardship Fund	43
St Clears Leisure Centre	148	-38	76	185	152	-37	76	191	6		0
Bro Myrddin Indoor Bowling Club	0	0	55	55	0	0	55	55	-0		-0

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Amman Valley Leisure Centre	910	-833	91	168	777	-669	91	198	30	Unable to claim current year efficiencies from Hardship Fund	30
Brynamman Swimming Pool	0	0	7	7	0	0	7	7	-0		-0
Llandovery Swimming Pool	208	-104	14	119	204	-100	14	119	0		-0
Garnant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwendraeth Sports Centre	0	0	0	0	0	0	0	0	0		0
Dinefwr Bowling Centre	0	0	49	49	0	0	49	49	0		0
Actif Communities	292	-45	54	302	314	-67	54	302	0		0
Actif Facilities	287	-34	33	286	282	-34	33	281	-4		-6
Actif health, fitness and dryside	87	-15	11	83	87	-8	11	91	7		2
Specialist populations	53	-54	2	2	53	-54	2	2	-0		-0
Active Young People	359	-334	20	45	399	-374	20	45	-0		-0
LAPA Additional Funding (E)	12	-12	1	1	12	-12	1	1	0		0
Sport & Leisure General	744	-46	71	769	744	-51	71	763	-6		0
National Exercise Referral Scheme (E)	188	-188	13	13	180	-180	13	13	-0		-0
PEN RHOS 3G PITCH	22	-35	1	-12	20	-30	1	-9	3		0
Llanelli Leisure Centre	1,340	-1,145	574	769	1,110	-871	574	813	43	Unable to claim current year efficiencies from Hardship Fund	43
Coedcae Sports Hall	35	-13	5	26	30	-9	5	26	-0		0
ESD Rev Grant - Ynys Dawela	43	-43	3	3	21	0	3	24	21	Grant for project not yet confirmed by funding body	28
Outdoor Recreation - Staffing costs	152	0	65	218	119	25	65	209	-8		-8
Pembrey Country Park	800	-842	134	92	810	-858	134	86	-6		-3
Llyn Lech Owain Country Park	101	-33	24	93	106	-35	24	95	3		0
Pembrey Country Park Restaurant	416	-335	8	89	317	-243	8	83	-6		-9
Carmarthen Library	485	-30	151	606	458	-3	151	606	-1		9
Ammanford Library	286	-13	53	326	274	-4	53	322	-3		9
Llanelli Library	474	-28	111	557	450	-5	111	556	-1		8
Community Libraries	227	-7	209	428	225	-3	209	430	2		4
Libraries General	1,027	-1	57	1,084	1,107	-76	57	1,088	5		6
Mobile Library	124	0	12	136	122	0	12	134	-2		2
Carmarthen Museum, Abergwili.	170	-19	76	227	160	-8	76	228	1		-3
Kidwelly Tinplate Museum	19	0	1	20	13	0	1	14	-6		-7
Parc Howard Museum	117	-59	41	100	118	-66	41	94	-6		-0
Museum of speed, Pendine	73	-25	11	59	52	0	11	64	5		8
Museums General	151	0	24	175	159	0	24	183	8		7
Great Places- Llanelli	116	-116	12	12	83	-83	12	12	0		0
Archives General	137	-2	80	215	174	-3	80	251	36	Estimated cost of returning Archive collection from storage	1
Arts General	25	0	19	44	0	0	19	19	-25	Vacant post being held pending restructure	-25
St Clears Craft Centre	156	-99	50	107	92	-40	50	102	-5		5
Cultural Services Management	97	0	14	111	94	0	14	108	-3		-0
Llanrhondda Boathouse	147	-112	27	62	120	-49	27	97	35	Shortfall of income to budget as a result of part year closure. Potential to be reduced if grant application to Cultural Fund is successful.	5
Llyn Theatre	412	-286	106	232	161	-30	106	237	5		3

Community & Regeneration Scrutiny Report
Budget Monitoring as at 31st October 2020 - Detail Variances

Division	Working Budget				Forecasted				Oct 2020 Forecasted Variance for Year £'000	Notes	Aug 2020 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Y Ffwrnes	832	-502	385	714	474	-138	385	721	7		5
Ammanford Miners Theatre	74	-19	1	57	52	-0	1	53	-4		-2
Entertainment Centres General	444	-62	85	468	349	-59	85	375	-93	Vacant posts in structure	-97
Oriel Myrddin Trustee	201	-201	0	0	191	-191	0	0	0		-0
Oriel Myrddin CCC	113	0	408	520	125	0	408	533	12	Backdated NNDR bills re: 26/27 King Street	14
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0		0
Pendine Beach	6	-31	0	-24	1	-26	0	-24	-0		-8
Beach safety	2	0	0	2	1	0	0	1	-1		-2
Leisure Management	389	0	-7	382	361	0	-7	354	-28	Vacant post in structure	-33
Leisure & Recreation Total	15,627	-8,894	5,465	12,198	13,604	-6,871	5,465	12,198	-0		0
Council Fund Housing											
Independent Living and Affordable Homes	108	-45	64	127	108	-45	64	127	-0		0
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0		-0
Rent Smart Wales Project (E)	18	-18	3	3	16	-16	3	3	0		0
Syrian Resettlement Scheme (E)	0	0	7	7	0	0	7	7	0		-0
Home Improvement (Non HRA)	709	-300	338	747	701	-318	338	721	-26	Vacant Posts.	9
Penybryn Traveller Site	175	-128	16	63	146	-92	16	70	7		-0
Landlord Incentive	13	-10	0	3	57	-10	0	47	44	Overspend on Premises maintenance.	-0
Homelessness	160	-67	7	99	167	-75	7	99	0		7
Non Hra Re-Housing (Inc Chr)	164	0	53	218	158	0	53	212	-6		-5
Temporary Accommodation	502	-108	19	413	1,751	-1,467	19	303	-110	Overachievement of rental and Housing benefit income target.	-6
Social Lettings Agency	797	-802	9	5	789	-721	9	78	73	Overspend on Premises maintenance.	-0
Houses Into Homes WG Loan Scheme	0	0	1	1	0	-0	1	1	-0		-0
Community Cohesion Fund Grant (H)	0	0	3	3	150	-150	3	3	0		-0
Council Fund Housing Total	9,140	-7,972	521	1,689	10,538	-9,388	521	1,671	-18		4
TOTAL FOR COMMUNITY & REGENERATION	41,561	-27,902	9,524	23,184	40,556	-26,604	9,525	23,477	293		591

Mae'r dudalen hon yn wag yn fwiadol

Housing Revenue Account - Budget Monitoring as at 31st October 2020

	Working Budget £'000	Forecasted £'000	Oct 20 Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	1,840	1,467	-373		-725
Minor Works	3,086	650	-2,436		-2,086
Voids	3,448	3,529	81	Budget managers predicting underspends on R&M and voids of -£2,755k. This is due to only undertaking emergency and legislative work and supply chain issues inclusive on contractor availability. Tenants reluctance to request works and allow contractors access is also a factor.	-112
Servicing	1,723	1,723	0		0
Drains & Sewers	142	120	-22		-22
Grounds	770	764	-6		0
Unadopted Roads	107	107	0		0
Supervision & Management					
Employee	5,988	5,599	-389	Staff Vacancies	-219
Premises	1,507	1,462	-45	Decant costs underspent by £63k as they were stopped during lockdown.	-123
Transport	72	19	-53	Reduction in staff travel due to working from home	-39
Supplies	920	914	-6		-1
Recharges	2,107	2,182	75	Ty Isha project delayed resources to be re-assigned	127
Provision for Bad Debt	511	572	61	Forecasted overspend on provision for bad debt based on current figures.	0
Capital Financing Cost	15,423	14,632	-791	Capital HRA programme is predicting a £13m underspend on the revised budget of £39.4m decreasing the borrowing requirement in year from £14.76m to £7.239m, the impact on mid-year CFR and therefore interest is significant, reducing capital charges by £791k. This does assume an interest rate of 4.04% which may change if other elements of the capital programme on Council Fund vary.	-632
Central Support Charges	1,687	1,695	8		8
DRF	10,000	10,000	0		0
Total Expenditure	49,329	45,435	-3,895		-3,823

Housing Revenue Account - Budget Monitoring as at 31st October 2020

	Working Budget £'000	Forecasted £'000	Oct 20 Variance for Year £'000	Notes	Aug 20 Forecasted Variance for Year £'000
Income					
Rents	-41,913	-40,959	954	Voids currently running at 4.18% compared to budget of 2.9% will result in £531k additional rental void loss. Also delay in new build and refurbishment of buy backs reducing the rent due by approx. £424k.	604
Service Charges	-833	-839	-6		-0
Supporting People	-81	-81	0		0
Interest on Cash Balances	-139	-34	105	Forecast interest rate on cash balances is 0.15% compared to original forecast 0.75%	0
Grants	-237	-245	-8		-3
Insurance	-169	-169	0		0
Other Income	-546	-481	66	Underachievement of income from Commission on Sales relating to the collection of water rates due to higher number of voids.	87
Total Income	-43,917	-42,807	1,111		688
Net Expenditure	5,412	2,628	-2,784		-3,135

HRA Reserve	£'000
Balance b/f 01/04/2020	21,252
Budgeted movement in year	-5,412
Variance for the year	2,784
Balance c/f 31/03/2021	18,624

Capital Programme 2020/21

APPENDIX E

Capital Budget Monitoring - Report for October 2020 - Main Variances

DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Public Housing	40,167	-10,401	29,766	26,647	-9,091	17,556	0	-12,210
Sewage Treatment Works Upgrading	348	0	348	45	0	45		-303
Telecare Upgrade	20	0	20	7	0	7		-13
Internal and External Works (Property)	17,934	0	17,934	15,382	0	15,382		-2,551
Environmental Works (Housing Services)	391	0	391	256	0	256		-135
Adaptations and Equalities Works (Building Services)	1,620	0	1,620	926	0	926		-694
Programme Delivery and Strategy	790	0	790	609	0	609		-181
Housing Development Programme	19,028	-336	18,692	9,386	-919	8,467		-10,225
ICF - Morfa Parent & Baby Centre (20 School Rd, Llanelli)	37	-37	0	37	-37	0		0
MRA and IHP Grants Income	0	-10,028	-10,028	0	-8,135	-8,135	0	1,893
- Private Housing	2,675	-246	2,429	1,090	-247	843	0	-1,586
Disabled Facilities Grant (DFG)	1,927	0	1,927	704	-2	701		-1,226
ENABLE - Adaptations to Support Independent Living	246	-246	0	246	-246	0		0
Empty Properties Initiatives	500	0	500	140	0	140		-360
- Leisure	6,393	-1,032	5,361	4,655	-357	4,298	0	-1,063
Carmarthen Leisure Centre & Track	946	0	946	1,147	-25	1,122		176
Amman Valley Leisure Centre Masterplan	665	0	665	107	0	107		-558
Oriol Myrddin Redevelopment	1,073	-700	373	30	0	30		-343
Libraries & Museums	1,829	-202	1,628	1,650	-202	1,449		-179
Burry Port Harbour Walls	1,468	0	1,468	1,391	0	1,391		-76
Country Parks	281	0	281	199	0	199		-82
REGENERATION	62,492	-27,780	34,712	16,285	-11,095	5,190		-29,522
Swansea Bay City Region Projects	37,273	-16,600	20,673	3,434	-3,434	1		-20,672
Rural Enterprise Fund	1,021	0	1,021	540	0	540		-481
Transformation Commercial Property Development Fund	2,352	0	2,352	43	0	43		-2,309
Carmarthen Town Regeneration - Jacksons Lane	837	-81	755	89	-71	18		-738
Pendine Iconic International Visitors Destination	3,243	-797	2,445	2,618	-797	1,820		-625

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Capital Programme 2020/21

APPENDIX E

Capital Budget Monitoring - Report for October 2020 - Main Variances

DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
TAIS - Pendine Attractor Sand Area	30	-24	6	30	-24	6	0	
Llandeilo Market Hall	2,519	-700	1,819	1,127	700	1,827	8	Balance to slip into next financial year, completion expected Sept 2022
TRI Strategic Projects - Market Street North	1,881	-1,231	650	1,910	-1,231	680	30	CCC budget to roll over into 2021/22. WG grant to be utilised in full by the end of March 2021.
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli	1,931	-1,726	205	1,946	-1,726	220	15	CCC budget to roll over into 2021/22. WG grant to be utilised in full by the end of March 2021.
Cross Hands East Strategic Employment Site Phase 1	664	0	664	634	0	634	-29	Final costs and Part 1 payments.
Cross Hands East Phase 2	2,486	-994	1,493	2,522	-994	1,529	36	Delays because of Covid-19 and mine capping works.
Cross Hands East Plot 3 Development	6,537	-5,250	1,287	52	-1,275	-1,224	-2,511	Later start to project following negotiations with ABC legal team. WG grant will be received in advance and carried forward.
Carmarthen Western Gateway & Wetlands	173	-80	93	173	-80	93	0	Project delayed by Covid-19 restrictions but due to complete this financial year.
Laugharne Car Park	75	0	75	0	0	0	-75	Project delivery under review.
Ammanford Regeneration Development Fund	330	0	330	50	0	50	-280	Third party project delivery delayed owing to Covid-19. To be delivered and completed in 2021/22. Balance of funding can be use on other projects.
Transforming Towns (Green Infrastructure & Biodiversity) - Llanelli Library Green Wall	97	-97	0	100	-97	3	3	New project to be delivered in 2020/21.
Transforming Towns (Green Infrastructure & Biodiversity) - Carregamman Car Park Enhancements	200	-200	0	191	-191	0	0	New project to be delivered in 2020/21.
Other Projects with Minor Variances	843	0	844	825	-1,875	-1,050	-1,894	
TOTAL	111,727	-39,459	72,268	48,677	-20,790	27,887	-44,381	

Consolidated Summary	Working Budget			Forecasted			Variance for Year £'000
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	
COMMUNITIES							
- Public Housing	40,167	-10,401	29,766	26,647	-9,091	17,556	-12,210
- Private Housing	2,675	-246	2,429	1,090	-247	843	-1,586
- Leisure	6,393	-1,032	5,361	4,655	-357	4,298	-1,063
REGENERATION	62,492	-27,780	34,712	16,285	-11,095	5,190	-29,522
TOTAL	111,727	-39,459	72,268	48,677	-20,790	27,887	-44,381

Public Housing (HRA)

APPENDIX F

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding		0	-10,028	-10,028	0	-8,135	-8,135
Innovative Housing Programme Grant		0	-3,800	-3,800	0	-1,907	-1,907
Major Repairs Allowance - MRA - Income		0	-6,228	-6,228	0	-6,228	-6,228
Sewage Treatment Works Upgrading	Ongoing	348	0	348	45	0	45
Sewage Treatment Works Upgrading		348	0	348	45	0	45
Internal and External Works (Housing Services)	Mar '21	20	0	20	7	0	7
Telecare Upgrade		20	0	20	7	0	7
Internal and External Works (PROPERTY)		17,934	0	17,934	15,382	0	15,382
Sheltered Housing Investment	Ongoing	3,974	0	3,974	463	0	463
Voids To Achieve The CHS (VOI)	Ongoing	3,111	0	3,111	11,550	0	11,550
Planned M&E Works (MEHC)	Ongoing	1,331	0	1,331	1,031	0	1,031
Internal Refurbishment (PKB)	Ongoing	1,585	0	1,585	151	0	151
Housing Minor Works (HMO)	Ongoing	1,731	0	1,731	1,300	0	1,300
Rendering and External Works (EXP & EXI)	Ongoing	3,370	0	3,370	189	0	189
Re-Roofing - Council Dwellings	Ongoing	2,054	0	2,054	100	0	100
Risk Reduction Measures	Ongoing	598	0	598	598	0	598
External Works (Property)	Ongoing	180	0	180	0	0	0
Environmental Works (Housing Services)		390	0	390	255	0	255
Environmental Works Project (EWP)	Ongoing	250	0	250	138	0	138
Garages	Ongoing	140	0	140	117	0	117
Adaptations and DDA Works (Building Services)		1,620	0	1,620	926	0	926
Adaptations For The Disabled	Ongoing	1,620	0	1,620	926	0	926
Programme Delivery and Strategy		790	0	790	609	0	609
CHS Programme	Ongoing	643	0	643	564	0	564
Stock Condition Survey 2020-21 - County Wide	Ongoing	147	0	147	45	0	45

Variance	Comment
1,893	
1,893	Projected Income corresponds with the projected exp on Glanmor Terrace Burry Port.
0	
-303	
-303	Delayed because of Covid-19
-13	
-13	Delayed because of Covid-19
-2,552	
-3,511	No remodelling works will commence in 2020/21 because of Covid-19.
8,439	Exp on voids accelerated during 2020/21 to take up underspends in other areas which have slipped because of Covid-19 restrictions.
-300	
-1,434	Restricted access to properties because of Covid-19
-431	
-3,181	Restricted access to properties because of Covid-19
-1,954	Restricted access to properties because of Covid-19
0	
-180	Restricted access to properties because of Covid-19
-135	
-112	Most works are small scale going through revenue budget
-23	
-694	
-694	
-181	
-79	
-102	

Public Housing (HRA)

APPENDIX F

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Housing Development Programme (New builds & Stock Increase Programme)		18,703	-11	18,692	9,386	-919	8,467
Purchase of Private Dwellings for Hsg Stock	Mar '21	1,500	0	1,500	1,344	0	1,344
Strategic Regeneration Schemes	Ongoing	1,426	0	1,426	240	0	240
Council New Build	Ongoing	11,957	0	11,957	5,521	0	5,521
Station Road / Tyisha Masterplan	Ongoing	2,569	0	2,569	885	0	885
Assisted Living Schemes	Ongoing	1,097	-11	1,086	1,265	-919	346
Self Build	Ongoing	104	0	104	81	0	81
Pentre Awel	Ongoing	50	0	50	50	0	50
					1		
ICF Main Capital Programme		37	-37	0		0	0
ICF - Morfa Parent & Baby Centre (20 School Rd, Llanelli)		37	-37	0	0	0	0
NET BUDGET		39,842	-10,076	29,766	26,611	-9,054	17,556

Variance	Comment
-10,225	
-156	
-1,186	
-6,436	
-1,684	
-740	
-23	
0	
0	
0	
-12,210	

Housing G.F.(Private Sector)

APPENDIX G

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Disabled Facility Grants		1,927	0	1,927	705	-2	703
Disabled Facility Grants	Ongoing	1,927	0	1,927	647	-2	645
Capitalised Salaries		0	0	0	58	0	58
Travellers Sites General		2	0	2	2	-2	0
Traveller Sites Options (8844/052)	Ongoing	2	0	2	2	-2	0
ENABLE - Adaptations to Support Independent Living		246	-246	0	246	-246	0
ENABLE - Adaptations to Support Independent Living	Mar '21	246	-246	0	246	-246	0
Empty Properties Initiatives		500	0	500	140	0	140
Western Valleys (Landlord Scheme)	Mar '22	275	0	275	40	0	40
Valleys Task Force (Owner Occupants)	Mar '22	225	0	225	100	0	100
NET BUDGET		2,675	-246	2,429	1,093	-250	843

Variance	Comment
-1,224	
-1,282	This return is based on more adaptations being completed after Christmas however a further lockdown will affect this. Current commitment is £900k approved / awaiting for work to commence and a further demand of 205 enquiries awaiting an assessment
58	
-2	
-2	
0	
0	
-360	
-235	WG have now made this scheme a 2 year scheme. Therefore underspend of funding will need to be carried forward into next year.
-125	WG now only require £100k match funding. WG have requested that the remaining be rolled over into ensure continuation of scheme next year.
-1,586	

Leisure

APPENDIX H

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres		1,611	0	1,611	1,254	-25	1,229
Carmarthen Leisure Centre & Track	Mar '21	946	0	946	1,147	-25	1,122
Amman Valley Leisure Centre Masterplan	Delayed	665	0	665	107	0	107
Arts & Culture		1,073	-700	373	30	0	30
Oriel Myrddin Redevelopment (765001)	Ongoing	1,073	-700	373	30	0	30
Libraries & Museums		1,830	-202	1,628	1,651	-202	1,449
County Museum Roof, Abergwili	Mar '21	622	0	622	622	0	622
Carmarthenshire Archives Relocation	Complete	278	0	278	278	0	278
Carms Museums Collections	ongoing	4	0	4	4	0	4
Parc Howard Master Plan	ongoing	434	0	434	435	0	435
Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus)	ongoing	290	0	290	110	0	110
County Museum - Internal Refurbishment (MALD Transformation Grant Scheme)	Mar '21	202	-202	0	202	-202	0
Ports		1,469	0	1,469	1,392	0	1,392
Burry Port Harbour Wall - 2017-2026	Ongoing	1,469	0	1,469	1,392	0	1,392
Country Parks & Golf Courses		410	-130	280	198	0	198
Pembrey Country Park - Strategic Infrastructure Development	complete	91	0	91	93	0	93
Pembrey Country Park - Visitor Hub and Café	complete	1	0	1	1	0	1
TAIS - Pembrey Country Park - Amenity Block & Signage	complete	4	0	4	4	0	4
Pembrey Country Park - Cycling Hub	complete	88	0	88	4	0	4
Pembrey Country Park - Miniature Golf Course (Development Fund)	complete	21	0	21	21	0	21
Llyn Llech Owain - Valleys Regional Park Discovery Gateway (VRP)	Mar '21	130	-130	0	0	0	0
Car Parking Infrastructure at Millennium Coastal Park & Pembrey Country Park	Mar '21	75	0	75	75	0	75
NET BUDGET		6,393	-1,032	5,361	4,525	-227	4,298

Variance	Comment
-382	Cover with £45k cap maint, plus underspend on £50k Cycling hub; £50k AVLC; and £30k BPH Wall schemes
176	
-558	
-343	
-343	
-179	
0	
0	
0	
1	
-180	TGT Program has slipped - Covid-19 & bats. Slip £179k to 2021/22
0	
-77	
-77	Balances to be slipped forward into next year to cover overspend / retention
-82	
2	To be funded by underspend on cycle hub project.
0	
-84	£50k CLC; slip balances for 2021/22 match funding of cycling schemes
0	
0	
0	
-1,063	

Final Budget 2020

Regeneration

APPENDIX I

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli JV Projects	Ongoing	157	0	157	157	0	157
Swansea Bay City Region Projects		37,273	-16,600	20,673	3,452	-3,451	1
SB City Region - Pentre Awel - Phase 1	Ongoing	8,100	-8,100	0	427	-427	0
SB City Region - Digital Project	Ongoing	0	0	0	17	-17	0
SB City Region - Yr Egin	Ongoing	5,000	-5,000	0	3,000	-3,000	0
Swansea Bay City Region - Llanelli Leisure Centre - New Development	Ongoing	17,472	-3,500	13,972	7	-7	0
Swansea Bay City Region - Older People's Accommodation (including Llanelli Area)	Ongoing	6,701	0	6,701	1	0	1
County Wide Regeneration Funds		3,373	0	3,373	583	0	583
Rural Enterprise Fund	Mar '22	1,021	0	1,021	540	0	540
Transformation Commercial Property Development Fund	Mar '22	2,352	0	2,352	43	0	43
Llanelli, Cross Hands & Coastal Belt Area		9,703	-6,244	3,459	3,207	-2,269	938
Cross Hands East Strategic Employment Site Ph1	complete	663	0	663	633	0	633
Llanelli Regeneration Plan	ongoing	17	0	17	0	0	0
Cross Hands East Plot 3 Development	Dec '22	6,537	-5,250	1,287	52	-1,275	-1,223
Cross Hands East Phase 2	Dec '22	2,486	-994	1,492	2,522	-994	1,528
Ammanford, Carmarthen & Rural Area		7,290	-1,682	5,608	4,151	-1,672	2,479
Ammanford Town Centre Regeneration	ongoing	60	0	60	39	0	39
Coastal Communities - Parry Thomas Centre, Pendine	complete	23	0	23	23	0	23
Carmarthen Town Regeneration - Jacksons Lane (81086)	Phase 1 Mar '21	837	-81	756	89	-71	18
Laugharne Car Park	On Hold	75	0	75	0	0	0
Pendine Iconic International Visitors Destination	Nov '21	3,243	-797	2,446	2,618	-797	1,821
Carmarthen Western Gateway & Wetlands (RCDF 81192)	Mar '21	173	-80	93	173	-80	93
Opportunity Street (Ammanford Hwb)	complete	0	0	0	1	0	1
Ammanford Regeneration Development Fund		330	0	330	50	0	50
TAF Pendine Attractor Sand Area	complete	30	-24	6	30	-24	6
Llanelli Market Hall	Ongoing	2,519	-700	1,819	1,128	-700	428

Variance	Comment
0	
-20,672	
0	Any further commitments will be subject to instruction
0	
0	Phase 1 payment expected this year
-13,972	No large scale expenditure expected in 2020/21
-6,700	
-2,790	
-481	Third party project delivery delayed due to Covid-19 now expected to complete in 2021/22.
-2,309	Third party project delivery delayed due to Covid-19 now expected to complete in 2021/22.
-2,521	
-30	
-17	Match funding for TRI projects
-2,510	Later start to project following negotiations with ABC legal team
36	Reflects that ERDF grant monies are awaited
-3,129	
-21	
0	
-738	Main Scheme currently being reviewed
-75	Project on hold pending further discussions with highways/property
-625	
0	
1	
-280	Funding to be utilised on other projects
0	
-1,391	Balance to slip into next financial year, completion expected Sept 2022

Regeneration

APPENDIX I

Capital Budget Monitoring - Scrutiny Report for October 2020

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Town Centre Loan Scheme		92	0	92	92	0	92
Town Centre Loan Scheme (TCLS) - Llanelli	Mar '21	17	0	17	17	0	17
Town Centre Loan Scheme (TCLS) - Ammanford	Complete	75	0	75	75	0	75
Targeted Regeneration Initiative (TRI) Strategic Projects		4,603	-3,254	1,349	4,659	-3,720	939
TRI Property Enhancement Development Grant (PEDG)	ongoing	0	0	0	182	-172	10
TRI Sustainable Living Grant (SLG)	ongoing	0	0	0	80	-53	27
TRI Strategic Projects - Market Street North	ongoing	1,881	-1,231	650	1,910	-1,231	679
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli	ongoing	1,931	-1,726	205	1,946	-1,726	220
TRI Strategic Projects - Llanelli Goods Shed	ongoing	0	0	0	250	-250	0
Transforming Towns (Green Infrastructure & Biodiversity) - Llanelli Library Green Wall	ongoing	97	-97	0	100	-97	3
Transforming Towns (Green Infrastructure & Biodiversity) - Carregamman Car Park Enhancements	ongoing	200	-200	0	191	-191	0
TRI Strategic Projects	ongoing	494	0	494	0	0	0
NET BUDGET		62,491	-27,780	34,711	16,301	-11,112	5,189

Variance	Comment
0	
0	
0	
-410	
10	
27	
29	
15	
0	
3	
0	
-494	
-29,522	

2020/21 Savings Monitoring Report
Community & Regeneration Scrutiny Committee
2nd February 2021

1 Summary position as at : 31st October 2020

£248 k variance from delivery target

	2020/21 Savings monitoring		
	2020/21	2020/21	2020/21
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	118	43	75
Community Services	185	43	143
Environment	34	4	30
	337	89	248

2 Analysis of delivery against target for managerial and policy decisions:

Managerial

£238 k Off delivery target

Policy

£10 k Off delivery target

	MANAGERIAL			POLICY		
	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	118	43	75	0	0	0
Community Services	165	33	133	20	10	10
Environment	34	4	30	0	0	0
	317	79	238	20	10	10

3 Appendix J (i) : Savings proposals not on target

Appendix J (ii) : Savings proposals on target (for information)

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		
Managerial - off Target							
Chief Executive							
Regeneration division	2,806	Regeneration Division	75	0	75	£50k increase in commercial income; £25k net effect of running costs following vacation of Nantyci Rural Development centre;	Commercial property income down even before the effect of Covid-19 (as per October monitoring); Nantyci not yet sold/ leased so most running costs are still relevant. Other non related underspends within admin buildings in the current year mean that the Nantyci shortfall is currently being covered in the current year.
Chief Executive Total			75	0	75		
Community Services							
Leisure							
Pembrey Country Park	-118	Pembrey Country Park has been transformed into one of Wales's top visitor attractions providing a unique blend of coast and countryside. Eight miles of golden sands set against the spectacular backdrop of the Gower Peninsula and overlooking the coastal scenery of Carmarthen Bay. There is everything from caravan and camping, 550 acres of idyllic woodlands, a 130m long dry ski slope to the longest toboggan run in Wales - all providing a perfect family day out or a relaxing holiday in idyllic surroundings.	15	0	15	Increased Income (parking/campsite/café /ski)	Not achievable due to temporary closure of the Park and social distancing / safe opening requirements
Pendine Outdoor Education Centre	168	Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis.	9	0	9	Increased income from Pendine Outdoor Education Centre (summer lettings)	Not achievable - Centre is closed
Public Rights of Way	455	Carmarthenshire has the 4th largest Public Rights of Way (PRoW) network in Wales. Maintaining and improving the network brings significant tourism value to the County. It is a statutory duty to keep the definitive plan for the County updated and to ensure PRoW are open, accessible, and signposted.	7	0	7	Reduction in expenditure - Public Rights of Way	Moved to Environment Department
Sports - all	611	There are 6 Leisure Centres in Carmarthenshire. Llanelli, Carmarthen, Ammanford, Llandoverly, St Clears and Newcastle Emlyn. A variety of activities take place at local leisure centre such as; Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months.	50	0	50	Increased income (more activity)	Income orientated target - projected major shortfalls in targeted income due to facilities closures
Museums	448	The Museums Service is made up of the County Museum at Abergwili, Parc Howard, The Museum of Speed, and Kidwelly Industrial Museum.	50	0	50	Review of management structure	Restructure not yet agreed / implemented
Dylan Thomas Boat House	46	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne	2	0	2	Increasing income with additional marketing	Income targets will not be achieved due to facility closures
Total Leisure			133	0	133		
Community Services Total			133	0	133		
Environment							
Planning							
Development Management	262	<ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. 	20	0	20	Additional predicted income from new statutory Pre-application service.	Additional income will not be generated in the current year due to Covid-19. Achievable in 2021/22 or 2022/23
Minerals & Waste	128	<ul style="list-style-type: none"> The Team ensure that the significant aggregate resources and waste within Carmarthenshire are provided and managed in a sustainable way. This involves dealing with applications for waste and mineral workings/sites, dealing with enforcement matters relating to such sites and also required monitoring regarding the operation of such sites. The Team also undertake the above functions in whole or in part for another 7 Local Authorities in South and West Wales. 	10	0	10	Increase in income through various Service Level Agreements coupled with some savings to be made through reconfiguration of the Team which is aimed at improving the resilience of the Team going forward.	Additional income will not be generated in the current year due to Covid-19. Achievable in 2021/22 or 2022/23
Total Planning division			30	0	30		
Environment Total			30	0	30		
Policy - off Target							
Community Services							
Y Gat (St Clears)	40	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gat in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gat (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	10	0	10	Review of Business purpose of Y Gat with community partners (St. Clears) (Equalities Impact Assessment) The continued operation of the facility in-house has been reviewed and the conclusion is that the facility is unlikely to be viable in its current operational format as income growth has not been realised	Facility has been temporarily closed since March. Consultation results due early September to inform future planning. Targets will not be met this year due to Covid-19.
Community Services Total			10	0	10		

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - on Target**Chief Executive**

Regeneration division	2,806	Regeneration Division	43	43	0	£35k reduction within Economic Development activity (£15K from Community Development and External Funding budget, £10K from Rural Carmarthen, Ammanford Town Centres budget and £10k from Econ Dev Llanelli, Cross Hands, Coastal, Business infrastructure budget) £8k reduction in electricity within the Industrial estate.
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Chief Executive Total**43 43 0****Community Services****Leisure**

Llanelli Leisure Centre	235	Salix funding has been secured to invest in more energy efficient lighting and the installation of swimming pool covers to reduce overnight heat loss at our leisure centres	6	6	0	Energy Efficiency saving from previously implemented project
Carmarthen Leisure Centre	-53	There are 6 Leisure Centres in Carmarthenshire. Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emlyn. A variety of activities take place at local leisure centre such as; Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There were over a million visits to the Leisure facilities in the past 12 months.	8	8	0	Carmarthen Energy Efficiency saving from previously implemented project
Amman Valley Leisure Centre	35	Salix funding has been secured to invest in more energy efficient lighting at our leisure centres	7	7	0	Amman Valley Energy Efficiency saving from previously implemented project
Libraries	2,379	Carmarthenshire libraries provides an extensive choice of books, DVDs, CDs, online services, newspapers and magazines, there is something for everyone! With over half a million books on offer between 3 regional, 13 branch and mobile libraries you're never too far away from a centre of knowledge. Public access computers and Wi-Fi are available at all libraries. Carmarthenshire is the 4 th busiest Library service in Britain. There have been over 600,00 issues of books per year. Our new mobile service provides outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	12	12	0	Procurement and cost efficiencies relating to stock and general operational costs
Total Leisure			33	33	0	

Community Services Total**33 33 0****Environment****Planning**

Forward Planning	567	<ul style="list-style-type: none"> • Division responsible for producing and assisting with implementation, including on-going monitoring of plan delivery and on-going revision of evidence base, of all development plans which cover or part cover Carmarthenshire. • These plans include: <ul style="list-style-type: none"> o Spatial plans – the potential for plans to span more than one (or part of) County in future years o the Local Development Plan which was adopted for Carmarthenshire in 2014 and o Development Briefs for specific sites and areas - a number of which have now been produced for the County. • Also involved in assisting with development and or disposal of Council owned land/property in relation to advising on potential uses and providing consultancy role regarding preparation of planning applications on behalf of the Council. 	4	4	0	General savings identified within the Forward Planning budget which are not related to the production of the LDP.
Total Planning division			4	4	0	

Environment Total**4 4 0**

Department	2019/20 Budget	FACT FILE	2020/21 Proposed	2020/21 Delivered	2020/21 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	
Policy - on Target						
Community Services						
Libraries	2,379	Carmarthenshire libraries provide a wide variety of books, DVDs, CDs, online services, newspapers and magazines for the residents of Carmarthenshire. The libraries contain over half a million books between 3 regional, 13 branch and mobile libraries, furthermore, all libraries also have public access computers and Wi-Fi.	10	10	0	This proposal considers the potential to co-locate branch libraries with other businesses or premises to help reduce running costs and potentially increase visitor numbers.
Community Services Total			10	10	0	

PWYLLGOR CRAFFU CYMUNEDAU 2 CHWEFROR 2021

Y Pwnc:

**Adroddiad Perfformiad Hanner Blwyddyn 2020/21 (1 Ebrill i 30 Medi 2020)
yn arbennig i'r pwyllgor craffu hwn.**

Y Pwrpas:

Archwilio'r adroddiad at ddibenion monitor

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Dylid ystyried gwybodaeth a gynhwysir yn yr adroddiad

Y Rhesymau:

- Mae dyletswydd gyffredinol ar awdurdodau i wneud trefniadau o ran monitro perfformiad
- Mae angen inni ddangos i ddinasyddion, aelodau a rheoleiddwyr sut mae perfformiad yn cael ei reoli a sut mae ymyriadau priodol yn cael eu rhoi ar waith

**Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad:
NAC OES**

Yr aelod o'r bwrdd gweithredol sy'n gyfrifol am y portffolio:-

Cyng. Emllyn Dole (Arweinydd)

Cyng. Mair Stephens (Dirprwy Arweinydd)

Cyng. Linda Evans (Tai)

Cyng. Peter Hughes-Griffiths (Diwylliant, Chwaraeon a Thwristiaeth)

Y Gyfarwyddiaeth:

**Cymunedau / Amgylchedd /
Prif Weithredwr**

Enw Pennaeth y Gwasanaeth:

Jason Jones

Jonathan Fearn

Llinos Quelch

Ian Jones

Jonathan Morgan

Awdur yr Adroddiad:
Silvana Sauro

Swyddi:

Pennaeth Adfywiad

Pennaeth Eiddo

Pennaeth Cynllunio

Pennaeth Hamdden

**Pennaeth Cartrefi a
Chymunedau Mwy Diogel**

**Rheolwr Perfformiad,
Dadansoddi a Systemau**

Rhifau ffôn: / Cyfeiriadau E-bost:

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COMMUNITY SCRUTINY COMMITTEE

02.02.21

2020/21 Half year Performance Report (1st April to 30th September 2020) relevant to this Scrutiny

BRIEF SUMMARY OF PURPOSE OF REPORT

Note impact of COVID-19

1. This report is focused on the performance measures included in the Corporate Strategy.
2. The Departmental Business Plan Actions plans set for 2020/21 were blindsided due to COVID-19 and are currently not being monitored to allow services to focus on dealing with emergencies.
3. Instead of monitoring actions set before the pandemic we produced a half year COVID-19 Community Impact Assessment.
4. We will produce an Annual Report for 2020/21 on our Corporate Strategy Well-being Objectives.
5. Measures being reported for 2020/21: -
 - Target setting has been discretionary.
 - Many have set reduced targets due to disruption to services

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed

Jason Jones - Head of Regeneration
 Jonathan Fearn - Head of Property
 Llinos Quelch - Head of Planning
 Ian Jones - Head of Leisure
 Jonathan Morgan - Head of Homes and Safer Communities

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NO	NO	NO	NO	NO

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations (Wales) Act 2015 requires public bodies *to take all reasonable steps to meet their Well-being Objectives.*

2. Legal

In our published Well-being Statement, we are committed to monitor our Well-being Objective action plans.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed:

Jason Jones - Head of Regeneration
 Jonathan Fearn - Head of Property
 Llinos Quelch - Head of Planning
 Ian Jones - Head of Leisure
 Jonathan Morgan - Head of Homes and Safer Communities

1. Scrutiny Committee – N/A

2. Local Member(s) – N/A

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress.

EXECUTIVE BOARD PORTFOLIO HOLDER(S) AWARE/CONSULTED -YES	Include any observations here
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Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	Locations that the papers are available for public inspection
Corporate Strategy 2018-2023 (refreshed June 2019)	Corporate Strategy 2018-2023

Mae'r dudalen hon yn wag yn fwriadol

Scrutiny measures monitoring report

Community scrutiny - at Half Year 2020/21

Filtered by:

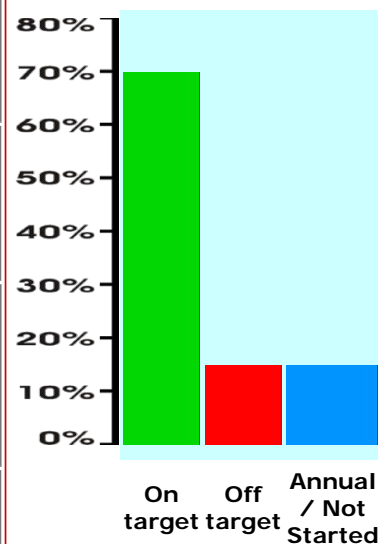
Organisation - Carmarthenshire County Council

Source document - Corporate Strategy 2020-21 - Measures Only

The table below provides a summary progress against target for the Measures contained within the selected document

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
2. Help children live healthy lifestyles (Childhood Obesity)	Measures	3	1	0	0	0	2	33%	33%
5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of	Measures	3	3	0	0	0	0	100%	100%
6. Create more jobs and growth throughout the county	Measures	6	6	0	0	0	0	100%	100%
7. Increase the availability of rented and affordable homes	Measures	3	2	1	0	0	0	67%	67%
8. Help people live healthy lives (tackling risky behaviour & Adult obesity)	Measures	3	2	0	0	0	1	67%	67%
12. Look after the environment now and for the future	Measures	2	0	2	0	0	0	0%	0%
Overall Performance	Actions and Measures	20	14	3	0	0	3	70%	

Performance against Target



There are five measures with no targets set which are not included in the above table but are included on pages 8 and 9 of this report.

OFF TARGET

Theme: 12. Look after the environment now and for the future
Sub-theme: A. Address requirements of the Environment (Wales) Act 2016

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of all planning applications determined in time PAM/018	Not applicable		Q2: 71.4 End Of Year: 71.6	Target: 68.0 Result: 66.3	Target: 68.0 Result: 60.1 Calculation: (292 ÷ 486) × 100	Target: 68.0	Target: 68.0
Comment	Q1 one has shown a reduction from previous quarters as it reflect the early impacts of the Covid lockdown and the fact that up to 50% of the Planning Division were redeployed as part of the Corporate Covid response in supporting vulnerable groups. The figure is also down on the Q1 figure that also occurred within lockdown as, in addition to redeployment, the turning off of certain service areas meant that no site visits were undertaken and the Authority was not able to undertake the requisite publicity. This, effectively, put the planning application process 'on hold' until the services were turned back on. Officers continue to utilise Extension of Time letters as a means of reflecting that timescales agreed with agents/applicants are then reflected in the Indicator as is the case across Wales, this is however voluntary and the applicants won't always agree to this. Various improvement measures are being put forward to assist with improving this target (see remedial action).						
Remedial Action	The Service remains the subject of a Strategic Review which has reported back in Jan with a number of recommendations to be delivered – it is aimed at improving the service overall. The recommendations have been, and are still being taken forward. It brings together various internal pieces of work including that of the former Improvement Group, on-going individual TIC reviews, client concerns/perceptions, and is also seeking to understand any constraints that may exist with, for example, pressures arising from securing all consultee responses in a timely manner. Some of the outcomes/actions are beyond the actions of the unit and will require input from other divisions in the Department and wider C.C. and may have resource implications. A new IT system has been developed and is now in place, and will assist with monitoring/performance management making it easier to track target dates and for managers to monitor caseloads and delivery. Consultants engaged to deal with backlog: 250+cases						

Service Head: Llinos Quelch

Performance status: Off target




Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of planning appeals dismissed PAM/019	Not applicable		Q2: 87.5 End Of Year: 80.0	Target: 69.0 Result: 66.7	Target: 69.0 Result: 66.7 Calculation: (2 ÷ 3) × 100	Target: 68.0	Target: 70.0
Comment	Standalone for Quarter 2 = 0/0. The low total numbers of appeals remains a prime factor in influencing this measure. Given these low numbers, the result has the potential to be disproportionately influenced by any one decision, although the decreasing number of appeals received is an acknowledged indicator of quality of decision making.						
Remedial Action	The commitment remains, as per previous reporting, to on-going member training. Additionally, topic-based training has been, and will continue to be, provided for officers and members in relation to specific development types, such as One Planet developments. The Strategic Review of Planning made a recommendation to provide a bespoke package of Member Training on planning matters to be provided, and this timetable has now been drawn up (it will remain an ongoing and evolving list)						

Service Head: Llinos Quelch

Performance status: Off target



Theme: 7. Increase the availability of rented and affordable homes**Sub-theme: A. Affordable Homes Delivery Plan**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency 7.3.2.25	Not applicable		Q2: 29 End Of Year: 61	Target: 8 Result: 9	Target: 15 Result: 12	Target: 30	Target: 45
Comment	Due to the knock on effect of the Covid-19, opportunities of signing up additional properties to our social lettings agency are more difficult to achieve.						
Remedial Action	Continue to monitor performance and encourage property sign ups. Identifying new links with landlords to try and increase sign-ups						
Service Head: Jonathan Morgan			Performance status: Off target				

ON TARGET ETC.**Theme: 2. Help children live healthy lifestyles (Childhood Obesity)****Sub-theme: A. Increase physical activities for children**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers 3.4.2.8	Not applicable		Q2: 70274 End Of Year: 205278	Target: 0 Result: 0	Target: 0 Result: 0	Target: 49707	Target: 110937
Comment	Staff have been furloughed for a large part of QTR 2 therefore no services to report on						
Remedial Action	Staff have been re-introduced and inline with Welsh Government and NGB guidelines are able to re-commence services in schools and the community therefore we would expect to see an increase in provision from here on in.						
Service Head: Ian Jones			Performance status: On target				

Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of**Sub-theme: B. Helping people into work**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of adults that feel more positive with improved confidence about seeking work after receiving employability support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/020	Not applicable		Q2: 100 End Of Year: 100	Target: 100 Result: 100	Target: 100 Result: 100 Calculation: (147 ÷ 147) × 100	Target: 100	Target: 100
Service Head: Jason Jones			Performance status: On target				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
% of residents that feel more confident in using a computer and gaining IT skills after receiving digital inclusion support through Communities 4 Work and Communities 4 Work Plus Programmes. EconD/021	Not applicable		Q2: 100 End Of Year: 100	Target: 100 Result: 100	Target: 100 Result: 100 Calculation: (148 ÷ 148) × 100	Target: 100	Target: 100
Service Head: Jason Jones			Performance status: On target				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of accredited qualifications achieved by residents attending Employment related courses within the Communities 4 Work and Communities 4 Work Plus Programmes. EconD/022	Not applicable		Q2: 167 End Of Year: 258	Target: 1 Result: 1	Target: 3 Result: 4	Target: 30	Target: 116
Service Head: Jason Jones			Performance status: On target				

Tudalen 218

Theme: 6. Create more jobs and growth throughout the county**Sub-theme: G. Overarching Data**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of undisputed invoices which were paid in 30 days CFH/006	Not applicable		Q2: 96.2 End Of Year: 96.1	Target: 93.5 Result: 97.7	Target: 93.5 Result: 97.6 Calculation: (68375 ÷ 70068) × 100	Target: 93.5	Target: 93.5

Comment Target met and an improvement compared to Q2 19/20

Service Head: Randal Hemingway

Performance status: On target

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs created with Regeneration assistance EconD/001	Not applicable		Q2: 137.5 End Of Year: 393.0	Target: 0.0 Result: 0.0	Target: 15.0 Result: 38.0	Target: 30.0	Target: 184.0

Comment 38 Jobs created year to date from business development activity, business growth & start up fund and bureau

Service Head: Jason Jones

Performance status: On target

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs accommodated with Regeneration assistance EconD/002	Not applicable		Q2: 0.0 End Of Year: 85.0	Target: 0.0 Result: 0.0	Target: 0.0 Result: 0.0	Target: 0.0	Target: 36.0

Comment projects have returned to construction following covid 19 and will deliver outputs later in year following completion of construction

Service Head: Jason Jones

Performance status: On target

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of people placed into jobs with Regeneration assistance. EconD/003	Not applicable		Q2: 78.0 End Of Year: 131.0	Target: 0.0 Result: 0.0	Target: 15.0 Result: 40.0	Target: 30.0	Target: 130.0

Comment 40 people helped into employment via Communities 4 work and workways plus initiatives

Service Head: Jason Jones

Performance status: On target

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter	Quarter 2	Quarter	End of
				1		3	Year
The number of people helped into volunteering with Regeneration assistance EconD/005	Not applicable		Q2: 301 End Of Year: 614	Target: 0 Result: 0	Target: 150 Result: 1036	Target: 450	Target: 1030
Comment	Annual target has been exceeded due to work with volunteers during the Covid 19 lockdown via the Community Development team						
Service Head: Jason Jones			Performance status: On target				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter	Quarter 2	Quarter	End of
				1		3	Year
The level of Private Sector Investment / external funding secured (£) EconD/008	Not applicable		Q2: 4277562 End Of Year: 16247339	Target: 0 Result: 0	Target: 200000 Result: 3127227	Target: 2000000	Target: 6325568
Comment	Private Sector Investment secured via Community Bureau projects, Leader, Arfor, Business Development activity and Carmarthenshire Rural Enterprise Fund						
Service Head: Jason Jones			Performance status: On target				

Theme: 7. Increase the availability of rented and affordable homes
Sub-theme: A. Affordable Homes Delivery Plan

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter	Quarter 2	Quarter	End of
				1		3	Year
The number of affordable homes delivered as part of the affordable homes plan 2016-21 7.3.2.24	Not applicable		Q2: 143 End Of Year: 316	Target: 27 Result: 29	Target: 58 Result: 95	Target: 108	Target: 195
Service Head: Jonathan Morgan			Performance status: On target				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter	Quarter 2	Quarter	End of
				1		3	Year
Average number of calendar days taken to complete all housing repairs PAM/037	Not applicable		Q2: 12.0 End Of Year: 13.8	Target: 14.0 Result: 2.7	Target: 14.0 Result: 4.0 Calculation: 28525.61 ÷ 7212	Target: 14.0	Target: 14.0
Service Head: Jonathan Fearn			Performance status: On target				

Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)**Sub-theme: B. Physical Activity**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of visits to leisure centres per 1,000 population PAM/O17	Not applicable		Q2: 3714 End Of Year: 7768	Target: 0 Result: 0	Target: 159 Result: 176 Calculation: (33296 ÷ 188771) × 1000	Target: 484	Target: 1146
Service Head: Ian Jones			Performance status: On target				

Theme: 8. Help people live healthy lives (tackling risky behaviour & Adult obesity)**Sub-theme: C. Mental Health**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of library visits per 1,000 population LCL/001	Not applicable		Q2: 3838 End Of Year: 7535	Target: 130 Result: 243	Target: 454 Result: 769 Calculation: (145118 ÷ 188771) × 1000	Target: 1006	Target: 1641
Comment	A click, collect & deliver service was launched in July followed by a phased reopening of IT facilities, physical visits in regional & branch/ mobile libraries in Aug/ Sept. The click & collect service has been well utilised & physical visits are increasing daily as customers gain the confidence to visit libraries again. We continue to promote our excellent range of free online resources. Digital book issues increased by 80% & visits to the newspaper app 'Pressreader' increased by over 26,000 compared to Q2 last year.						
Remedial Action	Visits have declined during Q2 compared to last year due to the continued closure of 13 library buildings due to Covid-19. We hope visits will gradually increase as we market our online resources offer as well as progressing through the phases of reopening regional libraries, mobile & larger branch libraries.						
Service Head: Ian Jones			Performance status: On target				

NO TARGET SET

Theme: 10. Support the growing numbers of older people to maintain dignity and independence in their later
Sub-theme: A. Improved population health and wellbeing

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant PAM/015	Not applicable		Q2: 169 End Of Year: 176	No Target Result 116 Calculation 116/1	No Target Result 275 Calculation 3026/11	--	Target: NO TARGET
Comment	During the lockdown period a limited number of assessments were undertaken, the team focussed on hospital discharge and fast track assessments which resulted in a small number of DFG's being delivered quickly. During this time a backlog of applications was created, the adaptations function has restarted mid Qtr 2 and we are working on the backlog on a priority basis. The backlog in days of the lockdown is now significantly affecting the average number of days for delivery.						
Remedial Action	Continue to prioritise adaptations and work through the backlog of applications.						
Service Head: Jonathan Morgan			Performance status: No Target Set				

Theme: 5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of
Sub-theme: A. Preventing Poverty

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of households successfully prevented from becoming homeless PAM/012	Not applicable		Q2: 41.0 End Of Year: 46.4	No Target Result 53.8 Calculation 49/91 x 100	No Target Result 51.7 Calculation 90/174 x 100	--	Target: NO TARGET
Comment	As a result of COVID-19 Welsh Government changed the law around homelessness in that all single homeless people regardless of their previous history were deemed a priority and local authorities were required to provide both temporary and permanent accommodation. This new demand resulted in a new cohort of people presenting themselves to us (rough sleeping and sofa surfers) Their circumstances made it difficult to for us to undertake prevention work. Regardless of these increased new demands overall we were able to maintain and improve our homeless prevention work compared to last year.						
Service Head: Jonathan Morgan			Performance status: No Target Set				

Theme: 7. Increase the availability of rented and affordable homes**Sub-theme: A. Affordable Homes Delivery Plan**

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of empty private properties brought back into use PAM/013	Not applicable		Q2: 3.63 End Of Year: 7.72	No Target Result 0	No Target Result 3.31 Calculation 78/2354 x 100	--	Target: NO TARGET
Comment	Due to the implications of Covid restrictions no empty property inspections haven't been possible for Qtr 1 and most of Qtr 2. Additionally the construction industry which is crucial to restoring empties has seen a significant reduction in productivity and access to materials. However empty property delivery was restored mid qtr 2. The team has however utilised this time productively, by investing the available EPO's time into the Valleys Taskforce Empty Property Grant scheme, preparing grant schemes which is externally funded by WG, by preparing 68 applications which amount to £1.67million of improvement works (net cost), which will attract an approximate grant allowance of £1.36million (assuming £20,000 maximum allocated per surveyed property) to the County.						
Remedial Action	Due to the implications of Covid-19 no inspections to empty properties have been possible, additionally the construction industries productivity has been significantly reduced.						
Service Head: Jonathan Morgan			Performance status: No Target Set				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of rent lost due to properties being empty PAM/039	Not applicable		Q2: 3.2 End Of Year: 3.4	No Target Result 4.3 Calculation 502895/11688734 x 100	No Target Result 4.3 Calculation 1049795/24357023 x 100	--	Target: NO TARGET
Comment	During the 2nd quarter contractors have become available to carry out the necessary void property work on a limited basis. Additionally our letting cycles have been restarted. This has meant that by the end of september we have reduced the number of void properties to 415 from a peak of 435 properties in June. During the period a few urgent property lettings have taken place via a direct match.						
Remedial Action	It is expected that there will be further reductions in Void properties over the coming months, hopefully this will result in a reduction in Void loss.						
Service Head: Jonathan Morgan			Performance status: No Target Set				

Measure Description	2019/20 Comparative Data			2020/21 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of new homes created as a result of bringing empty properties back into use PAM/045	Not applicable		Q2: 0 End Of Year: 0	No Target Result 0	No Target Result 0	--	Target: NO TARGET
Comment	Despite bringing back 78 empty properties by the end of Qtr 2, none of these properties resulted in creating additional properties.						
Service Head: Jonathan Morgan			Performance status: No target Set				

Mae'r dudalen hon yn wag yn fwriadol

**Y PWYLLGOR CRAFFU - CYMUNEDAU AC ADFYWIO
2 CHWEFROR, 2021**

**Y PWNC:
CYNLLUN GWEITHREDU CYDLYNIANT CYMUNEDOL**

Y Pwrpas:

Rhoi trosolwg o gynllun rhanbarthol Cydlyniant Cymunedol.

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Cymeradwyo'r cynllun gweithredu amgaeedig.

Y rhesymau:

Cyngor Sir Caerfyrddin yw'r awdurdod sy'n cynnal grant cydlyniant cymunedol Canolbarth a Gorllewin Cymru. Bob blwyddyn mae'n ofynnol i ni gyflwyno i Lywodraeth Cymru ein cynllun gweithredu ar gyfer rhanbarth Canolbarth a Gorllewin Cymru (Dyfed-Powys).

Angen i'r Bwrdd Gweithredol / Cyngor wneud penderfyniad

Nac Oes

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:-

Y Cynghorydd Cefin Campbell (Deiliad y Portffolio Cymunedau a Materion Gwledig)

Y Gyfarwyddiaeth:

Gwasanaethau Cymunedol

Swydd:

Enw Pennaeth y

Gwasanaeth:

Jonathan Morgan

Pennaeth Cartrefi a
Chymunedau Mwy Diogel

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Awdur yr Adroddiad:

Les James

Rheolwr Ymgysylltu a
Phartneriaeth

01267 228930

EXECUTIVE SUMMARY
COMMUNITY & REGENERATION SCRUTINY COMMITTEE
2ND FEBRUARY, 2021

COMMUNITY COHESION ACTION PLAN

Background

Since 2010, Carmarthenshire County Council has acted as the host Authority in receiving community cohesion grant from the Welsh Government. The grant is for the delivery of a set of actions set out by Welsh Government to deliver a community cohesion plan for Pembrokeshire and Carmarthenshire. In 2015, this was extended to Mid and West Wales region which added Ceredigion and Powys. The delivery plan (attached) aims to meet regional, county, and local issues in the spirit of the guidance set out by Welsh Government.

What is community cohesion?

Community cohesion is what must happen to enable different groups of people to get on well together, whatever their backgrounds or circumstances. Building cohesion within and between communities is an essential step towards improving people's quality of life. Viewed from outside, a cohesive community is one in which people will want to live and invest.

Key indicators of community cohesion relate to how people feel about their local area. It can therefore be used as a measure of how well different minority and majority communities develop and relate to each other. Communities may define themselves by neighbourhood, ethnicity or culture, age group, faith, sexual orientation, language, gender or other characteristics or interests.

There are eight regional community cohesion co-ordinators for Wales, funded from an allocated fund by the Welsh Government. The Mid and West Wales Co-ordinator covers Carmarthenshire, Ceredigion, Pembrokeshire, and Powys and is employed by Carmarthenshire County Council. The Community Cohesion Action Plan 2020/21 has four main themes with several key objectives.

- Theme A – Identifying and mitigating community tensions (hate crime, extremism, anxiety, anti-social behaviour) relating to Brexit
- Theme B – Foster Good Relations
- Theme C – Ensure Equality of Opportunity
- Theme D – Administration and Reporting to support work under themes A-C

Details of the Mid and West Wales plan are contained in the attached action plan. We as the host authority provide quarterly updates to the Welsh Government as well as drawing down on the grant. As part of our grant arrangements, officers meet representatives of the other three local authorities on a quarterly basis to set regional and local objectives.

Community Cohesion and impact of Coronavirus on our communities.

The Cohesion team have recently completed a research project, delivered by Premier Advisory Group to look at the impact that Brexit and Covid had on communities. The purpose of this was to provide an evidence base, identifying potential community hotspots, tensions and issues and recommendations as to how we embed good practice into our work moving forward. We are now considering how to embed several recommendations into our policies and strategies.

Also, the Community Cohesion team have made available a grant of up to £2500 to be used to develop projects which aid the recovery of community groups during the pandemic. The aim is to help bring communities together safely (online or in person if appropriate), ensuring groups and premises can access initiatives that promote cohesive communities. Work includes supporting Community Groups to open (adhering to current guidance); the development of online events, resource materials or other initiatives which improve relations within our communities.

We have encouraged projects that help people to enjoy and celebrate living in their communities and strengthen their sense of belonging. This could mean helping people to understand and enjoy each other's cultures and traditions. It could involve new ways of working, developing materials which help bring people together and promote diversity and inclusion.

Key achievements and actions over the last 12 months.

- In December 2019, the team developed a Small Grant fund for Community Cohesion Projects in Mid and South West Wales. The fund was promoted through Community Connectors (or equivalent) and third sector partners. 11 projects ran between Jan – March 2020, including 3 in Carmarthenshire. The fund was run again last November.
- The Cohesion Team developed and promoted a one-minute Hate Crime Awareness Film (in partnership with Victim Support and endorsed by the OPCC and the 4 Police forces across Wales). The film was shared widely on social media. During Hate Crime Awareness Week 2020, members of the public were invited to watch the film, then take part in a short Hate Crime Quiz. The project was developed by the Mid and West Wales team and rolled out across Wales by all Cohesion teams. 516 people responded to the quiz.
- We commissioned Premier Advisory Group to run a research project looking at the impact that Brexit may have had on communities across the region. The purpose of this was to provide an evidence base report, identifying potential community hotspots, tensions and issues particularly arising from the Brexit referendum in 2016 and its subsequent impact on community cohesion in the following years. In March 2020, the project was paused due to the pandemic. As this situation developed, it was decided to extend the scope of the research to also explore the impacts of COVID-19 lockdown measures. The initial findings have been presented to the EBM portfolio holder for Communities & Rural Affairs.
- The team have promoted and signposted to the EU Settlement Scheme. Work has involved drop in sessions; A six month radio campaign started in July 2020 across 4 Radio stations including Radio Carmarthenshire and the Wave; monthly Skype meetings

with the third sector partners involved in promoting and supporting the EUSS; coordinated a series of online webinars for different audiences; set up regular social media message from each local authority; direct email contact with local employers (care homes, retail, tourism, agriculture etc); correspondence with Schools (parents).

- The team supported a range of cohesion campaigns during the year including Holocaust Memorial Day, International Women Day, Black History Month, LGBT History Month, Gypsy Traveller History Month, Refugee Week and Hate Crime Awareness Week.
- The team established weekly multi agency Tension Monitoring briefings, involving partners from Dyfed Powys Police, MAWW Fire and Rescue, Trinity St David’s University, Victim Support, Race Council Cymru and the regional Local Authorities.
- The Modern Slavery Act 2015 was introduced to criminalise slavery, forced servitude and human trafficking in the UK, we acknowledge our responsibility to the Act and expect our suppliers to observe best practice and continue to seek improvements throughout their supply chains. During 2018/19, we have signed up to the Welsh Government’s Code of Practice on Ethical Employment in Supply Chains to show our continued commitment to the development of more ethical supply chains in delivering our contracts. In signing up to the Code we have agreed to comply with the 12 commitments designed to eliminate modern slavery and support ethical employment practices. These commitments will be embedded into the Ethical Employment & Supply Chains Policy.
- The Community Cohesion team will continue to support EU citizens living and working in Carmarthenshire to access Settled Status Scheme. We will signpost EU citizens to places where they can receive advice and support. This has been a key action moving forward in terms of Brexit.

Details of 2020/21 actions are in the attachment “Mid and West Wales Community Cohesion Plan 2020-2021”. A revised action plan will be produced for Welsh Government by March for 2021/22 financial year as part of the grant conditions.

DETAILED REPORT ATTACHED?	Action Plan: Mid and West Wales Community Cohesion Plan 2020-2021
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Morgan

Head of Homes and Safer Communities

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

The vision of an integrated, cohesive and resilient society is based on three foundations:

- People from different backgrounds having similar life opportunities
- People knowing their rights and responsibilities
- People trusting one another and trusting local institutions to act fairly

Carmarthenshire, Ceredigion, Pembrokeshire and Powys County Councils work together and work with partners to regionally address needs and issues in relation to community cohesion. This work is supported by the Mid and West Wales Community Cohesion Steering Group and by a Regional Community Cohesion Co-ordinator and two community officers.

Getting on Together, the community cohesion strategy for Wales, was launched in December 2009. It provides an understanding of community cohesion that is distinct and different to the agenda in England, in that it recognises the potential for deprivation and social exclusion to undermine community cohesion. The National Delivery Plan 2014-16 reaffirm the Welsh Government's commitment to strengthen community cohesion across Wales.

'A Wales of Cohesive Communities,' is one of the Wellbeing Goals of the Wellbeing of Future Generations (Wales) Act 2015. Community cohesion is mainstreamed into the Wellbeing Plans and structures of the four Public Service Boards in the region.

3. Finance

The post is funded by an allocated fund from the Welsh Government Equalities Branch which for this financial year is £140,000. The grant funds the salaries of the Community Cohesion Co-ordinator and two Community Cohesion Officers. The rest of the grant is used to fund various projects and initiatives stipulated in our action plan. Welsh Government review allocation of the grant in December and can fluctuate from one year to the next. The award letter is sent out in March and runs for the financial year. In return we provide Welsh Government with quarterly updates and make a claim against the grant.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Morgan

Head of Homes and Safer Communities

1. Local Member(s) - Not applicable

2. Community / Town Council - Not applicable

3. Relevant Partners

The Mid and West Wales Steering Group made up of the 4 local authorities have been involved in putting together the community cohesion action plan.

4. Staff Side Representatives and other Organisations - Not applicable

**EXECUTIVE BOARD PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

YES

Include any observations here

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection



Mid and West Wales Community Cohesion Plan 2020-2021.

Theme A – Eliminate discrimination (hate crime, extremism, anxiety, anti-social behaviour) relating to Brexit	
Key Objectives	Task/Activities
<p>Engagement: (ESSENTIAL) Regular engagement with groups vulnerable to harassment / experiencing community tensions in relation to Brexit (EU citizens, BAME communities, other protected characteristic groups), gathering intelligence on community tensions as they emerge</p>	<ul style="list-style-type: none"> • Identify communities impacted by Brexit. • Establish a regular dialogue and contact with communities impacted by Brexit to find out their needs and issues. • Develop a mechanism to gather, report and record all kinds of intelligence on community tensions as they emerge locally • De-escalate community tension by developing counter narratives and to work with identified socially marginalised groups to promote and foster inclusion and facilitating access to services to meet identified needs and issues.
<p>Tension Monitoring: (ESSENTIAL) Monitor community tensions, and provide regular tension monitoring reports through agreed channels, including weekly summaries to the Welsh Government</p>	<ul style="list-style-type: none"> • Work with Dyfed Powys Police to monitor tensions via the community impact assessment process. Link with Dyfed Powys Local Resilience Forum, Community Safety Partnerships and Dyfed Powys CONTEST and Prevent structures. Link with any Gold/Silver/Bronze command chain structure in relation to Brexit. If required, support the setting up of a multi-agency tension monitoring group.
<p>Mitigation: (ESSENTIAL) Engage with relevant networks including the Police to address tensions / hot spots. This may involve a multi-agency response to reduce tensions and/or undertake preventative work</p>	<ul style="list-style-type: none"> • Raise awareness of hate crime, including delivering of activities during Hate Crime Awareness Week, as well encouraging the reporting of incidents and signposting the support available for victims. • Establish regular Joint Response/ Intelligence meeting with Police and key stakeholders to proactively tackle area of hot spots / tension and deliver preventative work. Support the implementation of Brexit-related Community Impact Assessments.
<p>Community networks and mapping: Mapping exercise (might include consultation) to better understand the impacts of Brexit on communities</p>	<ul style="list-style-type: none"> • Develop engagement methodology. Investigate the effects of socio-economic marginalisation. • Develop survey's questionnaire Engage Community Safety Partnerships to support a multi-agency approach on this mapping exercise • Utilise social media and online sources to build a deeper understanding of opinion shapers in the local community, trusted voices and effective grassroots two-way conduits for information.
<p>Training for professionals: Training for LA staff, other public bodies front line staff, RSLs, third sector, on e.g. modern day slavery,</p>	<ul style="list-style-type: none"> • Facilitate the delivery of relevant training around Community Cohesion, in particular online training. • Establish the delivery of the training programme locally including review of related online trainings • Facilitate the development of a 'Safeguarding Children and

<p>hate crime, bullying, links to safeguarding (<i>Note – the EU Citizens Rights project includes funding for training Local Authority staff on eligibility for services</i>).</p>	<p>Adults at Risk of Exploitation’ training package that covers areas such as Hate crime, Prevent, Human Trafficking, sexual exploitation, ACES and embed in the training programme for Cysur and Cwmpas Safeguarding boards</p>
<p>Theme B – Foster Good Relations</p>	
<p>Key Objectives</p>	<p>Task/Activities</p>
<p>Equality and Inclusion Programme: Work with Local Authority communications teams and equalities officers to engage with the Welsh Government Equality and Inclusion Communications Programme, around specific calendar events, also cascading information in the event of an incident.</p>	<ul style="list-style-type: none"> • Develop a local ‘Communication Resource’ who will assist us in the delivery of key messages and cascading specific calendar events locally • Utilise Objective Connect to update counterparts across Wales, share good practice and challenges, and learn from others. • Ensure that LA Communications Teams have effective links with the Welsh Government Equality and Inclusion Communications Network
<p>Community cohesion campaigns: Working with other regions, partners or Welsh Government as appropriate, develop or support innovative campaign(s) to challenge myths and misconceptions, promoting positive messages, celebrating diversity, promoting a sense of belonging. E.g. Night time economy and public transport communication campaigns and projects.</p>	<ul style="list-style-type: none"> • We will establish stronger links with local, regional and national campaigns to create a strong narrative emphasising the value of diversity in the area • We will build community cohesion by promoting positive messages and counter narratives at the local level relating to equality and inclusion • Develop understanding of the positive assets which local communities have and develop messages which focus on our shared values and assets, as a means of building cohesion.
<p>Events / activities involving marginalised groups: Events to promote social contact and integration (e.g. people from different backgrounds cooking together, community music groups for young people from different nationalities, community arts based projects, active citizenship awards, interfaith events, Welcoming newcomer initiatives)</p>	
<p>Cohesion Projects: E.g. Development of community charter, school twinning projects, town of sanctuary work, local community cohesion network</p>	<ul style="list-style-type: none"> • Understanding demographic changes and debunking myths such as the delivery of community led cohesion initiatives • Schools linking locally and internationally.

<p>Build community capacity: Work with community based organisations to identify and secure additional sources of funding to support community cohesion / social integration projects, and manage and coordinate grant funding / commissioning arrangements</p>	<ul style="list-style-type: none"> • Work with community based groups to support them in building their capacity through social integration initiatives and identification of grant funding etc.
Theme C – Ensure Equality of Opportunity	
Key Objectives	Task/Activities
Support EU Citizens to access the Settled Status scheme: (ESSENTIAL) Engagement with the delivery of EU Citizens Settled Status schemes to help Local Authorities to signpost EU citizens to places where they can receive advice and support, linking the project to existing projects, groups and scheme in your region.	<ul style="list-style-type: none"> • Engage with EU Settled Status funded organisations, including Citizens Advice, EYST, Settled, Newfields Law, TGP Cymru, Mind and others to promote take up of the Settled Status scheme in the local area. • Report gaps in take up or opportunities for further engagement to the Welsh Government.
Promoting an inclusive Covid-19 response within local authority and Welsh Government responses (ESSENTIAL)	<ul style="list-style-type: none"> • Seek to influence local authority responses to the Covid-19 outbreak by increasing understanding of how actions may impact particular minority groups. • Provide feedback to the Welsh Government regarding the disproportionate impacts of Covid-19 being experienced by minority groups in communities
Gypsies and Travellers (ESSENTIAL)	<ul style="list-style-type: none"> • We have a dedicated team and assigned officer to support G&T community. • We are actively developing a new site for Llanelli in addition to the existing site. • We will provide cohesion support around proposed and approved Gypsy and Traveller Accommodation sites, including promoting the needs of G&T communities in the site selection process. • We will support media strategies and community engagement in relation to sites • We will support Elected Member training regarding their duties and planning processes in relation to sites
Refugees and Asylum Seekers (ESSENTIAL)	<ul style="list-style-type: none"> • We will promote positive inclusion of refugees and asylum seekers including Refugee week, tackling misinformation, and monitoring community tensions • We will support the delivery of the Welsh Government Nation of Sanctuary Refugees and Asylum Seekers plan • Identify Councillors and senior officers to become cohesion champions for their area • Support the existing integration activities such as SRP programme and establishing strong working relationship with the Welsh Government ReStart project.
Modern Day Slavery (ESSENTIAL) Monitoring tensions/issues with regard to Modern Slavery issues.	<ul style="list-style-type: none"> • Increase awareness and reporting of Anti-slavery / human trafficking including county-lines and to understand its impact on our communities • Continue to be a member of and to support the work of Dyfed

	Powys Regional Anti-Slavery Group
Prevent duty	<ul style="list-style-type: none"> • Further develop work addressing hate crime and far right extremism at both local and regional level
Theme D – Administration and Reporting to support work under themes A-C	
Key Objectives	Task/Activities
Monitoring of progress (ESSENTIAL) Regular self-monitoring against objectives and targets. This monitoring should be completed on at least a monthly basis.	<ul style="list-style-type: none"> • Regular self-monitoring against objectives and targets • This monitoring should be completed on at least a monthly basis
Collaboration on development on the Community Cohesion Principles for Wales and adherence to the principles in all aspects of your role. (ESSENTIAL)	<ul style="list-style-type: none"> • Support the Welsh Government in development of new Community Cohesion Principles document
Quarterly progress reporting to Welsh Government (ESSENTIAL) Completion and submission of quarterly monitoring reports to Welsh Government.	<ul style="list-style-type: none"> • Completion and submission of quarterly monitoring reports to Welsh Government
Quarterly meetings of the Community Cohesion network (ESSENTIAL) Attendance at the quarterly network meetings (all 8 regions) – rotating chair.	<ul style="list-style-type: none"> • Attendance at the quarterly network meetings (all 8 regions)
Support to Local Authority Brexit groups	<ul style="list-style-type: none"> • Attend of relevant Local Authority meetings and briefing sessions as and when needed
Develop a community cohesion network and structure at local level	<ul style="list-style-type: none"> • Establish local Community Cohesion programme and Delivery structure • Finalise and approve local CoCo Delivery Plan, Leadership, ToRs, and Membership • Agree to establish local team with action plan

EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS**SCRUTINY COMMITTEE: COMMUNITY AND REGENERATION****DATE OF MEETING: 2nd February 2021**

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Welsh Public Library Standards Annual Report 2019/20	Mr Ian Jones - Head of Leisure	Delay in information to be provided by the Welsh Government	25 th February 2021 (provisional)

Mae'r dudalen hon yn wag yn fwriadol

COMMUNITY SCRUTINY COMMITTEE

2ND FEBRUARY 2021

FORTHCOMING ITEMS FOR NEXT MEETING TO BE HELD ON 25TH FEBRUARY 2021

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Proposed Agenda Item	Background	Reason for report
Corporate Strategy	To report on the Well-being objectives and Improvement objectives as set out in the Corporate Strategy relevant to the Committees remit	This item will enable the Committee to consider and comment upon progress achieved and to enable members to exercise their scrutiny role.
Departmental Business Plans	As part of the Business Plan Development process the Committee is invited to consider and comment on an annual basis on the Business Plans for the Communities, Chief Executive and Environment Departmental Business Plans 2021/22 – 2022/23 relevant to its remit.	To afford the Committee the opportunity of commenting on and making any recommendations for changes to the Communities, Chief Executive and Environment Departmental Business Plan relevant to its remit.
Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire	The report covers the Annual Assessment for 2019/20 by the Museums, Archives & Libraries Division of Welsh Government of the Annual Return submitted by Carmarthenshire Libraries under the Welsh Public Library Standards	To monitor the performance of the Library Service against the 6 th Quality Assessment Framework of the Welsh Public Library Standards, as contained in the Annual Return for 2019/20.
Scrutiny Actions and Referrals update	This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.	To enable the Committee to exercise its scrutiny role in relation to monitoring performance on decisions made/requests for information.

Mae'r dudalen hon yn wag yn fwriadol

COMMUNITY AND REGENERATION SCRUTINY COMMITTEE FORWARD WORK PROGRAMME 2020/21

13 th Nov 20	17 th Dec 20	18th Jan 21 2 ND February 2021	25 th Feb 21	12 th April 21
Community Scrutiny Committee Annual Report 2019/20	Revenue and Capital Budget Monitoring Report 2020/21	HRA Budget Service Charges and Rent Setting 2021/22	Scrutiny Actions update	Revenue and Capital Budget Monitoring Report 2020/21
Community Scrutiny Committee Forward Work Programme Nov 2020 - April 2021	Local Development Orders – Carmarthen Town Centre and Ammanford Town Centre	Housing Revenue Account – Rent setting	Revenue and Capital Budget Monitoring Report 2020/21 Brought Forward to 2 nd February 2021	
Covid 19 Update reports for: Leisure Services Housing Services Regeneration Planning	Draft Carmarthenshire Local Development Plan 2018-2033 (provisional)	Carmarthenshire Home Standards Plus (HRA Business Plan 2021-2024)	Corporate Strategy	
	Pendine Outdoor Education Centre	Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire – moved to 25 th February	Departmental Business Plans	
	Pendine attractor project	Community Cohesion	Welsh Public Library Standards Annual Report 2019/20: Carmarthenshire – moved from 2 nd February	
Tudalen 239		Annual Performance Report – half yearly		
		Revenue Budget Consultation 2021/22 – 2023/24		

		Revenue and Capital Budget Monitoring Report 2020/21 – moved from the 25 th February		
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OTHER REPORTS TO BE INCLUDED:

TASK AND FINISH REVIEW
Task and Finish to be determined at a later date

Site Visits

- Y Stordy / Museums / Libraries – to be undertaken following any relaxation / cessation of Covid-19 pandemic rules

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
–as at 18/11/2020 (For the period November 20 – Oct 21)

Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
CROSS HANDS EMPLOYMENT SITE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020
TARGETED REGENERATION INITIATIVE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020-
BREXIT	Jason Jones, Head of Regeneration	Leader	Not applicable	21/12/2020
INTEGRATED IMPACT ASSESSMENT AND COVER SHEET	Wendy Walters, Chief Executive/Gwyneth Ayres	Deputy Leader	No	To be confirmed
WELSH LANGUAGE ANNUAL REPORT	Wendy Walters, Chief Executive/Gwyneth Ayres	Culture, Sport & Tourism	June	July
WELLBEING OBJECTIVES	Wendy Walters Chief Executive	Communities and Rural Affairs		
WELSH GOVERNMENT CONSULTATION DOCUMENTS	Wendy Walters Chief Executive	Deputy Leader	If applicable	If applicable
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters, Chief Executive	Resources		As and when required
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	As And When Required
CITY DEAL UPDATE (INCLUDING PENTRE AWEL)	Wendy Walters Chief Executive	Leader		As & When Required
ANNUAL REPORT	Noelwyn Daniel -Head of ICT & Corporate Policy	Deputy Leader	Date to be confirmed	Date to be confirmed
NET ZERO ACTION PLAN - REVIEW	Jason Jones, Head of Regeneration	Communities and Rural Affairs	Date to be confirmed	Date to be confirmed

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
–as at 18/11/2020 (For the period November 20 – Oct 21)

COMMUNITY SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
SOCIAL CARE FUNDING – COVID-19 RESPONSE	Jake Morgan - Director of Communities	Social Care & Health		
PPE - CURRENT POSITION & FUTURE NEED/UPDATE REPORT	Jonathan Morgan – Head of Homes and Safer Communities / Adele Lodwig	Housing		
FOOD & FEED SERVICE DELIVERY PLAN	Jonathan Morgan – Head of Homes and Safer /Sue Watts	Culture, Sports & Tourism		21/12/20
OLDER PEOPLE’S DAY SERVICES RECOVERY PLAN	Jonathan Morgan – Head of Homes and Safer / Alex Williams	Social Care & Health		NOV/DEC 2020
HOMELESSNESS AND TEMPORARY ACCOMMODATION REPORT	Jonathan Morgan – Head of Homes and Safer /Jonathan Willis	Housing		21/12/20
TYISHA	Robin Staines	Housing		
FUTURE PRESSURES IN ADULT SOCIAL CARE	Avril Bracey – Head of Adult Social Care	Social Care & Health		
COMMUNITY COHESION UPDATE	Jonathan Morgan – Head of Homes and SC/Les James	Housing		11/01/21
FUTURE OF HOUSING SERVICES ADVISORY PANEL	Jonathan Morgan – Head of Homes and SCr/Les James	Housing		11/01/21
UNIVERSAL CREDIT AND RENTS UPDATE RENT ARREARS POSITION STATEMENT	Jonathan Morgan – Head of Homes and Safer Communities/ Jonathan Willis	Housing		11/01/21
ANTI SOCIAL BEHAVIOUR POLICY	Jonathan Morgan – Head of Homes and Safer Communities /Les James / Sue Watts/Robert David Williams	Culture, Sports & Tourism	E&PP Scrutiny 21/01/21	08/02/21
LD STRATEGY	Chris Harrison Head of Strategic Joint Commissioning/ Avril Bracey - Head of Adult Social Care	Social Care & Health	SC&H 27/01/21	08/02/21
CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN	Jonathan Morgan – Head of Homes and Safer Communities/ Rachel Davies/ Gareth Williams	Housing	18/01/21 Community Scrutiny	08/02/21 (Budget)
DOG BREEDERS LICENCE UPDATE (Change of policy/legislation)	Jonathan Morgan – Head of Homes and Safer Communities/ Roger Edmunds	Public Protection		24/05/21

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
-as at 18/11/2020 (For the period November 20 – Oct 21)

Pending				
DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2019/20	Jake Morgan – Director of Communities/Silvana Sauro	Social Care & Health		TBC
2020 REVIEW OF LICENSING POLICY	Jonathan Morgan – Head of Homes and Safer Communities/ Emyr Jones	Culture, Sports & Tourism		TBC

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

CORPORATE SERVICES				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	Resources	N/A	SEPT NOV JAN MARCH
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	SEPT/OCT JAN APR
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	JULY
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
COUNCIL TAX BASE	Chris Moore / Helen Pugh	Resources	N/A	DEC
Council Tax Reduction Scheme	Chris Moore / Helen Pugh	Resources	N/A	FEB
BUDGET STRATEGY (Revenue and Capital)	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
HIGH STREET RATE RELIEF	Chris Moore Director of Corporate Services /Helen Pugh	Resources	N/A	March
CORPORATE RISK REGISTER	Chris Moore Director of Corporate Services / Helen Pugh	Resources	– Audit Committee March & SEPT	

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

CORPORATE SERVICES				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	Resources	N/A	22 ND FEBRUARY – BUDGET MEETING
FINAL BUDGET Revenue & Capital	Chris Moore Director of Corporate Services	Resources	N/A	22 ND FEBRUARY – BUDGET MEETING
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	Resources	HOUSING	22 ND FEBRUARY BUDGET MEETING
BUDGET OUTLOOK	Chris Moore Director of Corporate Services	Resources	N/A	NOV

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

EDUCATION & CHILDREN				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
SCHOOL UPDATE REPORT- COVID 19, SCHOOLS CAUSING CONCERN AND FINANCE	Gareth Morgans – Director of Education and Children	Education & Children	N/A	
LA EDUCATION SERVICES SELF EVALUATION	Aneirin Thomas – Head of Education and Inclusion	Education & Children	tbc	To be confirmed
UPDATE ON NEW CURRICULUM DEVELOPMENTS	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	To be confirmed
POST 16 EDUCATION	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	TBC
RESULTS OF 2020 EXAMINATIONS	Aneirin Thomas – Head of Education and Inclusion	Education & Children	N/A	TBC
PROPOSAL TO DISCONTINUE YSGOL GYNRADD BLAENAU AND TO INCREASE THE CAPACITY AND CHANGE THE NATURE OF PROVISION AT YSGOL GYNRADD LLANDYBIE (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
ALN TRANSFORMATION ACTION PLAN	Aneirin Thomas – Head of Education and Inclusion	Education & Children	28/01/20	tbc
CHILDREN'S SERVICES PAPER- TBC	Stefan Smith - Head of Children's Services	Education & Children	N/A	tbc
CARMARTHENSHIRE 10 YEAR STRATEGY FOR EDUCATION	Gareth Morgans – Director of Education and Children	Education & Children	23/11/20	October 2020
PROPOSAL TO RELOCATE YSGOL HEOL GOFFA AND TO INCREASE ITS CAPACITY (STAGE 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES)	21 st December
PROPOSAL TO DISCONTINUE YSGOL RHYDYGORS (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO CHANGE THE AGE RANGE AT YSGOL SWISS VALLEY (TBC) (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO DISCONTINUE YSGOL GYNRADD MYNYDD Y GARREG (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)

EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21
 –as at 18/11/2020 (For the period November 20 – Oct 21)

ENVIRONMENT				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
LOCAL DEVELOPMENT PLAN DEPOSIT	Llinos Quelch- Head of Planning / Ian R Llewelyn	Planning		21 st December 20
REGIONAL TECHNICAL STATEMENT	Llinos Quelch- Head of Planning /Hugh Towns	Planning	TBC	21 st Dec 20
WASTE COLLECTION STRATEGY REVIEW	Ainsley Williams. Head of Waste & Environmental Services Dan John /Geinor Lewis	Environment	TBC	Feb 2021
CARMARTHENSHIRE POLLINATOR ACTION PLAN	Llinos Quelch- Head of Planning /Rosie Carmichael	Planning	TBC	27th April 21
HIGHWAYS MAINTENANCE MANUAL	Steve Pilliner - Head of Transportation & Highways/ Chris Nelson/ Richard Waters	Environment	EPP Feb 21	July 21
PUBLIC CONVENIENCES	Ainsley Williams. Head of Waste & Environmental Services Rhys Davies	Environment	TBC	27 th September 21
AMR PLANNING	Llinos Quelch- Head of Planning	Deputy Leader		27 th September 2021
APR	Llinos Quelch- Head of Planning	Deputy Leader	TBC	27 th September 21
EQUESTRIAN STRATEGY	Steve Pilliner - Head of Transportation & Highways /Caroline Ferguson	Environment		25 th October 21

Dydd Iau, 17 Rhagfyr 2020

YN BRESENNOL: Y Cynghorydd F. Akhtar (Cadeirydd)

Y Cynghorwyr:

F. Akhtar, D.M. Cundy (yn lle S. Matthews), C.A. Davies, W.R.A. Davies, H.L. Davies, R.E. Evans, S.J.G. Gilasbey, B.W. Jones, H.I. Jones, M.J.A. Lewis (yn lle G.B. Thomas), H.B. Shepardson a/ac D. Thomas

Hefyd yn bresennol:

Y Cynghorwyr P. Hughes-Griffiths, Aelod y Bwrdd Gweithredol dros Diwylliant, Chwaraeon a Thwristiaeth
L.M. Stephens, Dirprwy Arweinydd y Cyngor

Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod:

L. Quelch, Y Pennaeth Cynllunio
I. Jones, Pennaeth Hamdden
J. Jones, Rheolwr Eiddo a Phrosiectau Mawr
M. Bull, Rheolwr Rhanbarthol - Datblygu Economaidd
I.R. Llewelyn, Rheolwr Blaen-gynllunio
N Thomas, Uwch Reolwr Hamdden Awyr Agored
M. Evans Thomas, Prif Swyddog Gwasanaethau Democrataidd
S. Rees, Cyfieithydd Ar Y Pryd
J. Corner, Swyddog Technegol
E. Bryer, Swyddog Gwasanaethau Democrataidd
R. Lloyd, Swyddog Gwasanaethau Democrataidd
K. Thomas, Swyddog Gwasanaethau Democrataidd

Rhith-Gyfarfod -. - 10.00 yb - 12.15 yp

1. YMDDIHEURIADAU AM ABSENOLDEB

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr S. Matthews a G.B. Thomas.

2. DATGANIADAU O FUDDIANNAU PERSONOL GAN GYNNWYS UNRHYW CHWIPIAU PLEIDIAU A RODDIR MEWN YMATEB I UNRHYW EITEM AR YR AGENDA

Ni chafwyd dim datganiadau ynghylch chwip waharddedig.

Ni ddatganwyd unrhyw fuddiannau personol.

3. CWESTIYNAU GAN Y CYHOEDD (NID OEDD DIM WEDI DOD I LAW)

Nid oedd cwestiynau gan y cyhoedd wedi dod i law.

4. GORCHMYNION DATBLYGU LLEOL CANOL TREF CAERFYRDDIN A CHANOL TREF RHYDAMAN

Cafodd y Pwyllgor adroddiad a gyflwynwyd gan yr Aelod o'r Bwrdd Gweithredol - Dirprwy Arweinydd (sydd â chyfrifoldeb am y Gwasanaethau Cynllunio) ynghylch cynigion y Cyngor (fel y cytunwyd arnynt yn ei gyfarfod ar 9 Rhagfyr 2020) i gyflwyno Cynlluniau Datblygu Lleol ar gyfer canol tref Caerfyrddin a chanol tref Rhydaman. Roedd yr adroddiad yn manylu ar y rôl bosibl y gallai Gorchmynion Datblygu Lleol ei chwarae fel rhan o gynigion adfywio ehangach yng nghyd-destun Canol y Dref, yn enwedig o ran Caerfyrddin a Rhydaman wrth gefnogi'r Fenter Lleoedd Llewyrchus a sicrhau eu bod yn gallu gwrthsefyll effeithiau economaidd COVID-19. Roedd y cynigion hefyd yn rhoi sylw dyledus i Gynllun Adfer Corfforaethol y Cyngor a Chanllawiau Cynllunio Llywodraeth Cymru – 'Adeiladu Lleoedd Gwell'.

Nodwyd bod Gorchymyn Datblygu Lleol yn rhoi cyfle i Awdurdod Cynllunio Lleol symleiddio'r broses gynllunio drwy ddileu'r angen i ddatblygwyr/ymgeiswyr gyflwyno cais cynllunio i'r Awdurdod ac i gyflwyno cynigion datblygu fel cais am Orchymyn Datblygu Lleol yn lle cais cynllunio, gan ganiatáu i awdurdod weithredu'n rhagweithiol mewn ymateb i amgylchiadau lleol penodol yn ei ardal ddaearyddol. Fodd bynnag, pe bai angen cyflwyno cais cynllunio ffurfiol, byddai'n rhaid cyflwyno hwnnw fel ag y mae ar hyn o bryd. Cadarnhawyd ymhellach fod gwaith ar adeiladau rhestredig wedi'i eithrio o'r Gorchmynion. Byddai'r cynnig bellach yn destun cyfnod ymgynghori o 6 wythnos ac, wedi hynny, byddai'n cael ei gyflwyno i'r Cyngor i ystyried yr ymatebion a ddaeth i law ac a ddylid bwrw ymlaen i gyflwyno'r Gorchmynion.

Rhodddwyd sylw i'r materion canlynol wrth drafod yr adroddiad:-

- Cyfeiriwyd at y Gorchymyn Datblygu Lleol presennol ar gyfer canol tref Llanelli a pha mor effeithiol y bu hynny wrth adfywio canol y dref.

Dywedodd yr Aelod o'r Bwrdd Gweithredol, er bod y Gorchymyn hwnnw'n ymgorffori gwahanol agweddau o gymharu â'r rhai a gynigiwyd ar gyfer Caerfyrddin a Rhydaman (gan gynnwys y gofyniad i baratoi asesiad perygl llifogydd), fod y manteision yn dechrau dod i'r amlwg. Dywedodd fod gwersi a ddysgwyd o'i gyflwyno yn cael eu rhoi ar waith yn y Gorchmynion Datblygu Lleol arfaethedig ar gyfer Caerfyrddin a Rhydaman.

- Cyfeiriwyd at gynigion adfywio'r Cyngor a gwnaed y sylw, er eu bod yn cael eu croesawu, fod un elfen yr oedd angen mynd i'r afael â hi i hyrwyddo adfywio sef lefel yr Ardrethi Busnes a'r rhwystr y gallent ei greu i wella adfywio yn y Sir.
- Gofynnwyd am eglurhad ynghylch y datganiad ar dudalen 17, paragraff A1.4 o'r adroddiad - nad oedd rhwymedigaethau cynllunio Adran 106 yn ofynnol o dan Orchymyn Datblygu Lleol, ac a oedd hynny'n rhyddhau datblygwyr o wneud cyfraniadau o'r fath.

Dywedodd y Rheolwr Blaen-gynllunio mai pwrpas y Gorchymyn Datblygu Lleol oedd bod yn ysgogiad i annog newid a deinamigrwydd i hyrwyddo datblygiad o fewn y terfynau ac y gallai'r gofyniad am Gytundeb Adran 106 fod yn rhwystr i ddatblygwyr posibl. Fodd bynnag, byddai'r Gorchymyn yn cael ei fonitro'n barhaus i asesu ei effeithiolrwydd, fel sy'n ofynnol o dan ddeddfwriaeth a gellid ei newid o fewn cyfnod o 21-28 diwrnod petai amgylchiadau yn gofyn am hynny.

- Cyfeiriwyd at yr amser yr oedd y Gorchymyn Datblygu Lleol wedi bod ar waith yng nghanol tref Llanelli ac a ellid darparu enghreifftiau o ddatblygiadau a wnaed ac a oeddent wedi cael eu harwain yn breifat neu'n gyhoeddus.

Cadarnhaodd yr Aelod o'r Bwrdd Gweithredol eu bod wedi cael eu harwain yn breifat a'u bod yn cael eu cynorthwyo trwy ddynodi canol y dref yn Ardal Gwella Busnes.

Dywedodd y Rheolwr Blaen-gynllunio fod y cynllun wedi cymryd peth amser i'w roi ar waith yn Llanelli ond hyd yma, roedd 12 cais wedi dod i law a oedd yn bodloni gofynion y Gorchymyn ac roedd gwaith ar ddau gynllun wedi dechrau. Roedd un o'r ceisiadau'n cynnwys newid llawr uchaf eiddo at ddefnydd preswyl. Wrth i ragor o'r ceisiadau hyn gael eu rhoi ar waith byddai'r effaith ar ganol y dref yn dod yn fwy amlwg a byddai nodau'r Gorchymyn yn cael eu cyflawni, sef cyflwyno amgylchedd byw yng nghanol y dref ynghyd ag amrywiaeth o weithgareddau.

Nodwyd bod adroddiad monitro yn cael ei baratoi ynghylch blwyddyn gyntaf y Gorchymyn a fyddai'n cael ei gyflwyno i'r Cyngor a'r Pwyllgor Craffu maes o law.

- Mewn ymateb i gwestiwn ynghylch effaith pandemig Covid-19 ar yr economi, dywedwyd wrth y Pwyllgor fod y Gorchymyn Datblygu Lleol yn galluogi'r Awdurdod i fod yn fwy ystwyth ac ymatebol i amgylchiadau newidiol a bod yr un peth yn wir yn achos datblygwyr. Er y gallai effaith Covid-19 bara am gyfnod sylweddol, roedd angen i ymagwedd yr Awdurdod at adfywio fod yn fwy hyblyg wrth i'w ddealltwriaeth o amgylchiadau newidiol ddatblygu.
- Mewn ymateb i gwestiwn ynghylch effaith bosibl y Gorchymyn Datblygu Lleol ar adeiladau hanesyddol, cadarnhawyd ei fod yn berthnasol i drefniadau mewnol yn unig ac na fyddai'r ffasadau allanol yn newid.
- Cadarnhawyd y byddai cyfnod cychwynnol y Gorchymynion Datblygu Lleol ar gyfer canol tref Caerfyrddin a chanol tref Rhydaman yn para am 18 mis er mwyn cyd-fynd â'r amserlen o ran mabwysiadu'r Cynllun Datblygu Lleol Diwygiedig. Fodd bynnag, gellir lleihau neu ymestyn y cyfnod hwnnw yn ôl y cynnydd a wnaed o ran mabwysiadu'r Cynllun yn 2022.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad

5. CYNLLUN DATBLYGU LLEOL DIWYGIEDIG SIR GAERFYRDDIN (2018- 2033) SYLWADAU A OEDD WEDI DOD I LAW A NEWIDIADAU PENODOL

Cafodd y Pwyllgor adroddiad a gyflwynwyd gan yr Aelod o'r Bwrdd Gweithredol - Dirprwy Arweinydd (sydd â chyfrifoldeb am y Gwasanaethau Cynllunio) ynghylch paratoi Cynllun Datblygu Lleol Diwygiedig (newydd) ar gyfer Sir Gaerfyrddin yn unol â phenderfyniad y Cyngor ar 10 Ionawr, 2018. Dywedodd fod yr adroddiad presennol yn manylu ar yr ymatebion a ddaeth i law yn dilyn y broses ymgynghori ffurfiol a'i fod yn ceisio nodi cyfres o Newidiadau â Ffocws arfaethedig i'r argymhellion a ddaeth i law ynghyd â'r rhai a allai fod wedi dod i'r amlwg o ganlyniad i newidiadau i ddeddfwriaeth, canllawiau, tystiolaeth neu, er mwyn rhoi eglurder ac ystyr.

Rhodddwyd sylw i'r materion canlynol wrth drafod yr adroddiad:-

- Mewn ymateb i gwestiwn ynghylch effeithiau posibl Covid-19 ar gymunedau a'r ffordd o weithio, dywedodd yr Aelod o'r Bwrdd Gweithredol fod y broses o baratoi'r Cynllun wedi monitro newidiadau yn barhaus a'r effeithiau y gallent eu cael, er enghraifft, ar y lefel bosibl o bobl sy'n mudo i'r sir gan gredu bod Sir Gaerfyrddin yn lle mwy diogel i fyw. Yn ogystal, byddai angen monitro effaith gweithio gartref wrth i fwy o bobl wneud hynny, er enghraifft, i asesu a oedd angen darparu manau allanol o fewn datblygiadau i bobl gael seibiant o'r cartref ac i hyrwyddo ymarfer corff yn yr awyr agored. Byddai angen asesu'r effaith ar fynediad at feddygfeydd a chymorth y GIG hefyd.
- O ran y cynnydd sydd wedi'i wneud i fabwysiadu'r Cynllun, dywedwyd bod disgwyl iddo gael ei gyflwyno i'w archwilio'n annibynnol ym mis Mai 2021 a bod disgwyl i'r archwiliad cyhoeddus ddechrau'n ffurfiol ym mis Gorffennaf 2021 gyda Cyfarfod y Rhagwrandawriad. Roedd cais hefyd wedi cael ei wneud bod gan yr Arolygydd penodedig ddealltwriaeth o Sir Gaerfyrddin.
- Cyfeiriwyd at statws y tir sydd wedi'i gynnwys yn y Cynllun Datblygu Lleol presennol ac a ellid ei dynnu o'r Cynllun Datblygu Lleol diwygiedig, er enghraifft, pe bai caniatâd cynllunio wedi'i wrthod.

Dywedodd y Rheolwr Blaen-gynllunio fod potensial i'r sefyllfa honno ddigwydd gan fod pwyslais y Cynllun ar a ellid cyflawni prosiect. Fodd bynnag, gan fod sylwadau yn cyd-fynd â phob darn o dir a gyflwynwyd i'w gynnwys yn y Cynllun Diwygiedig, byddai'r rheiny'n cael eu cyflwyno i'r Arolygydd iddo ystyried eu cynnwys neu beidio. Byddai'r Cynllun hefyd yn cael ei archwilio'n gyhoeddus a byddai'r cyhoedd/datblygwyr yn cael cyfle i gyflwyno sylwadau i'r Arolygydd.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad

6. CANOLFAN ADDYSG AWYR AGORED PENTYWYN

Cafodd y Pwyllgor adroddiad diweddar a gyflwynwyd gan yr Aelod o'r Bwrdd Gweithredol sydd â chyfrifoldeb am Ddiwylliant, Chwaraeon a Thwristiaeth (ynghyd â chyflwyniad PowerPoint) ynghylch y materion allweddol sy'n effeithio ar Ganolfan Addysg Awyr Agored Pentwyn ac awgrymodd yr adroddiad ffyrdd ymlaen o ran darparu addysg awyr agored o ansawdd uchel yn Sir Gaerfyrddin.

Nodwyd bod y cyfleuster presennol yn hen a bod angen buddsoddiad cyfalaf sylweddol o oddeutu £5m i ddarparu cyfleuster newydd, a hynny ar adeg heriol lle mae gofynion cynyddol sy'n cystadlu yn erbyn ei gilydd hefyd mewn perthynas â rhaglen gyfalaf y Cyngor. O ganlyniad i'r ffactorau hynny, roedd ystyriaeth yn cael ei rhoi i ffyrdd eraill o ddarparu gwasanaeth a allai, er enghraifft, gynnwys lleihau maint y cyfleuster presennol, defnyddio adeiladau/cyfleusterau eraill yn y sir a darparu gwasanaeth symudol. Felly, sefydlwyd Fforwm Addysg Awyr Agored, sy'n cynnwys cynrychiolwyr o sefydliadau hamdden, addysg ac ysgolion, i nodi'r opsiynau o ran darparu gwasanaeth yn y dyfodol.

Rhodddwyd sylw i'r materion canlynol wrth drafod yr adroddiad:-

- Cyfeiriodd y Pwyllgor yn unfrydol at werth y cyfleuster presennol ym Mhentywyn i'r Sir gyfan ac at y profiad y mae'n ei roi i blant ysgol. Roedd y Pwyllgor yn cefnogi'n llwyr bod y cyfleuster yn barhaus a bod angen nodi

cyfalaf a ffynonellau cyllid eraill i sicrhau'r ddarpariaeth ar gyfer cenedlaethau'r dyfodol.

Cadarnhaodd y Pennaeth Hamdden fod darpariaeth y ganolfan yn y dyfodol yn heriol o ystyried yr hen adeiladau, tanfuddsoddi dros y blynyddoedd a gofynion ar raglen gyfalaf y Cyngor. Fodd bynnag, dywedodd fod gwariant refeniw o £80k y flwyddyn yn cael ei wario ar gynnal a chadw'r cyfleuster ynghyd â chymhorthdal gweithredu ychwanegol o £160k y flwyddyn. O ystyried y gost sylweddol i ailadeiladu'r cyfleuster, roedd angen i'r Awdurdod fabwysiadu ymagwedd fwy hyblyg at ddyfodol darparu addysg awyr agored, gan gadw ychydig o ddarpariaeth sylfaen ym Mhentywyn.

- Mewn ymateb i gwestiwn ynghylch pwysigrwydd hamdden i iechyd plant ifanc, cadarnhaodd y Pennaeth Hamdden fod darparu cyfleusterau hamdden awyr agored gan yr Awdurdod, fel yr un ym Mhentywyn, yn fuddiol iawn i lesiant meddyliol a chorfforol plant ifanc a bod yr Awdurdod wedi gwario'n sylweddol ar ei bortffolio hamdden yn ystod y blynyddoedd diwethaf. Fodd bynnag, oherwydd y sefyllfa bresennol ym Mhentywyn a'r gwahanol ofynion ar y rhaglen gyfalaf, roedd yn rhaid ystyried ffyrdd eraill o ddarparu'r gwasanaeth drwy ryw fath o fuddsoddiad cyfalaf o bosib.
- Cyfeiriwyd at effaith Covid-19 ar weithrediad y ganolfan ac at y ffaith y byddai cyfleusterau hamdden awyr agored, megis Canolfan Pentywyn, yn ailagor rywbryd yn y dyfodol. Er bod yr amcangyfrif o'r costau adnewyddu cyfalaf o £5m yn sylweddol, mynegwyd y farn bod plant yn cael budd mawr o'r ganolfan. Felly gofynnwyd a ellid gwrthbwysu costau cynnal y ganolfan yn rhannol trwy gyflwyno elfen fasnachol pan nad oedd yn cael ei defnyddio gan ysgolion, er enghraifft, yn ystod gwyliau ysgol, fel y digwyddodd yn y sector prifysgolion.

Derbyniodd yr Aelod o'r Bwrdd Gweithredol y sylwadau a wnaed ond pwysleisiodd fod y cyd-destun economaidd presennol yn ei gwneud yn ofynnol i'r Awdurdod edrych i'r dyfodol o ran sut y gellid/dylid darparu'r gwasanaeth yn y dyfodol ac roedd wedi sefydlu Fforwm i ystyried y ddarpariaeth honno.

Cadarnhaodd y Pennaeth Hamdden mai diben y Fforwm oedd gwerthuso darpariaeth addysg awyr agored yn y sir yn y dyfodol a bod trafodaeth y Pwyllgor y diwrnod hwnnw yn rhan o'r broses ymgynghori i helpu i lywio'r broses o wneud penderfyniadau. Cyfeiriodd at effaith Covid-19 ar y sector darpariaeth hamdden awyr agored preifat, a allai arwain at beidio ag ailagor nifer o gyfleusterau, ac roedd yn gobeithio y gallai'r Awdurdod barhau i ddarparu cyfleusterau o'r fath naill ai ar y safle ym Mhentywyn neu drwy ffyrdd eraill.

- Mewn ymateb i gwestiwn ynghylch a ellid gwneud gwaith gwella i'r ganolfan tra ei bod ar gau ar hyn o bryd, dywedodd yr Aelod o'r Bwrdd Gweithredol, yn anffodus, gan fod rhaglen gyfalaf y Cyngor wedi'i hymrwymo'n llawn, nad oedd cyllid ar gael ar hyn o bryd. Fodd bynnag, gan ystyried trafodaeth y Pwyllgor, un opsiwn posibl fyddai cael rhaglen ailddatblygu dreigl o 3/5 mlynedd, y gallai'r Fforwm ei hystyried.
- Mewn ymateb i gwestiwn ynghylch cyllid allanol trwy grantiau ac ati, dywedodd y Pennaeth Hamdden er nad oedd grantiau allanol uniongyrchol ar gael, y gallai fod cyfle i'r Awdurdod gael mynediad at ffynonellau grant eraill sydd ar gael i adrannau eraill y Cyngor, er enghraifft, yr adran addysg

neu'r gwasanaethau cymdeithasol. Fodd bynnag, byddai angen ystyried unrhyw gais o'r fath yn erbyn gofynion sy'n cystadlu yn y gwasanaethau hynny. Rhoddwyd sicrwydd i'r Pwyllgor bod yr holl ffynonellau cyllid allanol posibl yn cael eu harchwilio wrth i'r cyfleoedd godi.

- O ran defnydd masnachol posibl y ganolfan y tu allan i dymhorau ysgolion, cadarnhaodd y Pennaeth Hamdden fod gan yr opsiwn hwnnw botensial o ystyried lleoliad ardderchog Pentywyn ar yr arfordir ac y gellid ei archwilio ymhellach ar ôl i Brosiect Denu Twristiaid i Bentywyn gael ei agor. Yn yr un modd, roedd opsiynau mewn ardaloedd eraill ar gyfer darparu cyfleusterau hamdden awyr agored megis darparu tyrau dringo yng nghanol trefi. Am y rhesymau hynny, roedd yr Awdurdod yn archwilio'r uned sengl bresennol ar gyfer darparu addysg awyr agored ac yn bwriadu bod yn fwy hyblyg yn ei ddarpariaeth yn y dyfodol.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad.

7. PROSIECT ATYNNU PENTWYN

Cafodd y Pwyllgor gyflwyniad PowerPoint ynghylch datblygiad Prosiect Denu Twristiaid i Bentywyn gwerth £6.7m a oedd yn cynnwys amserlenni cyflawni arfaethedig, opsiynau llywodraethu yn y dyfodol, rhagolygon ariannol lefel uchel, camau allweddol a chyfathrebu i'r dyfodol.

Rhoddwyd sylw i'r materion canlynol wrth drafod yr adroddiad:-

- Cadarnhawyd nad oedd y 10 lle parcio dros nos i gartrefi modur a ddarparwyd gan Gyngor Cymuned Pentywyn yn cynnwys lleoedd parcio i garafanau teithio.
- Mewn ymateb i gwestiwn ynghylch yr amcangyfrif o'r swm ychwanegol o £3.3m y flwyddyn y gallai'r datblygiad ei greu i'r gymuned leol, dywedwyd wrth y Pwyllgor fod yr amcangyfrif yn seiliedig ar gyfrifiad o niferoedd ymwelwyr Croeso Cymru a'i fod yn gysylltiedig â thair elfen. Roedd y cyntaf mewn perthynas â'r ffaith bod ymwelwyr yn gwario £23 y person bob dydd ar gyfartaledd ac amcangyfrifwyd y gallai'r atyniad ddenu 40,000 o ymwelwyr dydd ychwanegol pan fyddai'n gwbl weithredol. Yn ail, roedd ymwelwyr dros nos yn gwario £93 ar gyfartaledd ac amcangyfrifwyd y byddai 6,500 o arosiadau dros nos ychwanegol. Yn drydydd, byddai ymwelwyr dydd sy'n aros yn hirach yn yr ardal yn gwario £3-£5 y person yn ychwanegol ar luniaeth ac ati. Yn ogystal, roedd effaith ehangach twristiaeth; byddai lluosydd o 1.5 i 1 am bob punt a wariwyd yn cael ei ailgylchredeg yn y gymuned.
- Mewn ymateb i gwestiwn ynghylch y potensial i gysylltu'r ganolfan ddenu â'r cyfleusterau yn y Ganolfan Addysg Awyr Agored, cadarnhaodd y Pennaeth Hamdden fod yr opsiwn hwnnw'n cael ei archwilio yn arbennig o ran misoedd prysur yr haf;
- Cyfeiriwyd at y Trefniant Rheoli ar y Cyd arfaethedig gyda Chyngor Cymuned Pentywyn. Cadarnhawyd y byddai unrhyw incwm dros ben a gynhyrchir gan y ganolfan yn cael ei neilltuo ar gyfer adfywio Pentywyn. Pe bai'r cytundeb hwnnw'n dod i ben, byddai unrhyw arian sy'n weddill yn cael ei rannu rhwng y Cyngor Sir a'r Cyngor Cymuned pro rata yn ôl lefel buddsoddiad pob parti.

- Cyfeiriwyd at drefniadau rheoli'r hostel yn y dyfodol ac a fyddai'n bosibl iddi gael ei defnyddio at ddibenion eraill, er enghraifft, at ddibenion addysgol trwy ddysgu pobl sut i weithredu sefydliadau arlwyo.

Cadarnhaodd y Pennaeth Hamdden fod defnyddio'r ganolfan at ddibenion eraill wedi cael ei archwilio, er enghraifft, darparu llety ar gyfer y Ganolfan Addysg Awyr Agored ond gallai hynny ddod yn ddarpariaeth addysgol bron wedi hynny, a oedd yn swyddogaeth statudol. Roedd defnyddiau eraill yn cynnwys darparu manau seibiant ar gyfer gofal cymdeithasol a thwristiaeth ac ati. Fodd bynnag, roedd un o'r materion mewn perthynas â sut y bydd y ganolfan yn cael ei gweithredu yn ymwneud â'r hyn y gallai'r Cyngor, fel awdurdod lleol, ei wneud ei hun neu fel rhan o Drefniant Rheoli ar y Cyd gyda'r Cyngor Cymuned, a gofynnwyd am eglurder cyfreithiol ynghylch yr agwedd honno.

O ran trefniadau rheoli'r hostel yn y dyfodol, roedd trafodaethau'n parhau o ran a fydd yn cael ei rheoli'n fewnol neu drwy drydydd parti a byddai'r Cyngor yn cynnal ymarfer marchnata i brofi faint o ddi-ddordeb sydd. Pe bai'r Cyngor yn gweithredu'r hostel ei hun, roedd potensial ar gyfer cynnydd mewn refeniw a risg. Pe bai'r opsiwn 3ydd parti yn cael ei ystyried, byddai angen i unrhyw gytundeb gynnwys ystyriaethau ariannol megis rhannu elw neu drefniadau rhentu. Byddai'r Cyngor yn cadw perchnogaeth ar yr ased, fel landlord, a byddai gan y gweithredwr, sef y tenantiaid, gyfrifoldebau gweithredol a chynnal a chadw. Roedd y ddau opsiwn wedi bod yn destun modelu ariannol ac roeddent yn hyfyw.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad.

8. EITEMAU AR GYFER Y DYFODOL

Ystyriodd y Pwyllgor restr o eitemau i'w hystyried yn ei gyfarfod nesaf ar 2 Chwefror 2021.

PENDERFYNWYD YN UNFRYDOL gytuno ar y rhestr o eitemau i'w hystyried yng nghyfarfod nesaf y Pwyllgor ar 2 Chwefror 2021.

9. EGLURHAD AM BEIDIO Â CHYFLWYNO ADRODDIAD CRAFFU

Bu'r Pwyllgor yn ystyried yr eglurhad a roddwyd dros beidio â chyflwyno adroddiad craffu.

PENDERFYNWYD YN UNFRYDOL dderbyn yr adroddiad nad oedd wedi'i gyflwyno.

10. LLOFNODI YN GOFNOD CYWIR GOFNODION Y CYFARFOD A GYNHALIWYD AR:-

10.1. 16EG IONAWR, 2020

PENDERFYNWYD YN UNFRYDOL lofnodi bod cofnodion cyfarfod y Pwyllgor a gynhaliwyd ar 16 Ionawr, 2020 yn gofnod cywir.

10.2. 13EG TACHWEDD, 2020

**PENDERFYNWYD YN UNFRYDOL lofnodi bod cofnodion cyfarfod y Pwyllgor
a gynhaliwyd ar 13 Tachwedd, 2020 yn gofnod cywir.**

CADEIRYDD

DYDDIAD